



ORGANIZATIONAL AND REGULAR MEETING

1. **Roll call:**
2. **Pledge of Allegiance:**
3. **Invocation: Johanna M. Coleman, Supervisor**
4. **PERSONS ADDRESSING THE TOWN BOARD (on organizational, prefiled or suspended resolutions only:)**

The Town Board will hear the concerns of persons desiring to address the Town Board on any **organizational, regular, and suspended resolutions** for a period of thirty (30) minutes.

Procedure

1. Raise your hand and be recognized by the Supervisor.
2. Give your name and address to the Town Clerk.
3. Speak directly to the Town Board members, not the audience, using the microphone provided.
4. Speak on a single issue at a time. Individuals may address additional issues after all persons present have had an opportunity to be heard on their single issue.
5. Each speaker is limited to speak **once for five (5) minutes.**

5. **PRESENTATION OF ORGANIZATIONAL PREFILED RESOLUTIONS:**

1. Coleman/ _____ Adopt Town Board Rules Of Order For 2018 & 2019
[Rules of Order]
2. Coleman/ _____ Appoint Town Officials To Various Positions, Boards And Commissions
3. Coleman/ _____ Authorize Hiring Of Part Time, Sickness & Vacation Substitutes For 2018 & 2019 **[Sickness & Vacation Substitutes]**
4. Gaczewski/ _____ Designate Lancaster Bee and Buffalo News Official Newspaper 2018 & 2019 **[Official Newspaper]**
5. Dickman/ _____ Set Cut-Off Day & Time For Consideration Of Building Permits For 2018 & 2019 **[Building Permits]**
6. Walter/ _____ Set Town Hall Office Hours For 2018 & 2019 **[Town Hall Office Hours]**
7. Ruffino/ _____ Adopt Schedule Of Penalties For Late Tax Payment For 2018 & 2019 **[Tax Penalties]**

8. Ruffino/ _____ Allocate Budget Appropriation For Patriotic Observances For 2018 [Patriotic Observances]
9. Coleman/ _____ Authorize Supervisor Coleman And Town Clerk Terranova To Invest Funds For 2018 & 2019 [Investments & Time Deposits]
10. Coleman/ _____ Authorize Bonding For Town Officials & Employees For 2018 & 2019 [Insurance]
11. Coleman/ _____ Designate Official Depositories For 2018 & 2019 [Banks & Banking]
12. Coleman/ _____ Authorize Notification Of Filing Of Supervisor's Annual Report For 2018 & 2019 [Supervisor's Annual Report]
13. Coleman/ _____ Authorize Funds Transfer Agreements Re: Wire Transfers Of Town Funds For 2018 & 2019 [Banks & Banking]
14. Gaczewski/ _____ Designate Supervisor Appointing Officer of Town of Lancaster [Appointing Officer]
15. Walter/ _____ Adopt Investment Policy [Official Policy: Investment] -Also- Adopt Procurement Policy [Official Policy: Purchasing & Procurement]
16. Coleman/ _____ Authorize Attendance Of Various Town Officials At Seminars/Meetings & Mileage Reimbursement For 2018 [Seminars, Meetings & Mileage]
17. Coleman/ _____ Adopt Schedule Of Salaries For Non-Bargaining For 2018 Salaries [Salaries]
18. Coleman/ _____ Authorize Procurement Policy For Public Works Projects [Official Policy: Procurement]

PART II - REGULAR MEETING

1. **Public Hearing:** Rezone 4817 Transit Road
2. **Official Reports:**
3. **Report of Town Board Committees:**
4. **Presentation of prefiled resolutions by Town Board Members:**
 1. Coleman/ _____ Approve Minutes Of The Regular Meeting Of The Town Board Held December 18, 2017
 2. Coleman/ _____ Approve Audited Claims
 3. Coleman/ _____ Acknowledge Issuance Of Building Permits
 4. Coleman/ _____ Set Public Hearing Re: Proposed Local Law 2018 Taxation – Cold War Veterans Exemption [Local Law: Taxation – Cold War Veterans Exemption]
 5. Coleman/ _____ Grant Extension Of Site Plan Approval Tim Davis (Buffalo Tournament Club) [Site Plan: Buffalo Tournament Club]
 6. Coleman/ _____ Approve Amended Site Plan Palma Tool & Die Co. Inc. [Palma Tool & Die Co. Inc.]

7. Walter/_____ Authorize Auction Of Surplus Police Vehicle [**Surplus Property**]
8. Coleman/_____ Authorize Special Use Permit Donald D'Amato 43 Greenmeadow Drive Home Occupation (Firearm Sales) [**Special Use Permit: D'Amato, Donald**]
9. Walter/_____ Approve Purchase For One (1) 2018 Chevrolet Equinox AWD LS To Delaware, Chenango, Madison, Otsego (DCMO) BOCES Cooperative Purchasing Bid Contractor Joe Basil Chevrolet [**Purchasing, Motor Vehicles**]
10. Gaczewski/_____ Request Bids 2018 Ford F150 XL Super Duty 4 X 2 Regular Cab, Long Bed Pick Up For Highway Department [**Purchasing, Motor Vehicles**]
11. Gaczewski/_____ Request Bids 2018 Ford F250 XL Super Duty 4 X 4 Regular Cab, Long Bed Pick Up For Highway Department [**Purchasing, Motor Vehicles**]
12. Coleman/_____ Appoint Mary Beth Gianni Part-Time Temporary Seasonal Recreation Supervisor Senior Center [**Gianni, Mary Beth**]
13. Ruffino/_____ Authorize Agreement Depew-Lancaster Boys' & Girls' Club Inc., Re: Operation Of Youth Development Program 2018 [**Depew-Lancaster Boys' & Girls' Club Inc.**]
14. Ruffino/_____ Authorize Agreement Niagara Scenic Tours & Fisher Bus Service Re: Senior Center Transportation Services [**Senior Center**]
15. Coleman/_____ Authorize Agreement Business Automation Services, Inc. Re: 8-Station Integrated Property System Network For Building Department [**Purchasing, Services**]

9. Presentation of Communications By Town Clerk:
(See Schedule Attached)

10. Persons Addressing the Town Board (on any subject):

The Town Board will hear the concerns of persons desiring to address the Town Board on any Town of Lancaster subject for a period of thirty (30) minutes.

<u>Procedure</u>
1. Raise his/her hand and be recognized by the Supervisor.
2. Give his/her name and address to the Town Clerk.
3. Speak directly to the Town Board members, not the audience, using the microphone provided.
4. Speak once for five (5) minutes or less , unless the Town Board grants a speaker an extension of this time limit.

11. Adjournment:

COMMUNICATIONS & REPORTS

1. **Neil Connelly to Town Board –
Request for reappointment as Chairman of the Town of Lancaster Planning Board for 2018. Disposition =**
2. **Town Attorney to Town Board and Planning Board –
SEQR responses from Erie County Dept. of Public Works and the Dept. of Environment & Planning regarding Up State Tower & Blue Wireless, BUF-650 Dellwood Communication Tower, 255 Peppermint Road. Disposition =**
3. **Town Attorney to Town Board and Planning Board –
SEQR response from Erie County Division of Sewerage Management regarding Site Plan: The Rock Child Care Center, Walden Avenue, Proj. #1709. Disposition =**
4. **Town Attorney to Town Board and Planning Board –
SEQR response from NYSDEC regarding Site Plan: The Rock Child Care Center, Walden Avenue, Proj. #1709. Disposition =**
5. **Charter Communications to Supervisor –
Upcoming changes regarding price adjustments on or after December 13, 2017. Disposition =**
6. **Buffalo Niagara Partnership to Supervisor –
Second installment of the new economic development publication series Metro 50 Buffalo-Niagara focusing on regional job growth. Disposition =**
7. **David Damiani to Supervisor –
Request to be considered for a position on the Town of Lancaster Zoning Board of Appeals. Disposition =**
8. **Wyoming Erie Regional EMS Council to Supervisor --
Notice of Public Hearing on December 28, 2017 concerning the application of Strykersville Volunteer Fire Company, Inc. for the expansion of its primary ambulance operating territory. Disposition =**
9. **Wayne Robinson to Supervisor –
Request not to be reappointed to the position of Assistant Bingo Inspector for the Town of Lancaster. Disposition =**
10. **NYS Parks, Recreation & Historic Preservation to Supervisor –
Notification that application for the Town of Lancaster Parkland Acquisition and Planning Project submitted for the Environmental Protection Fund Grant has not been selected for funding. Disposition =**
11. **Frank Fialkiewicz II to Supervisor –
Request for reappointment to the Town of Lancaster Industrial Development Agency Board. Disposition =**
12. **Art & Cheryl Tubisz to Planning Board Chairman –
Comments and concerns regarding the site plan review – Townhouse Development, Como Park Blvd. west of Penora, Proj. #1666. Disposition =**
13. **Jesse Nikonowicz, Mayor of Depew to Town Board –
Request for reappointment to the Town of Lancaster Industrial Development Agency Board. Disposition =**
14. **Gail Wojtowicz to Town Board --
Request for reappointment as Bingo Inspector for 2018. Disposition =**
15. **Town Attorney to Town Board and Planning Board --
SEQR response from Erie County Dept. of Public Works regarding The Rock Child Care Center, Walden Avenue, Proj. #1709. Disposition =**

16. **Alan Kurtzman to Town Board --
Request for reappointment to the Town of Lancaster Industrial Development Agency Board. Disposition =**
17. **Kenneth O'Brien III to Supervisor –
Request for reappointment to the Town of Lancaster Industrial Development Agency Board. Disposition =**
18. **Frank J. Fialkiewicz II to Supervisor –
Request to be considered for the position of Town of Lancaster Planning Board Member. Disposition =**
19. **Supervising Code Enforcement Officer to Town Clerk –
Notice that Anthony E. Renkas, dba AJ's Auto LLC, 955 Ransom Road is not in compliance with all applicable codes for a 2018 License to Operate a Salvage Yard. Disposition =**
20. **Town Clerk to Kenneth Zollitsch, Greenman-Pedersen, Inc. –
Copy of resolution adopted by Town Board approving the site plan for the Training Facility, 5550 Genesee St. with two conditions. Disposition =**
21. **Charter Communications to Supervisor –
Notice of changes affecting Charter subscribers in the community. Disposition =**
22. **Dave Visone to Town Clerk –
Request for reappointment as Member of the Lancaster Industrial Development Agency Board. Disposition =**
23. **Town Attorney to Town Board and Planning Board --
SEQR response from NYSDEC regarding Up State Tower & Blue Wireless BUF-650 Dellwood Communication Tower, 255 Peppermint Rd. Disposition =**
24. **Det. Capt. William J. Karn, Jr. to Supervisor and Town Board --
Request for resolution allowing Police Dept. to purchase one new 2018 Chevrolet Equinox from Joe Basil Chevrolet. Disposition =**
25. **Spencer Podsiadlo to Highway Superintendent --
Letter of resignation from position with the Lancaster Highway Department effective July 7, 2017. Disposition =**
26. **Robert Hauser to Marybeth Gianni, Senior Center --
Letter of resignation from position as Lancaster Town Van Driver effective December 21, 2017. Disposition =**
27. **Executive Director Youth Bureau to Supervisor –
Request for pay rate adjustment for three Youth Bureaus employees due to the new minimum wage standard effective January 1, 2018. Disposition =**
28. **Park Crew Chief to Supervisor and Town Board –
Request for pay rate adjustment for four part-time employees in the Parks, Recreation and Forestry Dept. due to the new minimum wage standard effective January 1, 2018. Disposition =**
29. **President Zonta Club of Cheektowaga-Lancaster to Supervisor and Town Board -
Thank you for proclamation received by Members of the Zonta Club Cheektowaga Lancaster. Disposition =**
30. **Supervising Code Enforcement Officer to Town Board --
Recommend renewal of Special Use Permit for 561/563 Pavement Road, Daniel Dintino. Disposition =**
31. **Director of Admissions SPCA to Supervisor –
Copy of new agreement between the Erie County SPCA and the Town of Lancaster effective January 1, 2018. Disposition =**

- 32. Town Clerk to Code Enforcement Officer –
Copy of letter from Thomann Asphalt requesting renewal of the Special Use Permit to shred, process and sell topsoil which expires on December 31, 2017.
Disposition =**
- 33. Executive Director Youth Bureau to Supervisor and Town Board –
Request for reappointment of five Drug Abuse Prevention Council Members for the period of January 1, 2018 to December 31, 2019. Disposition =**
- 34. Executive Director Youth Bureau to Supervisor and Town Board --
Request for reappointment of 20 Youth Board Members for the period of January 1, 2018 to December 31, 2019. Disposition =**
- 35. Duplicate**
- 36. Highway Superintendent to Town Board –
Request for resolution to authorize publication of a bid for new and unused 2018 Ford F250 XL Super Duty 4X4 Regular Cab, Long Bed Pickup.
Disposition =**
- 37. Highway Superintendent to Town Board –
Request for resolution authorizing publication of a bid for new and unused 2018 Ford F150 XL Super Duty 4X2 Regular Cab, Long Bed Pickup.
Disposition =**
- 38. MaryBeth Gianni, Senior Center to Supervisor and Town Board --
Request for resolution to adjust pay rate for ten part-time employees in the Senior Center and eleven part-time Van Drivers due to minimum wage increase effective January 1, 2018. Disposition =**