

PRESENTATION OF ORGANIZATIONAL PREFILED RESOLUTIONS BY

COUNCIL MEMBERS:

THE FOLLOWING RESOLUTION WAS OFFERED
BY SUPERVISOR COLEMAN, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER TO WIT:

WHEREAS, it is essential to the orderly and efficient conduct of regular and special meetings of the Town Board of the Town of Lancaster to adopt Rules of Order so that the business of the Town of Lancaster may be conducted with dispatch and decorum.

NOW, THEREFORE, BE IT

RESOLVED, that in accordance with Section 63 of the Town Law of the State of New York, the Town Board of the Town of Lancaster hereby adopts, for the years 2018 and 2019, its Rules of Order for the conduct of regular and special meetings:

RULES OF ORDER

TOWN BOARD

TOWN OF LANCASTER

RULE 1 REGULAR SESSION

Regular sessions of the Town Board of the Town of Lancaster shall be held on the first and third Monday of each month at 7 P.M., at the Lancaster Town Hall, 21 Central Avenue, Lancaster, New York, unless said first or third Monday is a legal holiday, in which event said regular session shall be held on the following business day. Each regular session and all adjourned sessions shall be open for the consideration of any matter which, in accordance with these rules, may be properly brought to the attention of the Town Board.

Regular Meetings of the Town Board shall be preceded by a work session at 6:30 P.M.

RULE 2 SPECIAL MEETINGS

Special meetings shall be held at the call of the Supervisor of the Town of Lancaster or upon filing with the Supervisor of the Town of Lancaster a written request signed by two members of the Town Board. Notice in writing, stating the time, place and purpose of the special meeting shall be served personally or by mail upon each member and the Town Clerk by the Supervisor of the Town of Lancaster at least two days before the time fixed for holding the meeting. A member may waive the service of notice for such meeting by written waiver signed by such member. Only business specified in the notice thereof may be transacted at a special meeting.

RULE 3 QUORUM

The majority of the duly constituted membership of the Town Board of the Town of Lancaster shall constitute a quorum for the transaction of business, but a lesser number may adjourn.

RULE 4 ROLL CALL

At any and every meeting of the Town Board, the vote on all Town Board resolutions, actions or questions determined shall be recorded or called in alphabetical order as to the last names of the members present, excepting the Supervisor, who shall vote last. Members of the Town Board, other than the Supervisor, shall be addressed during Town Board proceedings as Council Member.

RULE 5 ORDER OF BUSINESS

The Order of Business of each session shall be:

- Pledge of Allegiance and invocation
- Calling the roll of members by the Town Clerk
- Persons desiring to address the Town Board [**On prefiled and suspended resolutions only**] (See Rule 18)
- Bid openings and public hearings
- Reports of department heads
- Reports of committees
- Presentation of prefiled resolutions
- Presentation of communications
- Persons desiring to address Town Board [**On any municipal related subject**] (See Rule 18)
- Adjournment

RULE 6 PRESENTATIONS TO BE IN WRITING

All resolutions and amendments thereof shall be in writing.

RULE 7 TIME FOR PRESENTATION TO THE CLERK

Resolutions that require preparation must be delivered to the Town Clerk by 12 Noon on the Wednesday preceding a Town Board Meeting.

Fully prepared resolutions and communications of whatever nature shall be submitted in writing to the Town Clerk before 3 P.M. on the Thursday preceding a Town Board meeting for presentation by the Town Clerk at the next Town Board meeting.

In the event of a holiday occurring on the Thursday or Friday preceding a Town Board Meeting, presentations of resolutions or requests for preparation of resolutions shall be delivered to the Town Clerk one day earlier than the aforementioned days and times.

The resolutions, communications, and as far as practical, a fully prepared agenda shall be transmitted by the Town Clerk to the Town Board members on the Friday evening preceding each regular Town Board meeting.

The Town Clerk and Town Attorney are authorized to promote rules and regulations deemed necessary to implement Rule 7.

RULE 8 DECORUM

The Supervisor shall take the chair promptly at the hour specified for the convening of the Town Board meeting and shall preserve order and decorum. In debate, the Supervisor shall prevent personal reflections and confine members to the question under discussion. The Supervisor shall decide all questions of order, which decisions shall be final, unless an appeal is taken to the Town Board and sustained.

RULE 9 RECORDING YES AND NO VOTES

On roll call, the yes and no votes shall be taken according to Rule 4 and the Town Clerk shall record the names of the members and the way each shall have respectively VOTED.

RULE 10 WHEN A MEMBER MAY BE EXCUSED FROM VOTING

Every member who shall be in the Town Board Chambers when a question is stated by the Supervisor shall vote. A member may be excused if directly interested in the question. The member must state his/her connection with the question. After stating his/her interest and upon obtaining consent of the majority of the members, the member may be excused.

RULE 11 SPEAK WHEN RECOGNIZED BY THE SUPERVISOR

No member wishing to speak shall proceed until such member shall have addressed the Supervisor from his/her place and shall have been recognized by the Supervisor.

RULE 12 SUSPENSION OF RULES BY 2/3 CONSENT

These rules may at any time during the session be suspended by 2/3 consent of all the members of the Town Board present. The member making the application for such suspension must state the purpose for which the same is asked.

RULE 13 PRESENTATION OF MOTION

When a question shall be under consideration, no motion shall be received except the following motions:

- for an adjournment of the Board
- to lay on the table
- to recess
- to commit to a committee
- to amend

RULE 14 WITHDRAWAL OF RESOLUTION OR MOTION

Any resolution or motion offered by a member may be withdrawn by the member presenting it at any time before an announcement by the Supervisor of the vote thereon, or before an amendment to such resolution or motion has been adopted.

RULE 15 MOTION NOT AMENDABLE OR DEBATABLE

All motions for an adjournment, for a recess, to refer to committee or department head, or to lay on the table, shall be neither amended nor debated.

RULE 16 ALL POINTS OF ORDER NOT COVERED BY THESE RULES

On all points of order, not covered by the rules of this Town Board, Robert's Rules of Order Revised shall prevail. In the event that a point of order shall arise which shall not be covered by either the Rules of the Town Board or Robert's Rules of Order Revised, the Rules of the New York State Assembly shall be followed.

RULE 17 AMENDMENT OF RULES

These rules shall not be rescinded, altered or amended, nor any additional rule added thereto except by a majority vote of the total members of the Town Board provided at least two days prior notice in writing has been filed with the Town Clerk and each Town Board member.

RULE 18 PERSONS DESIRING TO ADDRESS THE TOWN BOARD

Persons may address the Town Board at any regular Town Board meeting. The Town Board will twice hear the concerns of the public at regular Town Board meetings for a period of thirty (30) minutes under "Persons Desiring to Address the Town Board", of Rule 5 "Order of Business".

A person desiring to be heard shall:

- Raise his/her hand and be recognized by the Supervisor.
- Give his/her name and address to the Town Clerk.
- Speak directly to the Town Board members, not the audience, using the microphone provided.
- Speak once for five (5) minutes or less, unless the Town Board grants a speaker an extension of this time limit.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED
COUNCIL MEMBER GACZEWSKI	VOTED
COUNCIL MEMBER RUFFINO	VOTED
COUNCIL MEMBER WALTER	VOTED
SUPERVISOR COLEMAN	VOTED

January 2, 2018

THE FOLLOWING RESOLUTION WAS OFFERED
BY SUPERVISOR COLEMAN, WHO
MOVE ITS ADOPTION, SECONDED BY
COUNCIL MEMBER, TO WIT:

Resolved that the following appointments be and are hereby made by the Town Board of the Town of Lancaster. These appointments shall be effective January 1, 2018. The individuals so appointed shall serve at the will of the Town Board unless otherwise specified by law, and compensation, if any, shall be paid consistent with the applicable Schedule of Salaries adopted by the Town Board for the 2018 calendar year.

GENERAL ADMINISTRATIVE APPOINTEES

AMATURA, DANIEL J., be and is hereby appointed Drainage Officer.

ANSTETT, DONALD, be and is hereby appointed Account Clerk, part-time,
(Games of Chance Auditor).

COLEMAN, JOHANNA M., be and is hereby appointed Affirmative Action Officer, in compliance with Title VIII of the Civil Rights Act of 1968.

COLEMAN, JOHANNA M., be and is hereby appointed Budget Officer, part-time.

FISCHIONE, MATTHEW, be and is hereby appointed 1st Alternate Natural Disaster Service Coordinator.

GILL, GERALD, be and is hereby appointed 2nd Alternate Natural Disaster Service Coordinator.

GRABER, KENNETH, be and is hereby appointed Town Prosecutor, under his current terms and conditions of employment.

LOFTUS, KEVIN, be and is hereby appointed Town Attorney, under his current terms and conditions of employment.

ROZLER, RONALD, be and is hereby appointed Natural Disaster Services Coordinator, part-time.

TERRANOVA, DIANE M., be and is hereby appointed Registrar of Vital Statistics

BINGO INSPECTORS, PART-TIME

CRINZI, JOHN, be and is hereby appointed Bingo Inspector, part-time.

FARRUGGIO, PATRICK, be and is hereby appointed Bingo Inspector, part-time.

WEREMBLEWSKI, EDWARD, be and is hereby appointed Bingo Inspector,
part-time.

WOJTOWICZ, GAIL MARIE, be and is hereby appointed Bingo Inspector, part-time.

HISTORIAN

MIKULA, EDWARD, be and is hereby appointed Town Historian.

MEMBERS OF AGENCIES, BOARDS, BUREAUS, COMMISSIONS, COUNCILS:

DRUG ABUSE COUNCIL

MELEWSKI, MARK, be and is hereby appointed Chairman, Drug Abuse Council.

GILL, GERALD, be and is hereby appointed Member, Drug Abuse Council.

MILLER, LINDA, be and is hereby appointed Member, Drug Abuse Council.

MURPHY, ANN, be and is hereby appointed Member, Drug Abuse Council.

ROESSLER, CHARLES, be and is hereby appointed Member, Drug Abuse Council.

ETHICS BOARD

MADDOCK, FRANK, be and is hereby appointed Member, Ethics Board for the term of five years beginning January 1, 2018 and ending December 31, 2022.

INDUSTRIAL DEVELOPMENT AGENCY:

COLEMAN, JOHANNA M., be and is hereby appointed Member, Industrial Development Agency to serve at will of the Town Board.

FIALKIEWICZ, FRANK, be and is hereby appointed Member, Industrial Development Agency to serve at will of the Town Board.

HOFFMAN, STEVEN, be and is hereby appointed Member, Industrial Development Agency to serve at will of the Town Board.

KURTZMAN, ALAN, be and is hereby appointed Member, Industrial Development Agency to serve at will of the Town Board.

NIKONOWICZ, JESSE be and is hereby appointed Member, Industrial Development Agency to serve at will of the Town Board.

O'BRIEN, KENNETH, be and is hereby appointed Member, Industrial Development Agency to serve at the will of the Town Board.

VISONE, DAVID, be and is hereby appointed Member, Industrial Development Agency to serve at the will of the Town Board.

PLANNING BOARD:

CONNELLY, NEIL, be and is hereby appointed Chairman, Planning Board for the period January 1, 2018 to December 31, 2018.

ANDERSON, REBECCA, be and is hereby appointed Member, Planning Board for the period January 1, 2018 to December 31, 2024.

RECREATION COMMISSION:

KELLEHER, KEVIN, be and is hereby appointed Member, Recreation Commission for the period January 1, 2018 to December 31, 2024.

YOUTH BOARD

PARKER, JOHN, CHAIRMAN, be and is hereby appointed Chairman, Youth Board.

KERL, KEITH, VICE CHAIRMAN, be and is hereby appointed Vice Chairman, Youth Board.

CORNELL, ERIC, be and is hereby appointed Member, Youth Board.

GEORGE, DEVON, be and is hereby appointed Member, Youth Board.

GOZDZIAK, KORISSA, be and is hereby appointed Member, Youth Board.

JACOBS, SUZANNE, be and is hereby appointed Member, Youth Board.

KOLBERT, STEVEN, be and is hereby appointed Member, Youth Board.

KORDRUPEL, JOHN, be and is hereby appointed Member, Youth Board.

KOWALSKI, CHRISTIAN, be and is hereby appointed Member, Youth Board.

MACIEJEWSKI, JOSEPH, be and is hereby appointed Member, Youth Board.

MARCHIOLI, CESAR, be and is hereby appointed Member, Youth Board.

MARRANO, ANTHONY, be and is hereby appointed Member, Youth Board.

PAVELJACK, DANIEL, be and is hereby appointed Member, Youth Board.

RICHARDS, REV. DAVID, be and is hereby appointed Member, Youth Board.

SANTORO, JILL, be and is hereby appointed Member, Youth Board.

SCHEER, REV. RICHARD, be and is hereby appointed Member, Youth Board.

SINGH, HARBIR, be and is hereby appointed Member, Youth Board.

SKOK WATSON, DEB, be and is hereby appointed Member, Youth Board.

SMITH, STEVEN, be and is hereby appointed Member, Youth Board.

STELLER, REV. PAUL, be and is hereby appointed Member, Youth Board.

ZONING BOARD OF APPEALS:

QUINN, RICHARD, be and is hereby appointed Chairman, Zoning Board of Appeals for the period January 1, 2018 to December 31, 2018.

QUINN, RICHARD, be and is hereby appointed Member, Zoning Board of Appeals for the period January 1, 2018 to December 31, 2022.

MIKOLEY, JOHN, be and is hereby appointed Member, Zoning Board of Appeals, for the period January 1, 2018 to December 31, 2022.

SOJKA, TYLER, be and is hereby appointed Member, Zoning Board of Appeals, for the period January 1, 2018 to December 31, 2020.

and,

BE IT FURTHER

RESOLVED, that the Town Clerk give notice of the appointment of Johanna M. Coleman as Affirmative Action Officer in a "display advertisement" in the official newspaper of the Town in the form attached hereto and made a part hereof.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED
COUNCIL MEMBER GACZEWSKI	VOTED
COUNCIL MEMBER RUFFINO	VOTED
COUNCIL MEMBER WALTER	VOTED
SUPERVISOR COLEMAN	VOTED

January 2, 2018

**LEGAL NOTICE
TOWN OF LANCASTER
NOTICE OF DESIGNATION
OF
AFFIRMATIVE ACTION OFFICER**

THE TOWN OF LANCASTER HAS APPOINTED JOHANNA M. COLEMAN AS THE LOCAL AFFIRMATIVE ACTION OFFICER.

PERSONS WHO FEEL THEY HAVE BEEN THE VICTIMS OF HOUSING DISCRIMINATION MAY RECEIVE ASSISTANCE IN FILING A COMPLAINT BY CONTACTING MS. COLEMAN AT 21 CENTRAL AVENUE, LANCASTER, NEW YORK 14086

PHONE: 716-683-1610

January 4, 2018

THE FOLLOWING RESOLUTION WAS OFFERED
BY SUPERVISOR COLEMAN, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER, TO WIT:

WHEREAS, it is necessary, from time to time, for various departments and offices of the Town of Lancaster to hire sickness, vacation, temporary, or part-time help,

NOW, THEREFORE, BE IT

RESOLVED, that the following departments and offices of the Town of Lancaster, for the years 2018 and 2019, be and are hereby authorized to hire sickness, vacation, temporary or part-time help to the extent of funds provided in their respective budgets:

ASSESSOR
BUILDING INSPECTOR
DOG CONTROL OFFICER
HIGHWAY
PARKS, RECREATION, FORESTRY, AND BUILDINGS
POLICE
SUPERVISOR
TOWN ATTORNEY
TOWN CLERK
TOWN JUSTICES
YOUTH BUREAU

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED
COUNCIL MEMBER GACZEWSKI	VOTED
COUNCIL MEMBER RUFFINO	VOTED
COUNCIL MEMBER WALTER	VOTED
SUPERVISOR COLEMAN	VOTED

January 2, 2018

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER GACZEWSKI, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER, TO WIT:

RESOLVED, that the Lancaster Bee and Buffalo News are hereby
designated as the official newspapers of the Town of Lancaster for the years 2018 and 2019,
and

BE IT FURTHER

RESOLVED, that all official notices and advertisements authorized or
required by law to be published by the Town Board of the Town of Lancaster or any other
Board, Commission or Officer of the Town of Lancaster be published in either the Lancaster
Bee or the Buffalo News.

BE IT FURTHER

RESOLVED, that the Town Board of the Town of Lancaster reserves the
right to rescind this resolution with thirty (30) days notice.

The question of the adoption of the foregoing resolution was duly put to a
vote on roll call which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED
COUNCIL MEMBER GACZEWSKI	VOTED
COUNCIL MEMBER RUFFINO	VOTED
COUNCIL MEMBER WALTER	VOTED
SUPERVISOR COLEMAN	VOTED

January 2, 2018

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER DICKMAN, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER TO WIT:

RESOLVED, that for the years 2018 and 2019, the Town Board of the
Town of Lancaster will reaffirm issuance of Building Permits at its regular meetings, which
have been filed with the Town Clerk, up to 3 P.M. on the Thursday preceding a Town Board
Meeting.

The question of the adoption of the foregoing resolution was duly put to a
vote on roll call which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED
COUNCIL MEMBER GACZEWSKI	VOTED
COUNCIL MEMBER RUFFINO	VOTED
COUNCIL MEMBER WALTER	VOTED
SUPERVISOR COLEMAN	VOTED

January 2, 2018

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER WALTER, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER, TO WIT:

RESOLVED, that Town Hall Offices, with the exception of the Town of Lancaster Code Enforcement Office and the Town Clerk's Office, be opened from 9 A.M. to 5 P.M. every day, Monday through Friday, during the years 2018 and 2019, except legal holidays, and

BE IT FURTHER

RESOLVED, that the Town of Lancaster Code Enforcement Office will be opened from 8 A.M. to 4 P.M. every day and the Town Clerk's Office will be opened from 8A.M. to 5 P.M. every day, Monday through Friday, during the years 2018 and 2019, except legal holidays.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED
COUNCIL MEMBER GACZEWSKI	VOTED
COUNCIL MEMBER RUFFINO	VOTED
COUNCIL MEMBER WALTER	VOTED
SUPERVISOR COLEMAN	VOTED

January 2, 2018

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER RUFFINO, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER TO WIT:

RESOLVED, that the Town Clerk be instructed to collect the tax roll for the
years 2018 and 2019 according to the following schedule of penalties as set by the Erie
County Tax Act:

COUNTY TAXES -

Taxes paid prior to February 16th - no fees or penalties
Taxes paid on February 16th, prior to March 1st - 1.5 %
Taxes paid on March 1st, prior to March 16th - 3%
Taxes paid on March 16th, prior to April 1st - 4.5%
Taxes paid on April 1st, prior to April 16th - 6%
Taxes paid on April 16th, prior to May 1st - 7.5%
Add 1.5% per month additional thereafter.

SCHOOL TAXES -

Taxes paid prior to October 16th - no fees or penalties
Taxes paid on October 16th, prior to November 1st - 7.5%
Taxes paid on November 1st, prior to December 1st - 9%

The question of the adoption of the foregoing resolution was duly put to a
vote on roll call which resulted as follows:

COUNCIL MEMBER DICKMAN VOTED
COUNCIL MEMBER GACZEWSKI VOTED
COUNCIL MEMBER RUFFINO VOTED
COUNCIL MEMBER WALTER VOTED
SUPERVISOR COLEMAN VOTED

January 2, 2018

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER RUFFINO, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER TO WIT:

RESOLVED, that the sum of \$1,100.00 be allocated for the proper observance of Memorial Day and Independence Day to the following Veterans Organizations.

Not to exceed \$350.00 - Lt. Col. Matt Urban V.F.W. Post 7275
Not to exceed \$250.00 - Depew Post, American Legion
Not to exceed \$250.00 - Disabled American Veterans Korean Era
Not to exceed \$250.00 - American Ex-Prisoners of War

provided that such expenses as apportioned shall be paid upon properly itemized and audited vouchers which shall be received during 2018, and

BE IT FURTHER

RESOLVED, that the sum of \$2,500.00 for the purpose of defraying the expenses of the proper observance of Independence Day in the Town of Lancaster, which sum shall be expended upon properly itemized and audited vouchers for such expenditure.

BE IT FURTHER

RESOLVED, that the sum of \$2,500.00 for the purpose of defraying the expenses connected with the Taste of Lancaster sponsored by the Village of Lancaster, which sum shall be expended upon properly itemized and audited vouchers for such expenditure.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED
COUNCIL MEMBER GACZEWSKI	VOTED
COUNCIL MEMBER RUFFINO	VOTED
COUNCIL MEMBER WALTER	VOTED
SUPERVISOR COLEMAN	VOTED

January 2, 2018

THE FOLLOWING RESOLUTION WAS OFFERED
BY SUPERVISOR COLEMAN, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER TO WIT:

WHEREAS, it is the recommendation of the Finance Committee of the Town Board of the Town of Lancaster to invest a portion of the funds of the Town of Lancaster, and

WHEREAS, it has been determined by said Finance Committee that there are moneys available for temporary deposit or investment not needed for immediate expenditure.

NOW, THEREFORE, BE IT

RESOLVED, that the Supervisor and/or the Director of Administration and Finance and the Town Clerk be and hereby are authorized, for the years 2018 and 2019, without further authority of the Town Board, to deposit or invest for varying periods of time, so much of the funds of the Town of Lancaster in all of its accounts for specific periods of time and at such rates of interest which, in their discretion and at such times it is deemed available, and shall be just and proper.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED
COUNCIL MEMBER GACZEWSKI	VOTED
COUNCIL MEMBER RUFFINO	VOTED
COUNCIL MEMBER WALTER	VOTED
SUPERVISOR COLEMAN	VOTED

January 2, 2018

THE FOLLOWING RESOLUTION WAS OFFERED
BY SUPERVISOR COLEMAN, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER TO WIT:

WHEREAS, the Insurance Committee of the Town Board of the Town of Lancaster deems it in the public interest to bond all elected and appointed officials and employees of the Town of Lancaster for the Faithful Performance of their duties.

NOW, THEREFORE, BE IT

RESOLVED, as follows:

SECTION 1: That all elected and appointed officials and employees of the Town of Lancaster be bonded for the years 2018 and 2019 for the Faithful Performance of their duties under a Public Employee's Faithful Performance Blanket Position Bond with an amount of indemnity of \$100,000.00 per official or employee.

SECTION 2: That additional indemnity be required for the following positions in the amount specified:

<u>POSITION</u>	<u>LOCATION</u>	<u>NO.</u>	<u>AMOUNT</u>
Clerk Typist/Tax Department	Town of Lancaster	2	200,000.00 each
Dep. Receiver of Taxes	Town of Lancaster	1	200,000.00
Dir. of Administration & Finance	Town of Lancaster	1	200,000.00
Town Supervisor	Town of Lancaster	1	200,000.00
Assistant to Supervisor	Town of Lancaster	1	200,000.00
Clerk/Cashier	Town of Lancaster	2	100,000.00 each
Town Justices	Town of Lancaster	2	75,000.00 each
Town Clerk	Town of Lancaster	1	200,000.00
Highway Superintendent	Town of Lancaster	1	10,000.00

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED
COUNCIL MEMBER GACZEWSKI	VOTED
COUNCIL MEMBER RUFFINO	VOTED
COUNCIL MEMBER WALTER	VOTED
SUPERVISOR COLEMAN	VOTED

January 2, 2018

THE FOLLOWING RESOLUTION WAS OFFERED
BY SUPERVISOR COLEMAN, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER TO WIT:

RESOLVED, that the Manufacturers and Traders Trust Company, Bank of America, Key Bank, JP Morgan Chase Bank, Citizens Bank, N.A., New York Commercial Bank, NYCLASS (New York Cooperative Liquid Assets Securities System), Columbus Bank and Trust Company, Empire National Bank, First Niagara Bank and HSBC Bank be designated as the official co-depositories of the Town of Lancaster for the years 2018 and 2019, and that the Supervisor, Town Justices and Town Clerk be authorized and directed to deposit all funds coming into their hands by virtue of their office in said banks, and

BE IT FURTHER

RESOLVED, that the aforesaid designated depositories of this municipality, be and are hereby requested, authorized and directed to honor checks, drafts or other orders for the payment of money drawn in this municipality's name including those payable to the individual order of the person whose name appears thereon as a signer when bearing or purporting to bear the facsimile signature of the following:

Johanna M. Coleman

and,

BE IT FURTHER

RESOLVED, that all depositories shall be entitled to honor and charge this municipality for such checks, drafts, or other orders, regardless of by whom or by what means the actual or purported facsimile signature thereon may have been affixed thereto, if such signature resembles the facsimile specimen duly certified to or filed with the designated depositories by the Director of Administration and Finance of this municipality.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED
COUNCIL MEMBER GACZEWSKI	VOTED
COUNCIL MEMBER RUFFINO	VOTED
COUNCIL MEMBER WALTER	VOTED
SUPERVISOR COLEMAN	VOTED

January 2, 2018

THE FOLLOWING RESOLUTION WAS OFFERED
BY SUPERVISOR COLEMAN, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER TO WIT:

WHEREAS, the Town Board in accordance with Section 29(10-a) of the Town Law of the State of New York, may determine by resolution that the Supervisor shall submit to the Town Clerk, within one hundred twenty (120) days after the close of the fiscal year, a copy of the report to the State Comptroller, required by Section 30 of the General Municipal Law of the State of New York.

NOW, THEREFORE, BE IT

RESOLVED, that the Supervisor of the Town of Lancaster shall furnish to the Town Clerk, within one hundred twenty (120) days after the close of the fiscal year, a copy of the report to the State Comptroller required by Section 30 of the General Municipal Law of the State of New York for the years 2018 and 2019, and

BE IT FURTHER

RESOLVED, that the Town Clerk shall cause to be published in the official newspaper of the Town of Lancaster a notice stating a copy of the Supervisor's report to the State Comptroller, as required by Section 30 of the General Municipal Law, is on file in the Town Clerk's Office and is available for public inspection and copying, and

BE IT FURTHER

RESOLVED, that a copy of this resolution be forwarded to the Town Auditors.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED
COUNCIL MEMBER GACZEWSKI	VOTED
COUNCIL MEMBER RUFFINO	VOTED
COUNCIL MEMBER WALTER	VOTED
SUPERVISOR COLEMAN	VOTED

January 4, 2018

THE FOLLOWING RESOLUTION WAS OFFERED
BY SUPERVISOR COLEMAN, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER TO WIT:

WHEREAS, by resolution adopted January 2, 2018, the Town Board of the Town of Lancaster has designated the following official depositories for the Town of Lancaster, hereinafter referred to as "the Banks":

1. Manufacturers and Traders Trust Company
2. Bank of America
3. Key Bank
4. JP Morgan Chase Bank
5. Columbus Bank and Trust Company
6. Citizens Bank, N.A.
7. New York Commercial Bank
8. NYCLASS-MBIA
9. Empire National Bank
10. HSBC
11. First Niagara Bank

and,

WHEREAS, from time to time, the Town of Lancaster requests the Banks, by written or oral communication, telephone, telex, or computer communication device to transfer funds to other financial institutions or to other accounts at the Banks or to any account of a third party for credit, to parties designated by the Town of Lancaster

NOW, THEREFORE, BE IT

RESOLVED, that for the years 2018 and 2019 the Town of Lancaster enter into a Funds Transfer Agreement (and any addenda thereto) with the Banks, and that any two of the following officers or employees of the Town of Lancaster are hereby authorized to execute and deliver to the Banks said Funds Transfer Agreement (and any addenda thereto) on the conditions set forth in said Agreement and addenda, and to appoint and delegate, from time to time, such persons who may request such transfers on behalf of the Town of Lancaster in accordance with such Agreement and addenda:

1. Supervisor
2. Supervisor's Designee
3. Director of Administration and Finance
4. Town Clerk
5. Town Clerk's Designee

and,

BE IT FURTHER

RESOLVED, that the authority conferred herein may be exercised singly by any of such officers or employees and shall continue in full force and effect until written notice of modification or revocation shall be received by the Funds Transfer Division of the Banks, and that the Banks shall be protected in acting upon any form of such written notice of modification or revocation which it in good faith believes to be genuine, and

BE IT FURTHER

RESOLVED, that all funds transfer agreements and other documents heretofore executed and actions heretofore taken by any of such officers in order to implement the foregoing resolutions are hereby adopted, ratified and confirmed.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED
COUNCIL MEMBER GACZEWSKI	VOTED
COUNCIL MEMBER RUFFINO	VOTED
COUNCIL MEMBER WALTER	VOTED
SUPERVISOR COLEMAN	VOTED

January 2, 2018

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER GACZEWSKI, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER TO WIT:

BE IT RESOLVED, that, pursuant to the Civil Service Law of the State of New York, (a) the Supervisor of the Town of Lancaster be and is hereby designated as the Appointing Officer of the Town of Lancaster, and (b) the Commissioner of Personnel of the County of Erie shall correspond on all matters of personnel concerning the Town of Lancaster with the Town Supervisor.

The question of the adoption of the following resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED
COUNCIL MEMBER GACZEWSKI	VOTED
COUNCIL MEMBER RUFFINO	VOTED
COUNCIL MEMBER WALTER	VOTED
SUPERVISOR COLEMAN	VOTED

January 2, 2018

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER WALTER, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER TO WIT:

WHEREAS, the Town Board has determined that there is a need to set a policy in regards to monies and other financial resources available for investment and/or deposit on behalf of the Town of Lancaster, and

WHEREAS, the Town Board of the Town of Lancaster has also determined that there is a need for a policy for the purchase of goods or services to determine the applicability of Section 103 of the General Municipal Law.

NOW, THEREFORE, BE IT

RESOLVED, that in order to protect the interests of the Town of Lancaster, its residents and taxpayers, the Town Board of the Town of Lancaster hereby adopts the following policies, as presented, to be effective immediately, and which shall supersede any previous versions of such policies:

- a. Investment Policy
- b. Procurement Policy

The question of the adoption of the following resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED
COUNCIL MEMBER GACZEWSKI	VOTED
COUNCIL MEMBER RUFFINO	VOTED
COUNCIL MEMBER WALTER	VOTED
SUPERVISOR COLEMAN	VOTED

January 2, 2018

THE FOLLOWING RESOLUTION WAS OFFERED
BY SUPERVISOR COLEMAN, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER, TO WIT:

RESOLVED, by the Town Board of the Town of Lancaster as follows:

SECTION 1:

That those Town elected and appointed officials who are authorized by the Town Board to attend the 2018 New York State Association of Towns Training School and Annual Meeting, to be held in New York City on February 18th, 19th, 20th and 21st, 2018, are eligible for reimbursement for actual and necessary expenses subject to the following limitations:

1. Lodging – single occupancy room rate at established conference rates (New York Marriott Marquis, 1535 Broadway, New York, NY 10036 (Times Square) at a rate of \$272 per night). Each employee is responsible for presenting a completed NYS Department of Taxation and Finance Exemption Form ST-129 directly to the hotel for the purpose of obtaining tax exempt occupancy. The Town will not pay or reimburse and taxes resulting from failure to submit exemption form.
2. Travel – two-way airfare, train fare or actual mileage direct to hotel.
3. Cab Fare – reimbursement restricted to fare between airport or train station to and from hotel only (maximum reimbursement of two (2) fares per employee only).
4. Meals – Reimbursement not to exceed \$50 per diem and includes reimbursement of actual expenses for the following meals per date for the employee only:
 - Sunday 2/18 – Lunch and Dinner
 - Monday 2/19 – Breakfast, Lunch and Dinner
 - Tuesday 2/20 – Breakfast, Lunch and Dinner
 - Wednesday 2/21 – Breakfast and Lunch
5. Conference Registration Fee – Authorized reimbursement of \$125 per employee.

All requests for reimbursement must be presented in the form of original, itemized receipts (un-itemized credit card receipts will not be accepted). Reimbursement will not be made for purchase of alcoholic beverages. Total reimbursement per employee is not to exceed the sum of **\$1,400.00** and also must have funds available in your departmental budget. All requests for reimbursement must be received by the Supervisor no later than Friday, March 16, 2018. Reimbursement requests submitted or received after this date will not be paid.

SECTION 2:

That Highway Superintendent Daniel Amatura be and is hereby appointed as a delegate to the New York State Association of Towns Training School and Annual Meeting to be held in New York City on February 18th, 19th, 20th and 21st, 2018.

SECTION 3:

That during the year 2018, Town department heads or officials, or their designees, are hereby authorized to attend in **Allegheny, Cattaraugus, Chautauqua, Erie, Genesee, Monroe, Niagara and Wyoming Counties**, the regular luncheon/dinner meetings of the various official organizations relating to their official duties as Town department heads or officials. The cost of such meals shall not exceed \$35.00 per luncheon or dinner. Necessary expenses incurred in traveling to or from said meeting as well as membership fees, are hereby determined a legitimate Town expense for which such officials shall be reimbursed upon presentation of receipts and also must have funds available in your departmental budget.

SECTION 4:

That during the year 2018, the Code Enforcement Officer/Fire Inspector or his designee is hereby authorized to attend the following educational and training sessions with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts and also must have funds available in your departmental budget:

- New York State Building Officials Conference
- Niagara Frontier Building Officials Education Conference
- State Emergency Management Schools
- New York State Fire Academy Conference
- Montour Falls New York State Fire Academy

SECTION 5:

That during the year 2018, the Court Clerks are hereby authorized to attend the following educational and training sessions with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts and must also have funds available in your departmental budget:

- New York State Magistrates' Association of Court Clerks
- Erie County Town & Village Court Clerks Association

SECTION 6:

That during the year 2018, the Town Justices are hereby authorized to attend the following educational and training sessions with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts and must also have funds available in your departmental budget:

- New York State Magistrates' Association Conference
- New York State Association of Towns Training School and Annual Meeting – subject to the limits specified in Section 1.
- Office of Court Administration Taking the Bench Certification Course
- Erie County Magistrates Association

SECTION 7:

That during the year 2018, the Director of Administration and Finance is hereby authorized to attend the following educational and training sessions with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts and must also have funds available in your departmental budget:

- New York State-GFOA Pre-Conference Training Seminars and Annual Conference
- New York State-GFOA Western Region Spring Seminar
- New York State-GFOA Western Region Summer Seminar
- New York State-GFOA Western Region Holiday Seminar

SECTION 8:

That during the year 2018, the Highway Superintendent or his designee is hereby authorized to attend the following educational and training sessions with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts and must also have funds available in your departmental budget:

- New York State Association of Town Superintendents of Highways Conference
- New York State Association of Towns Training School and Annual Meeting – subject to the limits specified in Section 1.
- Cornell Local Roads Program For Highway Superintendents

SECTION 9:

That during the year 2018, the Police Chief or his designee is hereby authorized to attend the following educational and training sessions with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts and must also have funds available in your departmental budget:

- New York State Association of Chiefs of Police
- Mid Atlantic Great Lakes Organized Crime Law Enforcement Network (MAGLOCLLEN) Conference
- International Association of Chiefs of Police
- New York State Association of Towns Training School and Annual Meeting - subject to the limits specified in Section 1.

SECTION 10:

That during the year 2018, the Town Clerk or her designee is hereby authorized to attend the following educational and training sessions with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts and must also have funds available in your departmental budget:

- New York State Town Clerks' Association Annual Conference
- New York Association of Local Government Record Officers Annual Conference
- New York Association of Tax Receivers and Collectors Annual Conference

SECTION 11:

That the Planning Board Chairman and / or one Planning Board Member, to be designated by the Town Board, be permitted to attend the following training and educational session with reimbursement of actual and necessary expenses, not to exceed the aggregate sum of **\$1,400.00** which is allocated for the Planning Board, hereby authorized upon presentation of receipts and must also have funds available in your departmental budget.

- New York State Association of Towns Training School and Annual Meeting - subject to the limits specified in Section 1.

SECTION 12:

That during the year 2018, the Executive Director of the Youth Bureau is hereby authorized to attend the following educational and training sessions with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts and must also have funds available in your departmental budget:

- New York State Association of Youth Bureaus and Youth Boards
- Western New York Association of Youth Bureaus & Youth Boards

SECTION 13:

That during the year 2018, all Town officials and employees be and hereby are authorized to be paid standard mileage per mile for the use of their personal automobiles on all Town business at a rate equal to the Internal Revenue Service Guideline Regulations for 2018 mileage reimbursement which is 54.5 cents per lane mile.

SECTION 14:

That all conferences, seminars, lectures and meetings not falling within a pattern of regular attendance and **not exceeding \$400.00** in reimbursable expenses, including mileage reimbursement, may be approved for attendance by the Supervisor pursuant to Section 77-b of the General Municipal Law. Conferences, seminars, lectures and meetings **exceeding \$400.00** shall require the approval of the Town Board and must have funds available in your departmental budget.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED
COUNCIL MEMBER GACZEWSKI	VOTED
COUNCIL MEMBER RUFFINO	VOTED
COUNCIL MEMBER WALTER	VOTED
SUPERVISOR COLEMAN	VOTED

January 2, 2018

THE FOLLOWING RESOLUTION WAS OFFERED
 BY SUPERVISOR COLEMAN, WHO
 MOVED ITS ADOPTION, SECONDED BY
 COUNCIL MEMBER , TO WIT:

RESOLVED, that the following Schedule of Salaries be and is hereby adopted
 effective January 1, 2018: (amounts represent annual salaries unless otherwise specified)

TO BE PAID BI-WEEKLY

ASSESSMENT REVIEW BOARD:

Assessment Review Board Chairperson (Molino)	225.00 per day
Assessment Review Board Members (Braniecki/Fialkiewicz/ Imiola/Ostrowski)	175.00 per day
Secretary to the Assessment Board of Review P.T. (Carlton)	15.61 per hour

ASSESSOR:

Assessor (Baker)	51,000.00
Clerk P.T. (Powell)	16.80 per hour

BINGO/GAMES OF CHANCE:

Account Clerk P.T. (Anstett)	75.00 per inspection
Bingo Inspector P.T. (Crinzi - includes mileage)	75.00 per inspection
Bingo Inspector P.T. (Farruggio/Weremblewski/Wojtowicz – includes mileage)	70.00 per inspection

BUILDING AND ZONING:

Clerk P.T. (Flanagan)	18.60 per hour
Fire Inspector P.T. (Revelas)	18.03 per hour

COUNCIL MEMBERS: (Dickman/Gaczewski/Ruffino/Walter) 19,354.00

COURT:

Stipend for Problem Solving Court Clerk (Guarino)	2,000.00
Court Officer P.T. (Centinello/Doktor/Fitzpatrick/Jablonski/ Niescier/Revelas)	18.00 per hour
Town Justices (Cervi/Colby)	43,576.00

DIRECTOR OF ADMINISTRATION AND FINANCE:

Director of Administration and Finance (LIDA CFO)	1,875.00 per quarter
Director of Administration and Finance (LIDA PILOT billing)	3,000.00

DISASTER PREPAREDNESS:

Natural Disaster Services Coordinator P.T. (Rozler)	18,768.00
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HIGHWAY ADMINISTRATION:

Highway Superintendent (Amatura)	72,606.00
Drainage Officer P.T. (Amatura)	5,670.00
Parks & Recreation Department Oversight Stipend (Amatura)	5,100.00

PARKS, RECREATION, FORESTRY, AND BUILDINGS:

Cleaner P.T. (Snyder)	15.00 per hour
Laborer P.T. (Monin/O'Brien/Occhiuto/Rybacki/Zlotek)	12.00 per hour
Lifeguard P.T. (Sullivan/Wind/M. Wozniak)	15.00 per hour
Lifeguard P.T. (Bartholomew/Doetterl/Franzone/George/Heffler/ Kamats/Kozuch/Kucewicz/Kwasniewski/Landahl/Mahony/ Michalski/K. Morgus/M. Morgus/Petit/Strek/J. Wilkowski/ R. Wilkowski/Wnuk/H. Wozniak/S. Wozniak/Zagarrio)	13.00 per hour
Recreation Attendant P.T. (Kashuba)	25.00 per hour
Recreation Attendant P.T. (Skolikas)	14.25 per hour
Recreation Attendant P.T. (Kucewicz)	14.00 per hour
Recreation Attendant P.T. (Alley/Becker/Berent/Fulciniti/Garby/ Giglia/Guarino/Hunter/H. Huxley/S. Huxley/Jankowski/ Klein/Lis/Manhard/Markut/Marrano/D. Mescall/J. Mescall/ Musso/Nelson/Palma/Plonka/Radecki/Schurkus/Smith)	12.00 per hour
Recreation Director P.T. (Galliford)	18.00 per hour

PLANNING BOARD:

Secretary to Planning Board P.T. (Maciejewski)	100.00 per meeting
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POLICE:

School Crossing Guard P.T. (D. R. Chapman/D. W. Chapman)	13.00 per hour
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SENIOR CENTER:

Recreation Attendant P.T. (Bologna/Burns/Gangloff/Greco/Heist/ Herdzik/Iskiewicz/Szczesniak)	12.00 per hour
Recreation Instructor P.T. (Kiesznoski/Olivieri)	30.00 per hour
Recreation Instructor P.T. (Jankiewicz)	22.00 per hour
Recreation Instructor P.T. (Chatham)	12.00 per hour
Van Driver P.T. (Bastian/Chiarmonte/Ederer/Griffith/Hastreiter/ Hauser/A. Herdzik/Morgus/Rinow/Sroda/Suttell)	13.00 per hour

SUPERVISOR:

Supervisor (Coleman)	69,704.00
Assistant to the Supervisor (LIDA PILOT billing)	3,000.00

TOWN ATTORNEY:

Town Attorney (Loftus)	46,818.00
Town Prosecutor (Graber)	13,000.00

TOWN CLERK:

Town Clerk (Terranova)	74,019.00
Records Management Officer (Terranova)	6,799.00
Clerk P.T. (Feldmann/Lutz)	16.80 per hour
Secretary to LIDA (Nowak)	1,875.00 per quarter

YOUTH BUREAU:

Clerk P.T. (Darmstedter/Sporysz/Trusiak)	10.40 per hour
Tutor P.T. (McDonald)	16.25 per hour
Tutor P.T. (Beiter/Casali/Metz/Parks/Smith/Smyczynski)	16.00 per hour
Tutor P.T. (Bulera/Schiavi/Schultheis/Shields/Wright)	15.00 per hour
Tutor P.T. (Doyle/Peters/Young)	12.00 per hour

TO BE PAID SEMI-ANNUALLY

Planning Board Chairperson (Connelly)	4,289.00 per annum
Planning Board Members (Anderson/Gorski/Keefe/Korzeniewski/ McCracken/Szymanski)	3,352.00 per annum
Registrar of Vital Statistics (Terranova)	3,000.00 per annum
Zoning Board of Appeals Chairperson (Quinn)	2,191.00 per annum
Zoning Board of Appeals Members (Beutler/Mikoley/ Monacelli/Pignataro/Sojka/Swigonski)	1,701.00 per annum
Clerk to Zoning Board of Appeals (Terranova)	3,527.00 per annum

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED
COUNCIL MEMBER GACZEWSKI	VOTED
COUNCIL MEMBER RUFFINO	VOTED
COUNCIL MEMBER WALTER	VOTED
SUPERVISOR COLEMAN	VOTED

January 2, 2018

THE FOLLOWING RESOLUTION WAS OFFERED
BY SUPERVISOR COLEMAN, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER, TO WIT:

WHEREAS, the Town Board of the Town of Lancaster wishes to implement a policy establishing certain requirements relative to the Town's procurement of public works projects to be performed by outside contractors on Town property,

NOW, THEREFORE, BE IT

RESOLVED, that all public works projects performed by outside contractors on Town property:

1. Shall have a written contract/proposal/agreement/estimate/quote stipulating the task/work to be performed which is signed & dated by both the contractor and a town official and which includes the following language "The Town is listed as an additional insured on a primary and non-contributory basis for all ongoing and completed operations during the policy period". In addition, contractors shall provide required insurance certificates to the Town Attorney for acceptance and approval.
2. Shall be authorized/approved by the Lancaster Town Board via a resolution, and

BE IT FURTHER

RESOLVED, Town of Lancaster department heads be and are hereby authorized to sign contracts/proposals/agreements/estimates/quotes for public works projects in the amount of two-thousand five-hundred dollars (\$2,500.00) or less in conjunction with the provisions stated above; public works projects in the amount of two-thousand five-hundred dollars (\$2,500.00) or more require the Town Supervisor's signature in conjunction with the provisions stated above, and

BE IT FURTHER

RESOLVED, in the event of an urgent and unexpected emergency situation where health and public safety or the conservation of public resources is at risk, or where the time sensitive nature of the work requires immediate action, the contract can be executed and approved by the Town Board retroactively in conjunction with all the provisions stated above, and

BE IT FURTHER

RESOLVED, this resolution is effective immediately and shall supersede any previous versions of such policy.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED
COUNCIL MEMBER GACZEWSKI	VOTED
COUNCIL MEMBER RUFFINO	VOTED
COUNCIL MEMBER WALTER	VOTED
SUPERVISOR COLEMAN	VOTED

January 2, 2018

PRESENTATION OF PREFILED RESOLUTIONS:

THE FOLLOWING RESOLUTION WAS OFFERED
BY SUPERVISOR COLEMAN, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER TO WIT:

RESOLVED, that the minutes of the Regular Meeting of the Town Board held December 18, 2017 be and are hereby approved.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED
COUNCIL MEMBER GACZEWSKI	VOTED
COUNCIL MEMBER RUFFINO	VOTED
COUNCIL MEMBER WALTER	VOTED
SUPERVISOR COLEMAN	VOTED

January 2, 2018

File: RMIN (P1)

THE FOLLOWING RESOLUTION WAS OFFERED
BY SUPERVISOR COLEMAN, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER , TO WIT:

RESOLVED, that the following Audited Claims be and are hereby ordered paid from their respective accounts as per abstract to be filed in the Office of the Town Clerk by the Assistant to the Supervisor, to wit:

Claim No. 50908 to Claim No. 51037 Inclusive

Total amount hereby authorized to be paid: \$821,238.56

The question of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED
COUNCIL MEMBER GACZEWSKI	VOTED
COUNCIL MEMBER RUFFINO	VOTED
COUNCIL MEMBER WALTER	VOTED
SUPERVISOR COLEMAN	VOTED

January 2, 2018

File: Rclaims

THE FOLLOWING RESOLUTION WAS OFFERED
 BY SUPERVISOR COLEMAN, WHO
 MOVED ITS ADOPTION, SECONDED BY
 COUNCIL MEMBER TO WIT:

RESOLVED that the following Building Permit applications be and are hereby reaffirmed:

CODES:

- (SW) = Sidewalks as required by Chapter 12-1B of the Code of the Town of Lancaster are waived for this permit.
 (CSW) = Conditional sidewalk waiver
 (V/L) = Village of Lancaster

NEW PERMITS:

Pmt #	SW	Applicant Name	Address	STRUCTURE	Village
27730		Mike Hora	1 Pleasant Ave W	Er. Comm. Alt.	(V/L)
27731		Janet Mrozek etal	15 Benson Dr	Re-Roof	(V/L)
27732		Switala's Siding Cedar Inc.	5247 William St	Re-Roof	
27733		Armor Construction LLC	10 Wendling Ct	Er. Comm. Add./Alt.	
27734		Joe Christ	15 Lake Forest Pky W	Er. Res. Add.	
27735		Lehigh Construction Group Inc.	3805 Walden Ave	Er. Comm. Add.	(V/L)
27736		Sturm Roofing LLC	58 Pheasant Run Ln	Re-Roof	
27737		Solcius, LLC	2 Charlton Pl	Inst. Solar Panels	
27738		Solcius, LLC	53 Robert Dr	Inst. Solar Panels	(V/L)
27739		Sturm Roofing LLC	134 Central Ave	Re-Roof	(V/L)
27740		Paul Peter Stephan	6355 Broadway	Er. Fence	
27741		N.A.S. Sign Company	5111 Transit Rd	Er. Sign - Wall	
27742		Lucas & Rachel James	103 Sawyer Ave	Er. Res. Add.	(V/L)
27743		4493 Walden Avenue LLC	4493 Walden Ave	Er. Sign -Ground	
27744		Ellicott Development Company	60 Central Ave	Er. Comm. Alt.	(V/L)
27745		Ellicott Development Company	60 Central Ave	Er. Comm. Alt.	(V/L)
27746		First Buffalo Total Basement	21 Middlebury Ln	Er. Res. Alt.	
27747		First Buffalo Total Basement	25 Plumb Creek Trl	Er. Res. Alt.	
27748		Solcius, LLC	143 Wendel St	Inst. Solar Panels	
27749		Keith Stoerr	21 Seitz Ave	Er. Shed	
27750		Zenner & Ritter Co. Inc.	20 Silent Meadow Lane	Inst. Generator	
27751		AE Buffalo Properties LLC	505 Central Ave	Er. Res.Alt.	

RESOLVED, that the Building Permit Applications herein coded (SW) for sidewalk waiver be and are hereby reaffirmed with a waiver of the Town Ordinance requirement for sidewalks, and

BE IT FURTHER

RESOLVED, that the Building Permit Applications herein coded (CSW) for conditional sidewalk waiver be and are hereby reaffirmed with a waiver of the Town Ordinance required for sidewalks, however, the waiver is granted upon the expressed condition that the Town of Lancaster, at any future date, reserves the right to order sidewalk installation at the expense of the property owner.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED
COUNCIL MEMBER GACZEWSKI	VOTED
COUNCIL MEMBER RUFFINO	VOTED
COUNCIL MEMBER WALTER	VOTED
SUPERVISOR COLEMAN	VOTED

January 2, 2018

THE FOLLOWING RESOLUTION WAS OFFERED
BY SUPERVISOR COLEMAN, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER, TO WIT:

WHEREAS, Article 16 of the New York Town Law and Section 10 of the Municipal Home Rule Law of the State of New York and Chapter 26 of the Town of Lancaster Town Code provides for the adoption and enactment of local laws, and

WHEREAS, a proposed Local Law of the year 2018 has been introduced, entitled “**Cold War Veterans Exemption Extension**”, which will amend Chapter 40, Taxation, Article VI, Cold War Veterans Exemption, Section 40-32 (C) Limitations; application for exemption, of the Code of the Town of Lancaster by replacing §40-32 (C) in the Code of the Town of Lancaster, which will read as follows:

A LOCAL LAW OF THE YEAR 2017 ENTITLED “COLD WAR VETERANS EXEMPTION EXTENSION”, WHICH WILL AMEND THE TOWN CODE OF THE TOWN OF LANCASTER BY **AMENDING** SECTION 40-32 (C), OF CHAPTER 40 “TAXATION”, ARTICLE VI, COLD WAR VETERANS EXEMPTION.”

Chapter 40. Taxation.

Article VI. Cold War Veterans Exemption

§40-32. Limitations; application for exemption.

- C. The exemption provided by Subsection A of § 40-31 of this local law shall continue indefinitely and shall not expire so long as the real property to which it applies continues to meet the definition of “Qualified Residential Real Property,” as that term is defined in § 40-30 of this Local Law. Property ceasing to meet the definition of “Qualified Residential Real Property” will lose the exemption provided by Subsection A of § 40-31 of this local law beginning with the next assessment roll that is prepared after the property no longer meets the definition of “Qualified Residential Real Property.”

WHEREAS, pursuant to the Town of Lancaster Code and the Municipal Home Rule Law, a public hearing is required on the proposed Local Law;

NOW, THEREFORE,

BE IT RESOLVED by the Town Board of the Town of Lancaster that:

1. A public hearing for the proposed Local Law is hereby set for the 16th day of January 2018 at 7:15 o'clock P.M.
2. The Town Clerk is directed to provide notice of the public hearing as required by law.
3. This resolution is effective immediately.

The question of the adoption of the foregoing resolution was duly put to vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED
COUNCIL MEMBER GACZEWSKI	VOTED
COUNCIL MEMBER RUFFINO	VOTED
COUNCIL MEMBER WALTER	VOTED
SUPERVISOR COLEMAN	VOTED

January 2, 2018

LEGAL NOTICE
PUBLIC HEARING
TOWN OF LANCASTER

LEGAL NOTICE IS HEREBY GIVEN, that pursuant to the Municipal Home Rule Law of the State of New York and Chapter 26 of the Code of the Town of Lancaster and pursuant to a resolution of the Town Board of the Town of Lancaster, adopted January 2, 2018, the said Town Board will hold a Public Hearing on the 16th day of January 2018 at 7:15 o'clock P.M., Local Time, at the Town Hall, 21 Central Avenue, Lancaster, New York, for the purposes of considering and possibly adopting a Local Law to amend Chapter 40, Taxation, Article VI, Cold War Veterans Exemption, Section 40-32, Limitations; application for exemption, of the Code of the Town of Lancaster by amending §40-32(C). Copies of the proposed Local Law can be reviewed at Town Hall. At the time and place stated above, all interested members of the public shall be heard.

**TOWN BOARD OF THE
TOWN OF LANCASTER**

**By: DIANE M. TERRANOVA
Town Clerk**

January 4, 2018

Town of Lancaster
Local Law No. ____ of 2018

A Local Law Amending Chapter 40 of the Town of Lancaster Code to Extend the Real Property Tax Exemption for Cold War Veterans

Be it hereby enacted by the Town Board of the Town of Lancaster as follows:

Section 1: Purpose. The purpose of this Local Law is to provide that the exemption authorized in Section 458-b of the Real Property Tax Law for Cold War Veterans shall continue apply to qualifying owners of qualifying real property for as long as they remain qualifying owners, without regard to the ten-year limitation set forth in Real Property Tax Law § 458-b. This Local Law is specifically authorized by Section 458-b of the Real Property Tax Law at the option of the Town Board.

Section 2: Section 40-32(C) of the Town of Lancaster Town Code is hereby replaced in its entirety as follows:

C. The exemption provided by Subsection A of § 40-31 of this local law shall continue indefinitely and shall not expire so long as the real property to which it applies continues to meet the definition of “Qualified Residential Real Property,” as that term is defined in § 40-30 of this Local Law. Property ceasing to meet the definition of “Qualified Residential Real Property” will lose the exemption provided by Subsection A of § 40-31 of this local law beginning with the next assessment roll that is prepared after the property no longer meets the definition of “Qualified Residential Real Property.”

Section 3: Severability. Should any provision of this Local Law be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of this Local Law as a whole or any part thereof other than the part so decided to be unconstitutional or invalid.

Section 4: Effective Date. This Local Law shall be effective upon its filing with the Secretary of State in accordance with the Municipal Home Rule Law.

THE FOLLOWING RESOLUTION WAS OFFERED
BY SUPERVISOR COLEMAN, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER, TO WIT:

WHEREAS, on November 20, 1995, the Town Board of the Town of Lancaster approved a site plan submitted by Tim Davis, for the construction of a golf course and club house (**Buffalo Tournament Club**) on the north side of Genesee Street, east of Ransom Road in the Town of Lancaster, and

WHEREAS, on October 16, 2006 the Town granted a two (2) year extension for Mr. Davis to undertake the construction of the Buffalo Tournament Club's clubhouse, and

WHEREAS, due to economic hardships in the area the clubhouse was not constructed and Tim Davis has now requested that the Town Board grant an additional **two (2) year extension** to the site plan approval for the proposed construction of a clubhouse (without the pavilion attached) to be located at 6432 Genesee Street in the Town of Lancaster, and

WHEREAS, the Town Code Section 50-43(C)(5) provides that the Town Board may grant a further extension of the time limitation for commencement of development from the date of approval of a site plan, and

WHEREAS, the site plan for the extension of this project was submitted to the Planning Board and was approved at their November 1, 2017 meeting, and

WHEREAS, the Town Board has given due review and consideration to the request for the extension;

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of the Town of Lancaster using the authority granted to it under Section 50-43 (C)(5) hereby extends a two (2) year statutory approval on the site plan previously approved for Tim Davis for the proposed construction of the Buffalo Tournament Club's clubhouse (without the pavilion attached) to be located at 6432 Genesee Street in the Town of Lancaster to commence January 2, 2018 and terminate January 1, 2020, and

BE IT FURTHER RESOLVED, that all terms and conditions which are recited in the original Town Board resolution approving the site plan on November 20, 1995 as well as any terms and conditions set forth in the prior SEQR findings resolution adopted on October 2, 1995 shall remain in effect relative to the grant of this extension.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED
COUNCIL MEMBER GACZEWSKI	VOTED
COUNCIL MEMBER RUFFINO	VOTED
COUNCIL MEMBER WALTER	VOTED
SUPERVISOR COLEMAN	VOTED

January 2, 2018

THE FOLLOWING RESOLUTION WAS OFFERED
BY SUPERVISOR COLEMAN, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER, TO WIT:

WHEREAS, on June 6, 1994 the Town Board of the Town of Lancaster approved a site plan submitted by Palma Tool & Die Co., Inc., and

WHEREAS, Thomas Owczarzak on behalf of **Palma Tool & Die** has now submitted an amended site plan prepared by James J Wittman, Architect, dated October 26, 2017 and received October 31, 2017 for proposed modifications which include construction of a 480 S.F. addition to the existing facility at 40 Ward Road, in the Town of Lancaster, and

WHEREAS, the amended site plan for this project was submitted to the Planning Board and was approved at their November 15, 2017 meeting, and

WHEREAS, the Town, acting as lead agency has determined this is a Type II action under SEQR (State Environmental Quality Review) regulations.

NOW, THEREFORE,

BE IT RESOLVED, that the Town Board of the Town of Lancaster hereby approves and accepts the amended site plan submitted by Thomas Owczarzak on behalf of **Palma Tool & Die**, and prepared by James J Wittman, Architect, dated October 26, 2017 and received October 31, 2017 for the proposed site plan modifications which include construction of a 480 S.F. addition to the existing facility at 40 Ward Road.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED
COUNCIL MEMBER GACZEWSKI	VOTED
COUNCIL MEMBER RUFFINO	VOTED
COUNCIL MEMBER WALTER	VOTED
SUPERVISOR COLEMAN	VOTED

January 2, 2018

THE FOLLOWING RESOLUTION WAS OFFERED BY
COUNCIL MEMBER WALTER, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER , TO WIT:

WHEREAS, Patrol Captain Marco Laurienzo, of the Town of Lancaster's Police Department, by letter dated December 12, 2017 has advised the Town Board that the Police Department no longer has use for a 2000 Polaris Sportsman 500 ATV (VIN #4XACH50A1YA072382 w/approx. 3,094 hrs.) and has therefore requested that the Town Board deem this vehicle to be surplus and permit it to be placed on an online auction, and

WHEREAS, the Town Board has given due consideration to the request of the Captain Laurienzo and deems it in the public interest to declare the 2000 Polaris Sportsman 500 ATV to be surplus and permits placement of said vehicle on an online auction;

NOW, THEREFORE,

BE IT RESOLVED, that the Town Board of the Town of Lancaster hereby declares the 2000 Polaris Sportsman 500 ATV (VIN #4XACH50A1YA072382 w/approx. 3,094 hrs.) to be surplus and authorizes Police Patrol Captain Laurienzo to place said vehicle up for public bid at an online auction with Auctions International, *www.auctionsinternational.com*, 11167 Big Tree Road, East Aurora, New York 14052, beginning January 4, 2018 and concluding on January 12, 2018, with the funds received from said auction to be made payable to the Town of Lancaster and delivered to the Town Supervisor's Office.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED
COUNCIL MEMBER GACZEWSKI	VOTED
COUNCIL MEMBER RUFFINO	VOTED
COUNCIL MEMBER WALTER	VOTED
SUPERVISOR COLEMAN	VOTED

January 2, 2018

PUBLIC AUCTION
OF TOWN OWNED SURPLUS EQUIPMENT

Notice is hereby given that the Town Board of the Town of Lancaster has deemed a 2000 Polaris Sportsman 500 ATV (VIN #4XACH50A1YA072382) as surplus.

This vehicle will be auctioned at an online auction with Auctions International, <http://www.auctionsinternational.com> , 11167 Big Tree Road, East Aurora, New York 14052, beginning January 4, 2018, and concluding on January 12, 2018.

Successful bidders must provide a payment of 100% of the bid price offered payable to the Town of Lancaster prior to taking possession of the equipment.

The surplus equipment may be inspected at the Town of Lancaster's Police Department, 525 Pavement Road, Lancaster, New York by contacting Captain Marco Laurienzo at 683-2800 to make an appointment.

TOWN BOARD
TOWN OF TOWN OF LANCASTER

By: DIANE M. TERRANOVA
TOWN CLERK

January 4, 2018

THE FOLLOWING RESOLUTION WAS OFFERED
BY SUPERVISOR COLEMAN, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER, TO WIT:

WHEREAS, on December 18, 2017, the Town Board of the Town of Lancaster has heretofore held a public hearing pursuant to Chapter 50-Zoning Section 17(F)(1) of the Code of the Town of Lancaster, upon the application of **Donald D'Amato**, for a Special Use Permit for a Home Occupation (Firearm Sales) on premises located at 43 Greenmeadow Drive, Lancaster, New York, and

WHEREAS, persons for and against such Special Use Permit have had an opportunity to be heard;

**NOW, THEREFORE, BE IT
RESOLVED,**

1. That pursuant to Chapter 50-Zoning, Section 17(F), entitled "Home Occupations" of the Code of the Town of Lancaster, the Town Board of the Town of Lancaster does hereby grant a Special Use Permit to **Donald D'Amato**, for a Home Occupation (Firearm Sales) on premises located at 43 Greenmeadow Drive, Lancaster, New York, upon the terms and conditions as set forth in the Zoning Ordinance, and

2. That the applicant will continue in compliance with conditions as set forth in Chapter 50 Section 17(F), of the Code of the Town of Lancaster as long as the applicant continues to engage in the home occupation on the premises, namely:

- a) Only persons residing on the premises shall be engaged in such occupation.
- b) There shall be no change in the outside appearance of the building or premises or visible evidence of the conduct of such home occupation.
- c) This Special Use Permit terminates when the applicant no longer resides on the premises.
- d) Applicant will adhere to all Federal and State Licensing regulations concerning firearm sales.
- e) Applicant shall obtain and provide proof of a valid New York State Business License from the appropriate regulatory agency for the service being provided.
- f) Special Use Permit must be renewed every two (2) years at no additional cost to applicant. Renewal is considered upon the property owner submitting an application to the Town Clerk, on or before January 2, 2020.
- g) Applicant will authorize representatives from the Building Inspector's Office to enter the premises upon reasonable notice to inspect the premises to verify compliance with this permit.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED
COUNCIL MEMBER GACZEWSKI	VOTED
COUNCIL MEMBER RUFFINO	VOTED
COUNCIL MEMBER WALTER	VOTED
SUPERVISOR COLEMAN	VOTED

January 2, 2018

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER WALTER, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER, TO WIT:

WHEREAS, Town of Lancaster Police Detectives Captain, William Karn Jr., by letter dated December 21, 2017 has requested the purchase of one (1) new 2018 Chevrolet Equinox AWD LS, for the use within the Detective Bureau, and

WHEREAS, the above-referenced vehicle is available from the Delaware, Chenango, Madison, Otsego (DCMO) BOCES Cooperative Purchasing, Vehicle Bids No. 2017-139; through authorized vehicle dealer Joe Basil Chevrolet, which eliminates the need for competitive bidding pursuant to §103 of General Municipal Law, and

WHEREAS, Captain Karn has recommended the purchase of the new 2018 Chevrolet Equinox AWD LS, in accordance with said specifications, from Joe Basil Chevrolet, 5111 Transit Road, Depew, New York 14043 in the amount of \$27,866.50, and

WHEREAS, the Town Board deems it in the public interest to approve the purchase of said vehicle;

**NOW, THEREFORE,
BE IT RESOLVED**, as follows:

The Town Board of the Town of Lancaster hereby approves the purchase of one (1) new and unused 2018 Chevrolet Equinox AWD LS from the 2017 authorized Delaware, Chenango, Madison, Otsego (DCMO) BOCES Cooperative Purchasing Bid Contractor, Joe Basil Chevrolet, 5111 Transit Road, Depew, New York 14043 under (DCMO) BOCES Bid No. 2017-139 as proposed by the Town of Lancaster Detective Captain, William Karn, Jr., in the sum not to exceed the contract price of \$227,866.50; the purchase will be paid for with funds available in the 2018 Police Department Equipment, Passenger Vehicles Budget (Line Item 3120-220).

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED
COUNCIL MEMBER GACZEWSKI	VOTED
COUNCIL MEMBER RUFFINO	VOTED
COUNCIL MEMBER WALTER	VOTED
SUPERVISOR COLEMAN	VOTED

January 2, 2017

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER GACZEWSKI, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER, TO WIT:

WHEREAS, Daniel Amatura, Highway Superintendent of the Town of Lancaster, by letter dated December 20, 2017 has requested authorization to solicit bids for the purchase of One (1) new and unused **2018 Ford F150 XL Super Duty 4 x 2 Regular Cab, Long Bed Pick up**, for the use by the Highway Department, and

WHEREAS, the Highway Department will be considering a trade-in allowance for a 2009 Ford F-150 XL Regular Cab Long Bed 4x 2 (Vin# 1FTRF12W29KC52007 w/94,000 mi.) to offset the cost, and

WHEREAS, the purchase will be paid for with funds available in the 2018 Highway Budget Line Item 13-5110-0220 (Passenger Vehicles), and

WHEREAS, the Town Board has given due review and consideration to the request and deems it in the public's interest to invite public bids in conformance with General Municipal Law §103 of the State of New York; and

**NOW, THEREFORE, BE IT
RESOLVED**, as follows:

1. That Bids be received in the Office the Town Clerk by January 18, 2018, at 10:00 A.M. Local Time at the Town Hall, 21 Central Avenue, Lancaster, New York, for the purpose of purchasing One (1) new and unused **2018 Ford F150 XL Super Duty 4 x 2 Regular Cab, Long Bed Pick up**, for the use of the Highway Department in accordance with specifications on file in the Town Clerk's Office, and
2. That the Town Clerk be and is hereby authorized to place a Notice to Bidders in the Lancaster Bee and post notices thereof as required by Law, which Notice shall be in the form attached hereto and made a part hereof

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED
COUNCIL MEMBER GACZEWSKI	VOTED
COUNCIL MEMBER RUFFINO	VOTED
COUNCIL MEMBER WALTER	VOTED
SUPERVISOR COLEMAN	VOTED

January 2, 2018

**LEGAL NOTICE
TOWN OF LANCASTER
NOTICE TO BIDDERS**

NOTICE IS HEREBY GIVEN, that sealed bids will be received by the Town Clerk of the Town of Lancaster, Erie County, New York, in the Council Chamber of the Town Hall, 21 Central Avenue, Lancaster, New York, up to **10:00 A.M.**, Local Time, on the **18th day of January, 2018**, for the purpose of providing to the Town of Lancaster One (1) new and unused **2018 Ford F150 XL Super Duty 4 x 2 Regular Cab, Long Bed Pick up**, for the use by the Highway Department, in accordance with specifications on file in the Town Clerk's Office in the Town Hall, 21 Central Avenue, Lancaster, New York.

A Certified Check or Bid Bond in an amount representing five (5%) of the Total Gross Bid, payable to the Supervisor of the Town of Lancaster, and a Non-Collusive Bidding Certificate must accompany each bid.

The Board reserves the right to reject any or all bids and to waive any informalities.

**TOWN BOARD OF THE
TOWN OF LANCASTER**

**BY: DIANE M. TERRANOVA
Town Clerk**

January 4, 2018

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER GACZEWSKI, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER, TO WIT:

WHEREAS, Daniel Amatura, Highway Superintendent of the Town of Lancaster, by letter dated December 20, 2017 has requested authorization to solicit bids for the purchase of One (1) new and unused **2018 Ford F250 XL Super Duty 4 x 4 Regular Cab, Long Bed Pick up**, for the use by the Highway Department, and

WHEREAS, the Highway Department will be considering a trade-in allowance for a 2008 Ford F-250 Regular Cab Long Bed (Vin# 1FTNF21578EC53048 w/68,000 mi.) to offset the cost, and

WHEREAS, the purchase will be paid for with funds available in the 2018 Highway Budget Line Item 13-5110-0220 (Passenger Vehicles), and

WHEREAS, the Town Board has given due review and consideration to the request and deems it in the public's interest to invite public bids in conformance with General Municipal Law §103 of the State of New York; and

**NOW, THEREFORE, BE IT
RESOLVED**, as follows:

1. That Bids be received in the Office the Town Clerk by January 18, 2018, at 10:00 A.M. Local Time at the Town Hall, 21 Central Avenue, Lancaster, New York, for the purpose of purchasing One (1) new and unused **2018 Ford F250 XL Super Duty 4 x 4 Regular Cab, Long Bed Pick up**, for the use of the Highway Department in accordance with specifications on file in the Town Clerk's Office, and
3. That the Town Clerk be and is hereby authorized to place a Notice to Bidders in the Lancaster Bee and post notices thereof as required by Law, which Notice shall be in the form attached hereto and made a part hereof

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED
COUNCIL MEMBER GACZEWSKI	VOTED
COUNCIL MEMBER RUFFINO	VOTED
COUNCIL MEMBER WALTER	VOTED
SUPERVISOR COLEMAN	VOTED

**LEGAL NOTICE
TOWN OF LANCASTER
NOTICE TO BIDDERS**

NOTICE IS HEREBY GIVEN, that sealed bids will be received by the Town Clerk of the Town of Lancaster, Erie County, New York, in the Council Chamber of the Town Hall, 21 Central Avenue, Lancaster, New York, up to **10:00 A.M.**, Local Time, on the **18th day of January, 2018**, for the purpose of providing to the Town of Lancaster One (1) new and unused **2018 Ford F250 XL Super Duty 4 x 4 Regular Cab, Long Bed Pick up**, for the use by the Highway Department, in accordance with specifications on file in the Town Clerk's Office in the Town Hall, 21 Central Avenue, Lancaster, New York.

A Certified Check or Bid Bond in an amount representing five (5%) of the Total Gross Bid, payable to the Supervisor of the Town of Lancaster, and a Non-Collusive Bidding Certificate must accompany each bid.

The Board reserves the right to reject any or all bids and to waive any informalities.

**TOWN BOARD OF THE
TOWN OF LANCASTER**

**BY: DIANE M. TERRANOVA
Town Clerk**

January 4, 2018

THE FOLLOWING RESOLUTION WAS OFFERED
BY SUPERVISOR COLEMAN, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER, TO WIT:

WHEREAS, Mary Beth Gianni, who is currently a part-time Recreation Attendant in the Town's Senior Center in the Department of Programs for the Aging (the "Department"), has been providing general oversight of Department operations since February 20, 2017 pursuant to Town Board resolution dated February 21, 2017, and

WHEREAS, the Town Board of the Town of Lancaster wishes to expand the responsibilities of the above referenced assignment of Mary Beth Gianni with additional duties including but not limited to maintaining payroll and voucher records and preparing the annual budget for the Senior Citizen program, subject to the following recommendation of the Erie County Department of Personnel.

NOW, THEREFORE, BE IT

RESOLVED, that Mary Beth Gianni be and is hereby appointed to the position of Recreation Supervisor part-time temporary seasonal, on-step, in the Senior Center at the rate of \$24.75 per hour effective January 1, 2018, \$26.21 per hour effective February 20, 2018 and \$27.66 per hour effective August 20, 2018, and that this being a part-time temporary position, provides no health insurance, sick days, vacations, or other fringe benefits not specifically mandated for part-time temporary employees.

BE IT FURTHER,

RESOLVED, that the Supervisor of the Town of Lancaster shall be authorized to take all necessary action to implement the foregoing.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED
COUNCIL MEMBER GACZEWSKI	VOTED
COUNCIL MEMBER RUFFINO	VOTED
COUNCIL MEMBER WALTER	VOTED
SUPERVISOR COLEMAN	VOTED

January 2, 2018

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER RUFFINO, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER, TO WIT:

RESOLVED, that the Town Board of the Town of Lancaster hereby approves the Agreement, between the Town of Lancaster and the Depew-Lancaster Boys' and Girls' Club, Inc., subject to the approval of the Town Attorney, for the operation of a Youth Development Program for the benefit of youth in the Town of Lancaster and hereby authorizes the Supervisor to execute said agreement which will cover the period January 1, 2018 through December 31, 2018.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED
COUNCIL MEMBER GACZEWSKI	VOTED
COUNCIL MEMBER RUFFINO	VOTED
COUNCIL MEMBER WALTER	VOTED
SUPERVISOR COLEMAN	VOTED

January 2, 2018

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER RUFFINO, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER, TO WIT:

WHEREAS, the Town of Lancaster Senior Center provides excursions to area Western New York attractions and casinos, using the Niagara Scenic Tours and Fisher Bus Service transportation companies, and

WHEREAS, both transportation companies provide vehicles and drivers to transport participants round-trip from the Senior Center to the event for a fee that is paid for by the participants, and

WHEREAS, the Town Attorney has reviewed the rental agreements and insurance certificates for indemnification purposes and approves their contents, and

WHEREAS, the Town Board of the Town of Lancaster has determined that this is a desired service within the community and it is in the best interest of the Town to continue with Niagara Scenic Tours and Fisher Bus Service companies, to provide transportation services for the Senior Center events.

NOW THEREFORE, BE IT

RESOLVED, that the Supervisor be and is hereby authorized to execute the Transportation Orders with Niagara Scenic Tours and Fisher Bus Service companies, to provide transportation services for the Senior Center events during the 2018 calendar year with fees to be paid for by the participants should there be a balance the remainder will come from funds available in the 2018 Senior Center Rentals Budget Line Item 01.7610.0409.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED
COUNCIL MEMBER GACZEWSKI	VOTED
COUNCIL MEMBER RUFFINO	VOTED
COUNCIL MEMBER WALTER	VOTED
SUPERVISOR COLEMAN	VOTED

January 2, 2018

THE FOLLOWING RESOLUTION WAS OFFERED
BY SUPERVISOR COLEMAN, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER , TO WIT:

WHEREAS, the Town of Lancaster Building Inspector's Office, is in need of updating its current Building System Program as it inadequately serves the needs of that Department due to its outdated design and software content, and

WHEREAS, Matt Fischione, Code Enforcement Officer, requested that Business Automation Services, Inc., provide the Town with a quotation to provide an 8-station Integrated Property System Network and perform professional services for the configuration, installation and training of personnel for a new Integrated Property System as outlined in their quote, dated August, 2017, and

WHEREAS, the above-referenced quote, which included a letter of agreement, has been duly reviewed and approved by the Town Attorney, and

WHEREAS, the Town Board deems it in the public interest to move forward with the engagement of Business Automation Services, Inc., to provide an 8-station Integrated Property System Network and perform professional services for the configuration, installation and training of personnel for a new Integrated Property System Program for use by Town of Lancaster's Building Inspector's Office.

NOW, THEREFORE,
BE IT RESOLVED, that the Town Board of the Town of Lancaster hereby authorizes the Town Supervisor to execute the letter of agreement between the Town of Lancaster and Business Automation Services, Inc., 661 Plank Road, Clifton Park, New York, 12065 to provide an 8-station Integrated Property System Network and perform professional services for the configuration, installation and training of personnel for a new Integrated Property System Program for use by Town of Lancaster's Building Inspector's Office to be paid for in accordance with the quote, as previously presented, dated August 2017, with funds coming from the 2018 & 2019 Safety Inspection, Contractual Services Budgets (Line Item 3620-411).

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER DICKMAN	VOTED
COUNCIL MEMBER GACZEWSKI	VOTED
COUNCIL MEMBER RUFFINO	VOTED
COUNCIL MEMBER WALTER	VOTED
SUPERVISOR COLEMAN	VOTED

January 2, 2018