

Town Board Meeting Agenda
June 5, 2023
Meeting No. 11

THIS MEETING IS BEING RECORDED



1. **Roll Call:**
2. **Pledge of Allegiance:**
3. **Invocation – Adam Dickman, Council Member**
4. **Persons Addressing the Town Board (on prefiled or suspended resolutions only):**

The Town Board will hear the concerns of persons desiring to address the Town Board on any **prefiled or proposed suspended resolutions** for a period of thirty (30) minutes.

Procedure

1. Raise his/her hand and be recognized by the Supervisor.
2. Give his/her name and address to the Town Clerk.
3. Speak directly to the Town Board members, not the audience, using the microphone provided.
4. Speak **once for five (5) minutes or less**, unless the Town Board grants a speaker an extension of this time limit.

5. **Public Hearings at 7:05 P.M.: None**
6. **Official Reports:**
7. **Report of Town Board Committees:**
8. **Presentation of prefiled resolutions by Town Board Members:**
 1. Ruffino/ _____ Approve Minutes Of The Regular Meeting Of The Town Board Held May 15, 2023
 2. Ruffino/ _____ Approve Audited Claims
 3. Mazur/ _____ Acknowledge Issuance Of Building Permits
 4. Dickman/ _____ Authorize Permit Private Improvements 9 Lancaster Parkway [9 Lancaster Parkway]
 5. Burkard/ _____ Authorize Aid Application Erie County Re: Participation In 2023 Stop-DWI Grant Program [Stop-DWI Program]
 6. Dickman/ _____ Authorize Dumping Permit Brandon Williams [Dumping Permit: Williams, Brandon]
 7. Mazur/ _____ Approve Expenditure Of Funds Kentucky Bluegrass Sod For Westwood Park & Brickyard Baseball Field To Batavia Turf [Purchasing, Services]

8. Leary/_____ Award Contract Lancaster District School #6 (Little Red School House) 3703 Bowen Road For New Roof To Besroi Construction – Also – ADA Entrance Ramp To Schuster Construction, LLC – Also – Masonry Repair To Highland Masonry & Restoration, Inc. -Also – HVAC To Vastola Heating & Cooling, LLC- Also – Interior Painting & Exterior Washing & Painting To KOCZ Custom Painting [Little Red Schoolhouse]
9. Ruffino/_____ Authorize Supervisor To Execute Consulting Services Agreement Lawley, LLC Re: Professional Services [Lawley, LLC]
10. Dickman/_____ Authorize Special Use Permit: Joe Basil Chevrolet Accessories Installation 5071 Transit Road (Renewal) [Special Use Permit: Joe Basil Chevrolet]
11. Dickman/_____ Authorize Special Use Permit: Joe Basil Chevrolet Glass & Accessory Installation 5067 Transit Road (Renewal) [Special Use Permit: Joe Basil Chevrolet]
12. Ruffino/_____ Accept Grant Award Sponsored By Erie County Legislator Frank J. Todaro For Youth Bureau [Youth Bureau]
13. Mazur/_____ Authorize Supervisor To Execute Grant Application New York State Department Of Environment & Planning Re: Open Space/Park Study [State Aid]
14. Mazur/_____ Authorize Renewal Agreement Lancaster Town Band Inc. Re: Summer Concert Series [Town Band]
15. Leary/_____ Adopt & Ratify Memorandums Of Agreement Re: CSEA Lancaster White Collar Unit [CSEA White Collar Unit]
16. Burkard/_____ Request Bids Lancaster Opera House, Town Hall & Historic Museum Window Replacement [Opera House, Town Hall & Historic Museum]
17. Mazur/_____ Set Public Hearing Re: Special Use Permit Lucas James 5827 Broadway [Special Use Permit: 5827 Broadway]
18. Ruffino/_____ Appoint Highway Department Part-Time Temporary Seasonal Employee [Seasonal Employee]
19. Mazur/_____ Approve Expenditure Of Funds Hydroseed Brickyard Baseball Field Westwood Park To Monaco Enterprises of WNY, Inc. [Westwood Park]
20. Ruffino/_____ Appoint Youth Bureau Tutors Part-Time Temporary Seasonal Employees [Seasonal Employees]
21. Ruffino/_____ Appoint Parks, Recreation & Forestry Department Part-Time Temporary Seasonal Employee [Seasonal Employee]
22. Mazur/_____ Approve Revised Site Plan 4781 Transit Road [4781 Transit Road] – Also – Amend Zoning Map 4781 Transit Road [4781 Transit Road]
23. Ruffino/_____ Authorize Contract New York State Drinking Water Infrastructure Grant Program Re: Repair & Maintenance Cemetery Road Water Line Project [State Aid]

9. Presentation of Communications By Town Clerk:
(See Schedule Attached)

10. Persons Addressing the Town Board (on any subject):

The Town Board will hear the concerns of persons desiring to address the Town Board on any Town of Lancaster subject for a period of thirty (30) minutes.

Procedure

1. Raise his/her hand and be recognized by the Supervisor.
2. Give his/her name and address to the Town Clerk.
3. Speak directly to the Town Board members, not the audience, using the microphone provided.
4. Speak **once for five (5) minutes or less**, unless the Town Board grants a speaker an extension of this time limit.

11. Adjournment:

COMMUNICATIONS & REPORTS

285. Town Clerk to Irene Colvin –
Reminder that Special Use Permit for Home Occupation (Cottage Industry –
Homemade Pierogi) will expire on July 16, 2023 and needs to be renewed.
Disposition =
286. Town Clerk to Megen Schiffler, Comptroller, Joe Basil Chevrolet, Inc. –
Reminder that Special Use Permit for an automobile glass and accessory
installation facility at 5067 Transit Rd. will expire on July 2, 2023 and needs to
be renewed. Disposition =
287. Town Clerk to Megen Schiffler, Comptroller, Joe Basil Chevrolet, Inc. –
Reminder that Special Use Permit for an automobile dealership at 5111 Transit
Rd. will expire on July 2, 2023 and needs to be renewed. Disposition =
288. Town Clerk to Megen Schiffler, Comptroller, Joe Basil Chevrolet, Inc. –
Reminder that Special Use Permit to operate a facility which installs accessories
serviced through Joe Basil Dealership at 5071 Transit Rd. will expire on July 2,
2023 and needs to be renewed. Disposition =
289. Asst. Deputy Commissioner, Erie County Board of Elections to Town Clerk –
Notice of no county-wide primary elections during the 2023 voting cycle in
Erie County. Disposition =
290. New York State Department of Health to Town Clerk –
Advice for Scajaquada Creek due to chemicals in the fish. Disposition =
291. Town Clerk to Various News Media –
Announcement that Drainage Committee Meeting is scheduled for June 5, 2023
at 6:00PM at 21 Central Avenue. Disposition =
292. Legislator Frank Todaro to Supervisor –
Congratulations on Lancaster Youth Bureau being awarded \$27,000 by the
Erie County Legislature for Entryway Safety Improvements. Disposition =
293. Lancaster Motorplex to Town Clerk –
Schedule of racing dates for 2023 at Lancaster Mortorplex, 57 Gunnville Rd.
Disposition =
294. Town Clerk to Code Enforcement Officer –
Letter from Megan Schiffler, Basil Chevrolet requesting a renewal of their
Special Use Permit for an automobile glass and accessory installation facility at
5067 Transit Rd. Disposition =
295. Town Clerk to Code Enforcement Officer –
Letter from Megan Schiffler, Basil Chevrolet requesting a renewal of their
Special Use Permit to operate a facility which installs accessories serviced through
Joe Basil Chevrolet at 5071 Transit Rd. Disposition =
296. Town Clerk to Code Enforcement Officer –
Letter from Megan Schiffler, Basil Chevrolet requesting a renewal of their
Special Use Permit to operate an automobile dealership at 5111 Transit Rd.
Disposition =
297. Elizabeth Bertozzi to Town Clerk –
Letter of resignation from position as Dog Control Officer for the Town of
Lancaster effective June 1, 2023. Disposition =
298. Town Clerk to Scott Nurmi, Lancaster Motorplex, LLC –
Reminder that Special Use Permit to operate a motor sport speedway/dragway
and a venue for small outdoor concerts at 57 Gunnville Rd. will expire on
June 17, 2023, and needs to be renewed. Disposition =
299. Town Clerk to Town Engineer and Code Enforcement Officer –
Application for a Dumping Permit for 6375 Genesee Street. Disposition =

- 300. Katherine Galbo to Town Clerk --
Letter of resignation from position as Dog Control Officer for the Town of Lancaster effective June 5, 2023. Disposition =**
- 301. Kim Offhaus to Town Clerk –
Letter of resignation from the position as Dog Control Officer for the Town of Lancaster effective June 5, 2023. Disposition =**
- 302. Code Enforcement Officer to Town Board –
Request to renew the Special Use Permit for Joe Basil Chevrolet, Inc. 5067 Transit Rd., Depew, NY has been reviewed and found compliant to operate as an Automotive Glass & Accessory Installation Facility; renewal is appropriate with original conditions. Disposition =**
- 303. Code Enforcement Officer to Town Board –
Request to renew the Special Use Permit for Joe Basil Chevrolet, Inc. 5071 Transit Rd., Depew, NY has been reviewed and found compliant operate as an Automotive Accessory Installation Facility; renewal is appropriate with original conditions. Disposition =**
- 304. Code Enforcement Officer to Town Board –
Request to renew the Special Use Permit for Joe Basil Chevrolet, Inc. 5111 Transit Rd., Depew, NY to operate as an automotive Dealership Facility has been reviewed and found to be in violation of Town Code; renewal is at the discretion of the Town Board. Disposition =**
- 305. Code Enforcement Officer to Town Board –
Approval of Application for Dumping Permit for 6375 Genesee St., Lancaster, NY should include listed conditions. Disposition =**
- 306. Town Engineer to Town Board –
Recommend approval of Application for a Dumping Permit for 6375 Genesee St., Lancaster, NY. Disposition =**
- 307. Town Clerk to Code Enforcement Officer –
Copy of letter from Scott Nurmi, Lancaster Motorplex requesting a renewal of their Special Use Permit to operate a motor sport speedway/dragway and a venue for small outdoor concerts at 57 Gunnville Road. Disposition =**
- 308. Planning Board Chair to Planning Board, Town Board, Engineering Consultant, Town Attorney, Highway Superintendent and Building Inspector –
Draft copy of minutes from May 17, 2023 Planning Board meeting. Disposition =**
- 309. Planning Board to Town Board –
Memo recommending approval of Site Plan for Edgewater East, 6026 Broadway, Proj. #2117; conditions noted. Disposition =**
- 310. Lancaster Village Planning Commission to Town Clerk –
Project review for Valint’s Meats, 27 Central Ave., storefront revitalization to be held on June 15, 2023 at 7:00PM at Lancaster Municipal Building. Disposition =**
- 311. Town Attorney’s Secretary to Erie County Health Dept., Erie County Water Authority, Erie County Environment & Planning, Erie County Sewer Management, NYSDEC, NY Permit Application Evaluation, NY Planning Management –
Request for lead agency designation regarding Pleasant View Subdivision, 60 Pleasant View Drive. Disposition =**
- 312. Town Clerk to Various News Media –
Press Release announcing that the June 19, 2023 Town Board Meeting will be changed to June 20, 2023 due to the observance of Juneteenth. Disposition =**
- 313. Charter Communication to Town Clerk –
Channel line-up change. Disposition =**

- 314. Park Crew Chief to Supervisor and Town Board –**
Request for resolution appointing individuals to the position of part-time temporary seasonal employee for the summer of 2023 in the Parks, Recreation & Forestry Department. Disposition =
- 315. NYS Dept. of Transportation to Supervisor –**
Request for Town of Lancaster to enter into a Master Municipal Multi-Model Capital Project Agreement regarding purchase of batteries for traffic lights at various locations. Disposition =
- 316. Executive Director Depew-Lancaster Boys & Girls Club to Town Board –**
Request for permission to hold the 45th Annual Bob Giza Memorial 10K Race on July 4, 2023 in the village. Disposition =
- 317. Police Chief to Supervisor and Town Board –**
Letter advising that Lt. Angela Greco has been selected to fill the vacant position of Administrative Lieutenant effective June 12, 2023. Disposition =
- 318. Highway Superintendent to Town Board –**
Request for resolution appointing Ryan Len to the position of laborer for the 2023 summer season in the Town Highway Department. Disposition =
- 319. Chairman Town of Clarence Industrial Development Agency to Supervisor, Town of Lancaster and Mayor of Village of Depew –**
Notification that Dean Architect, PLLC, 3284 Walden Avenue has purchased vacant land at 8353 Main Street in Clarence to construct an office building and eventually move the Depew operation. Disposition =
- 320. Executive Director Youth Bureau to Supervisor and Town Board –**
Request for resolution appointing individuals for various part-time positions in the Youth Bureau's Summer Skills Reinforcement & Enrichment Programs effective June 12, 2023 through August 31, 2023. Disposition =
- 321. Park Crew Chief to Town Board –**
Request for resolution to have hydroseed provided over the newly spread topsoil inside the Brickyard baseball field at Westwood Park by Monaco Enterprises of WNY, Inc., 7040 South Abbott Rd., Hamburg, NY. Disposition =
- 322. Town Engineer to Town Board –**
Recommend the Town accept Change Order No. 1 for Contract TLN 14, Water System Improvements, Erie Street Watermain Replacement Project. Disposition =
- 323. Erie County Legislator Frank Todaro to Supervisor –**
Request for two signed copies of the funding contract and required documents regarding awarding of funding by the Erie County Legislature for a Universal Exercise Machine for the Lancaster Senior Center. Disposition =
- 324. Police Chief to Town Clerk –**
Articles and communications. Disposition =
- 325. Tony Castellana to Zoning Board Members –**
Letter of resignation as a member of the Town Zoning Board effective June 9, 2023. Disposition =