



1. **Roll Call:**
2. **Pledge of Allegiance:**
3. **Invocation – Robert Leary, Council Member**
4. **Persons Addressing the Town Board (on prefiled or suspended resolutions only):**

The Town Board will hear the concerns of persons desiring to address the Town Board on any **prefiled or proposed suspended resolutions** for a period of thirty (30) minutes.

Procedure

1. Raise his/her hand and be recognized by the Supervisor.
2. Give his/her name and address to the Town Clerk.
3. Speak directly to the Town Board members, not the audience, using the microphone provided.
4. Speak **once for five (5) minutes or less**, unless the Town Board grants a speaker an extension of this time limit.

5. **Public Hearings at 7:05 P.M.:** No. 1 - Sp Use Pmt – 16 Birchwood Common
No. 2 - L.L. – Model Home Permits/Building Permits
No. 3 - L.L. – Site Plan Review Procedures

6. **Official Reports:**

7. **Report of Town Board Committees:**

8. **Presentation of prefiled resolutions by Town Board Members:**

1. Ruffino/ _____ Approve Minutes Of The Regular Meeting Of The Town Board Held November 7, 2022
2. Ruffino/ _____ Approve Audited Claims
3. Mazur/ _____ Acknowledge Issuance Of Building Permits
4. Burkard/ _____ Confirm Membership Roster Town Line VFD [Town Line VFD]
5. Leary/ _____ Set Public Hearing Re: Local Law Establishing A Local Government Code Enforcement Program [Local Law: Code Enforcement Program]
6. Mazur/ _____ Approve Amended Site Plan Classic Tube [80 Rotech Drive]
7. Mazur/ _____ Adopt SEQR Negative Declaration Re: 10 Lancaster Parkway [10 Lancaster Parkway]
8. Mazur/ _____ Amend Zoning Map 5827 Broadway [Zoning Map: 5827 Broadway]
9. Mazur/ _____ Approve Site Plan Lucas James 5827 Broadway [5827 Broadway]

10. Dickman/_____ Set Public Hearing Re: Special Use Permit Keith A. Wilkinson 10 Lancaster Parkway [Special Use Permit: 10 Lancaster Parkway]
11. Ruffino/_____ Proclaim November 26, 2022 As Small Business Saturday [Proclamations]
12. Leary/_____ Set Public Hearing Re: Local Law Permit & Application fees Revision [Local Law: Permit & Applications Fees Revision]
13. Ruffino/_____ Accept Street Lights Cross Creek Phase VIII Subdivision [Cross Creek Phase VIII]
14. Dickman/_____ Accept Storm Sewer Cross Creek Phase IV Subdivision [Cross Creek Phase IX]
15. Burkard/_____ Accept Proposal Grinding & Removal Of Brush Material Genesee Site To Lardon Construction Corp. [Purchasing, Services]
16. Mazur/_____ Authorize Transfer Of Special Use Permit New York International Raceway/Lancaster National Speedway To Lancaster Motorplex, LLC 57 Gunnville Road [Special Use Permit: Lancaster Motorplex, LLC]
17. Mazur/_____ Authorize Special Use Permit Empire Custom Kitchen Cabinets 4401 Walden Avenue [Special Use Permit: 4401 Walden Avenue]
18. Ruffino/_____ Appoint George Besch Part-Time Permanent Parks, Recreation & Forestry Department [Besch, George]
19. Burkard/_____ Authorize Preparation Of PO-17 Form New Position Duties Statement For One Police Captain [Police Captain]
20. Ruffino/_____ Appoint Nash Braun Police Officer [Braun, Nash]
21. Ruffino/_____ Appoint Jake Kowalski Police Officer [Kowalski, Jake]
22. Ruffino/_____ Authorize Attendance Of Town Justice Elect David R. Stabler To Taking The Bench Certification Course In Castleton-On-Hudson, New York [Seminars, Meetings & Mileage]
23. Ruffino/_____ Appoint Christopher Guck Assessment Review Board Member [Guck, Christopher]
24. Ruffino/_____ Authorize Three (3) Year Renewal Agreement Municipal Engineering Services To Wm. Schutt & Associates Engineering & Land Surveying, P.C. [Engineer Services]
25. Mazur/_____ Approve Proposed Two (2) Lot Minor Subdivision 10 Lancaster Parkway [10 Lancaster Parkway]
26. Mazur/_____ Approve Site Plan 5841 Genesee Street [5841 Genesee Street]
27. Mazur/_____ Authorize Special Use Permit Empire Donato Homes, Inc. 5841 Genesee Street [Special Use Permit: 5841 Genesee Street]

9. *Presentation of Communications By Town Clerk:*
(See Schedule Attached)

10. *Persons Addressing the Town Board (on any subject):*

The Town Board will hear the concerns of persons desiring to address the Town Board on any Town of Lancaster subject for a period of thirty (30) minutes.

Procedure

1. Raise his/her hand and be recognized by the Supervisor.
2. Give his/her name and address to the Town Clerk.
3. Speak directly to the Town Board members, not the audience, using the microphone provided.
4. Speak **once for five (5) minutes or less**, unless the Town Board grants a speaker an extension of this time limit.

11. *Adjournment:*

COMMUNICATIONS & REPORTS

737. Town Clerk to Code Enforcement Officer –
Copy of letter from Timothy Szczepanski requesting a renewal of a Special Use Permit to operate a contractor's storage yard at Northeast Diversification, Inc., 954 Ransom Road. Disposition =
738. NYS Dept. of Public Service to Town Clerk –
Information regarding winter preparedness. Disposition =
739. Town Clerk to Code Enforcement Officer –
Copy of renewal Application for a 2023 License to Conduct a Salvage Yard at 911 Ransom Road. Disposition =
740. Planning Board Chairman to Planning Board, Town Board, Town Attorney, Engineering Consultant, Highway Superintendent and Building Inspector –
Draft copy of minutes from Nov. 2, 2022 Planning Board meeting. Disposition =
741. Planning Board to Town Board –
Memo recommending approval of Preliminary Plat Plan Review for 2-Lot Subdivision (Wilkinson), 10 Lancaster Parkway. Disposition =
742. Planning Board to Town Board –
Memo recommending approval of Amended Site Plan Review for Anderson's Frozen Custard, 4855 Transit Road; condition noted. Disposition =
743. Jeffrey Blank, DiDonato Associates to Supervisor –
Recommend that the Town of Lancaster accept Union Concrete and Construction Corp. as the low bidder for Simme Road - Culvert Replacement. Disposition =
744. Wm. Schutt Associates to Supervisor and Town Board –
Proposed 3-year Renewal of Professional Services Agreement – Lancaster Town Engineer Services. Disposition =
745. Town Line Volunteer Fire Department, Inc. to Town Clerk –
Change in roster. Disposition =
746. Town Clerk to Code Enforcement Officer –
Copy of letter requesting renewal of Special Use Permit for 6140 Genesee Street. Disposition =
747. Keith Stoerr to Town Board –
Letter expressing interest in being appointed to the position of Chairman of the Zoning Board of Appeals. Disposition =
748. Shirley Hunt to Supervisor, Director of Finance, Town Clerk and CSEA Union President –
Change of official retirement date. Disposition =
749. John Mikoley to Town Board –
Request to continue serving on the Zoning Board of Appeals. Disposition =
750. Kevin Lemaster to Town Board –
Request to be considered for re-appointment to the position of Member of Lancaster Industrial Development Agency Board. Disposition =
751. Town Clerk to Code Enforcement Officer –
Copy of letter from Florence Bodami requesting renewal of a Special Use Permit for PM Peppermint, 31 Peppermint Road. Disposition =
752. Town Clerk to Code Enforcement Officer –
Copy of letter from Gregory Sojka requesting renewal of a Special Use Permit for Greg's Tree Service, 1230 Town Line Road. Disposition =
753. Gail Wojtowicz to Town Board –
Request to be reappointed in charge of Bingo Inspectors for 2023 for the Town of Lancaster. Disposition =

754. Highway Superintendent to Town Board –
Request for resolution to hire Lardon Construction Corp., 108 Lake Ave.,
Blasdell, NY to grind and remove brush material at the Genesee Street site,
6219 Genesee St., Lancaster. Disposition =
755. Legal Assistant to Town Clerk –
Request for resolution to accept Public Improvement Permit No. 821 for
five street lights for Cross Creek Subdivision – Phase 8. Disposition =
756. Legal Assistant to Town Clerk –
Request for resolution to accept Public Improvement Permit No. 842 for
Storm Sewer for Cross Creek Subdivision – Phase 9. Disposition =
757. Town Attorney to Town Board and Planning Board –
SEQR response from Erie County Dept. of Public Works regarding
Fieldstream Subdivision, 6061 Broadway, Proj. #2020. Disposition =
758. Town Attorney to NYSDEC, US Army Corps of Engineers, Erie County Health
Dept., Division of Sewerage Management, NYSDOT, and Erie County DEP –
Request for lead agency designation regarding Coordinate Review/Site Plan:
Tool Ranch Parking Lot, 3857 Walden Ave., Proj. #0269. Disposition =
759. Town Attorney to NYSDEC, US Army Corps of Engineers, Erie County Health
Dept., Division of Sewerage Management, NYSDOT, and Erie County DEP –
Request for lead agency designation regarding Coordinated Review/Site Plan:
Basil Car Storage Bldg. Addition, 5077 Transit Rd., Proj. #2031. Disposition =
760. Town Attorney to NYSDEC, US Army Corps of Engineers, Erie County Health
Dept., Division of Sewerage Management, NYSDOT, and Erie County DEP and
Erie County DPW –
Request for lead agency designation regarding Site Plan for 6218 Broadway
(Rezone AG to LC), Proj. #2121. Disposition =
761. John Rosten to Town Board –
Concerns for safety on Harris Hill Road between Wehrle Drive and the
Belvedere Apartments and request for traffic light. Disposition =
762. Patrol Captain Laurienzo to Planning Board Chairman –
No objection to Amended Site Plan Review for Proj. #0269. Disposition =
763. Code Enforcement Officer to Town Board –
Comments for consideration for Special Use Permit Application for Pizza Pan
Co., 6363 Transit Rd., Lancaster. Disposition =
764. Town Clerk to Supervisor and Town Board –
Request for resolution from December 5, 2022 Town Board Meeting authorizing
the purchase of IPS Web Portal System as presented. Disposition =
765. Town Clerk to Various News Media –
Press release announcing that the Assessment Committee will hold a committee
meeting on Thursday, December 8, 2022 at 3:00PM. Disposition =
766. Deputy Highway Superintendent to Supervisor and Town Board –
Request for resolution to appoint one individual to the position of part-time
permanent employee for the Fall Recreation Programs for the fall/winter of 2022-
2023 in the Parks, Recreation & Forestry Dept. effective November 28, 2022.
Disposition =
767. Police Chief to Supervisor and Town Board –
Request resolution to create a third police captain position in the Town of
Lancaster Police Department. Disposition =
768. Police Chief to Supervisor and Town Board –
Request for resolution recognizing the appointment of two individuals to the
position of Patrol Officer in the Lancaster Police Department effective
January 9, 2023 and Jan. 10, 2023. Disposition =

- 769. Annette Wojtowicz to Supervisor –
Letter of resignation from the position of Accountant with the Town of Lancaster effective November 30, 2022. Disposition =**
- 770. David Stabler, Town Justice – Elect to Supervisor and Town Board –
Request for resolution approving attendance at the upcoming conference, “Taking the Bench Certification Course” in Castleton-on-Hudson, New York from December 5 through December 9, 2022. Disposition =**
- 771. Paul Friedrich to Supervisor –
Follow-up letter requesting that the Town of Lancaster consider converting the basketball courts located next to Hillview Middle School into Pickleball courts. Disposition =**
- 772. Town Engineer to NYS Dept. of Agriculture and Markets –
Letter requesting a 6-month extension to contract AGM01-C00609GG-3000000 for the project titled Lancaster 2020 Dog Shelter Project. Disposition =**
- 773. Rotary Club to Town Clerk –
Information regarding Christmas ornaments in the Village of Lancaster. Disposition =**
- 774. Police Chief to Town Clerk –
Articles and communications. Disposition =**

