



1. **Roll Call:**
2. **Pledge of Allegiance:**
3. **Invocation – Diane M. Terranova, Town Clerk**
4. **Persons Addressing the Town Board (on prefiled or suspended resolutions only):**

The Town Board will hear the concerns of persons desiring to address the Town Board on any **prefiled or proposed suspended resolutions** for a period of thirty (30) minutes.

Procedure

1. Raise his/her hand and be recognized by the Supervisor.
2. Give his/her name and address to the Town Clerk.
3. Speak directly to the Town Board members, not the audience, using the microphone provided.
4. Speak **once for five (5) minutes or less**, unless the Town Board grants a speaker an extension of this time limit.

5. **Public Hearings at 7:15 P.M.: None**
6. **Official Reports:**
7. **Report of Town Board Committees:**
8. **Presentation of prefiled resolutions by Town Board Members:**
 1. Ruffino/ _____ Approve Minutes Of The Regular Meeting Of The Town Board Held January 3, 2022
 2. Ruffino/ _____ Approve Audited Claims
 3. Mazur/ _____ Acknowledge Issuance Of Building Permits
 4. Leary/ _____ Appoint Beth Cook Planning Board Secretary [**Cook, Beth**]
 5. Burkard/ _____ Authorize Agreement Highway Superintendent Re: Expenditure Of 2022 Highway Funds [**Highway, Annual Agreement**]
 6. Burkard/ _____ Confirm Membership Roster Town Line VFD [**Town Line VFD**]
 7. Mazur/ _____ Authorize Supervisor To Execute Intermunicipal Agreement Village Of Lancaster Re: Various Building Inspection Department Services [**Intermunicipal Agreement**]
 8. Mazur/ _____ Approve & Adopt New York Standard Specifications & Standard Details (Appendix A) [**Public Improvement Permits**]
 9. Ruffino/ _____ Adopt Local Law No. 1 Of 2022 Entitled "Designated Truck Route Systems" [**Local Law: Designated Truck Route System**]

10. Mazur/_____ Approve Site Plan Buffalo Tournament Club, Inc. [6432 Genesee Street]
11. Dickman/_____ Authorize Special Use Permit Buffalo Tournament Club, Inc. 6432 Genesee Street [Special Use Permit: Buffalo Tournament Club]
12. Ruffino/_____ Request Bids For Trees [Purchasing, Trees]
13. Ruffino/_____ Authorize Supervisor To Execute 2022 Youth Agreement [Youth Development]
14. Burkard/_____ Authorize Change Order No.1 To Fleet Maintenance Inc. For Additional Compensation Surcharge Due to Increase Supply Chain Costs [Highway Department]
15. Leary/_____ Amend Resolution Adopted January 3, 2022 Re: Pay Rate Diann Lutz & Linda Shepard [Lutz, Diann] [Shepard, Linda]
16. Mazur/_____ Authorize Auction Of Surplus Town Parks, Recreation & Forestry Equipment [Surplus Property]
17. Burkard/_____ Authorize Disposal Of Surplus Highway Department Equipment [Surplus Equipment]
18. Ruffino/_____ Appoint Andrew Speyer Police Lieutenant [Speyer, Andrew]
19. Ruffino/_____ Appoint Parks, Recreation & Forestry Department Part-Time Permanent Cleaner [Horn, Robin]
20. Ruffino/_____ Recognize Appointment Of Jonathan Dundon Maintenance Worker Highway Department [Dundon, Jonathan]
21. Leary/_____ Authorize Preparation Of PO-17 Form New Position Duties Statement For One Assistant Dog Control Officer [Assistant Dog Control Officer] - Also - Appoint Elizabeth Bertozzi Assistant Dog Control Officer Full-Time [Bertozzi, Elizabeth]

9. Presentation of Communications By Town Clerk:
(See Schedule Attached)

10. Persons Addressing the Town Board (on any subject):

The Town Board will hear the concerns of persons desiring to address the Town Board on any Town of Lancaster subject for a period of thirty (30) minutes.

<u>Procedure</u>
1. Raise his/her hand and be recognized by the Supervisor.
2. Give his/her name and address to the Town Clerk.
3. Speak directly to the Town Board members, not the audience, using the microphone provided.
4. Speak once for five (5) minutes or less , unless the Town Board grants a speaker an extension of this time limit.

11. Adjournment:

COMMUNICATIONS & REPORTS

- 33. Village of Lancaster to Town of Lancaster –
Notice of Site Plan Review for Lancaster Village Center, LLC, 19-22 W. Main St.
on January 20, 2022 at 5423 Broadway. Disposition =**
- 34. Town Clerk to Town Board –
Town Clerk Monthly Report for December 2021. Disposition =**
- 35. Erie County Division of Planning to Town Clerk –
Reply to Municipality regarding 6461 Transit Road. Disposition =**
- 36. Erie County Planner to Town Clerk –
Reply to Municipality regarding 5841 Genesee Street. Disposition =**
- 37. Town Line Fire Volunteer Department, Inc. to Town Clerk –
Change in roster. Disposition =**
- 38. Highway Superintendent to Town Board –
Agreement to Spend Highway Funds. Disposition =**
- 39. Highway Superintendent to Town Board –
Request for resolution for a change order to the original resolution for Fleet
Maintenance, Inc., 67 Ransier Dr. West Seneca, NY for 2 new and unused 2022
Western Starr 4700SB Truck Cabs & Chassis with Viking Cives Equipment.
Disposition =**
- 40. Highway Superintendent to Town Board –
Request for approval of appointment of Michelle Barbaro, Lancaster, NY to
the position of Deputy Highway Superintendent effective January 1, 2022.
Disposition =**
- 41. Town Engineer to Town Board & Highway Superintendent –
Request approval of the Standard Specifications labeled “Adopted as of
January 2022” regarding Town Standard Specifications and Details for Public
Improvements. Disposition =**
- 42. Town Clerk to Town Engineer and Building Inspector –
Application for a Dumping Permit for 31 Peppermint Road. Disposition =**
- 43. Town Clerk to Katharine D’Auria –
Notice that Special Use Permit for a Home Occupation (Bookkeeping) will
expire on March 16, 2022; a renewal request is required. Disposition =**
- 44. Dog Control Officer to Town Clerk –
Monthly Dog Control Report for December 2021. Disposition =**
- 45. Dog Control Officer to Town Clerk –
Annual Dog Control Report for 2021. Disposition =**
- 46. Code Enforcement Officer to Drainage & Storm Sewer Committee –
MS4 Report for December 2021. Disposition =**
- 47. Atty. Joseph Zdarsky to Town Clerk –
30-day Advance Notice to apply for a change in classification for the existing
liquor license for Lancaster Country Club, 6061 Broadway. Disposition =**
- 48. Code Enforcement Officer to Town Board –
Comments regarding approval of Dumping Permit for PM Peppermint,
31 Peppermint Rd. Disposition =**
- 49. Erie County Executive to Supervisor –
Town of Lancaster application for Erie County Consortium Community
Development Block Program has been approved for a Senior Van with
Power Lift. Disposition =**

50. **Town Attorney to Town Board and Planning Board –
SEQR response from NYSDEC regarding Shop & Storage, 5841 Genesee St.,
Proj. #2129. Disposition =**
51. **Town Attorney to Town Board and Planning Board –
SEQR response from Erie County Dept. of Public Works and the Division of
Environment and Planning regarding Fieldstream Subdivision, 6061 Broadway,
Proj. #2020. Disposition =**
52. **Town Attorney to Town Board and Planning Board –
SEQR response from NYSDEC and Parks, Recreation & Historic Preservation
regarding Adams Nursery Site Amendment, 5799 Genesee St., Proj. #5028.
Disposition =**
53. **Town Clerk to Town Board –
Town Clerk Annual Report for 2021. Disposition =**
54. **President Hull House Foundation to Supervisor –
Request for appropriated \$3,500.00 to be forwarded to the Hull House Foundation
& Hull Family Home & Farmstead project at the earliest convenience.
Disposition =**
55. **Deputy Highway Superintendent to Town Board –
Request for resolution approving one Rotary Three Post Lift, model AT-10210E
to be deemed surplus equipment. Disposition =**
56. **Deputy Highway Superintendent to Town Board –
Request for resolution deeming a 2006 GMC Bucket Truck as surplus equipment.
Disposition =**
57. **Park Crew Chief to Supervisor and Town Board –
Request for resolution to advertise to bidders the specifications for the Town of
Lancaster’s Tree Planting Program for 2022. Disposition =**
58. **Highway Superintendent to Town Board –
Request for resolution for the Highway Superintendent and Deputy Highway
Superintendent to attend the New York State Association of Towns training school
and annual meeting February 20–23, 2022. Disposition =**
59. **Executive Director Youth Bureau to Supervisor and Town Board –
Request for Town of Lancaster to enter into an Agreement with the Erie County
Dept. of Social Services to secure the NYS Office of Children & Family Services
funds for 2022. Disposition =**
60. **Town Engineer to Town Board –
Recommend to table or deny Dumping Permit Application, 31 Peppermint Rd.
Disposition =**
61. **Police Chief to Town Clerk –
Articles and communications. Disposition =**
62. **Deputy Highway Superintendent to Supervisor and Town Board –
Request for resolution to appoint Robin Horn to the position of part-time
permanent employee in the Parks, Recreation & Forestry Dept. effective
January 24, 2022. Disposition =**
63. **Police Chief to Supervisor and Town Board –
Request for resolution appointing Officer Andrew Speyer to the vacant position of
Lieutenant in the Lancaster Police Dept. effective January 19, 2022. Disposition =**
64. **Jeffrey Palumbo to Town Clerk –
Request public hearing to be scheduled for English Park Village – Harris Hill
Road Project for the earliest available date. Disposition =**