



ORGANIZATIONAL AND REGULAR MEETING

1. **Roll Call:**
2. **Pledge of Allegiance:**
3. **Invocation – Ronald Ruffino, Supervisor**
4. **Persons Addressing the Town Board (on prefiled or suspended resolutions only):**

The Town Board will hear the concerns of persons desiring to address the Town Board on any **prefiled or proposed suspended resolutions** for a period of thirty (30) minutes.

Procedure

1. Raise his/her hand and be recognized by the Supervisor.
2. Give his/her name and address to the Town Clerk.
3. Speak directly to the Town Board members, not the audience, using the microphone provided.
4. Speak **once for five (5) minutes or less**, unless the Town Board grants a speaker an extension of this time limit.

5. **PRESENTATION OF ORGANIZATIONAL PREFILED RESOLUTIONS:**

1. Ruffino/ _____ Adopt Town Board Rules Of Order For 2022 & 2023 [Rules Of Order]
2. Ruffino/ _____ Authorize Hiring Of Part-Time, Sickness & Vacation Substitutes For 2022 & 2023 [Sickness & Vacation Substitutes]
3. Ruffino/ _____ Designate Lancaster Bee & Buffalo News Official Newspaper 2022 & 2023 [Official Newspaper]
4. Ruffino/ _____ Set Cut-Off Day & Time For Consideration Of Building Permits For 2022 & 2023 [Building Permits]
5. Ruffino/ _____ Set Town Hall Office Hours For 2022 & 2023 [Town Hall Office Hours]
6. Ruffino/ _____ Adopt Schedule Of Penalties For Late Tax Payment For 2022 [Tax Penalties]
7. Ruffino/ _____ Allocate Budget Appropriation For Patriotic Observances For 2022 [Patriotic Observances]
8. Ruffino/ _____ Authorize Supervisor And/Or Director Of Finance & Town Clerk To Invest Funds For 2022 & 2023 [Investments & Time Deposit]

9. Ruffino/ _____ Authorize Bonding For Town Officials & Employees For 2022 & 2023 [**Insurance**]
10. Ruffino/ _____ Designate Official Depositories For 2022 & 2023 [**Banks & Banking**]
11. Ruffino/ _____ Authorize Notification Of Filing Supervisor's Annual Report For 2022 & 2023 [**Supervisor's Annual Report**]
12. Ruffino/ _____ Authorize Funds Transfer Agreements Re: Wire Transfer Of Town Funds For 2022 & 2023 [**Banks & Banking**]
13. Ruffino/ _____ Designate Supervisor Appointing Officer Of Town Of Lancaster [**Appointing Officer**]
14. Ruffino/ _____ Adopt Investment Policy [**Official Policy: Investment**] – Also – Adopt Procurement Policy [**Official Policy: Purchasing & Procurement**]
15. Ruffino/ _____ Authorize Attendance Of Various Town Officials At Seminars/Meetings & Mileage Reimbursement For 2022 [**Seminars, Meeting & Mileage**]
16. Ruffino/ _____ Appoint Town Officials To Various Positions, Boards And Commissions [**Boards & Commissions**]
17. Ruffino/ _____ Authorize Procurement Policy for Public Works Projects [**Official Policy: Procurement**]
18. Ruffino/ _____ Appoint Thomas Fowler, Jr. To The Position Of Town Attorney And Deputy Town Prosecutor [**Fowler, Jr. Thomas**]
19. Ruffino/ _____ Appoint David Stabler To The Position Of Town Prosecutor [**Stabler, David**]
20. Leary/ _____ Adopt Schedule Of Salaries For Non-Bargaining For 2022 [**Salaries**]
21. Ruffino/ _____ Adopt Schedule Of Salaries For Non-Bargaining For 2022 [**Salaries**]

PART II - REGULAR MEETING

6. **Public Hearings:** No. 1 Local Law – Designated Truck Route System
No. 2 Special Use Permit – Buffalo Tournament Club
7. **Official Reports:**
8. **Report of Town Board Committees:**
9. **Presentation of prefiled resolutions by Town Board Members:**
 1. Ruffino/ _____ Approve Minutes Of The Regular Meeting Of The Town Board Held December 20, 2021
 2. Ruffino/ _____ Approve Audited Claims
 3. Mazur/ _____ Acknowledge Issuance Of Building Permits
 4. Dickman/ _____ Authorize Supervisor To Execute Stormwater Control Facility Maintenance Agreement [**Stormwater Control**]
 5. Ruffino/ _____ Authorize Agreement Scenic Excursions/Know How Tours Transportation Company Re: Senior Center Transportation Services [**Senior Center**]

6. Leary/_____ Authorize Change Order No.3 To MGR Constructors, Inc. For Additional Charges Accrued Re: Safety Requirements Dog Shelter Project [Dog Shelter]
7. Mazur/_____ Adopt SEQR Negative Declaration Re: O'Connell Electric Company [20 Lancaster Parkway]
8. Mazur/_____ Approve Site Plan O'Connell Electric Company [20 Lancaster Parkway]
9. Dickman/_____ Authorize Permit Private Improvements O'Connell Electric Co. Inc. [20 Lancaster Parkway]
10. Leary/_____ Approve Agreement & Memorandum Of Understanding Law Enforcement Agencies Re: Gun Range [Law Enforcement Agencies]
11. Ruffino/_____ Approve Purchase For One (One) 2022 Dodge Durango SXT AWD Police Vehicles To Onondaga County Division Of Purchase Vendor Robert Green Auto & Truck [Purchasing, Motor Vehicles]
12. Leary/_____ Authorize Temporary Suspension & Modification Real Property Tax Law Re: Senior & Disability Exemptions [Real Property Tax Law]
13. Ruffino/_____ Authorize Extension CSEA Blue Collar Highway Unit To Deputy Highway Superintendent [CSEA Blue Collar Unit]
14. Ruffino/_____ Authorize Deputy Highway Superintendent Michelle Barbaro Operational Oversight Parks, Recreation & Forestry Department [Barbaro, Michelle] – Also - Authorize Creation Of Two (2) Laborer-Crew Chief Positions [Laborer-Crew Chief] -Also – Appoint Ronald Hoffmann Laborer- Crew Chief [Hoffmann, Ronald] -Also- Appoint Carmen Ciccarelli Laborer-Crew Chief [Ciccarelli, Carmen] – Also - Authorize Memorandum Of Agreement Re: CSEA Highway Unit & CEA White Collar Unit [CSEA Highway & White Collar Unit]
15. Leary/_____ Authorize Preparation Of PO-17 Form New Position Duties Statement For One Dog Control Officer Full-Time [Dog Control Officer] -Also- Appoint Jean Karn Dog Control Officer Full-Time [Karn, Jean] -Also – Appoint Elizabeth Bertozzi Dog Control Officer Part-Time Permanent [Bertozzi, Elizabeth]
16. Leary/_____ Retroactively Adjust Salary For Tina Powell [Salaries]
17. Dickman/_____ Authorize Special Use Permit O'Connell Electric Company, Inc. 20 Lancaster Parkway [Special Use Permit: O'Connell Electric]
18. Dickman/_____ Authorize Special Use Permit Salvatore's Italian Prime Restaurant 6461 Transit Road [Special Use Permit: Salvatore's Italian Prime]
19. Dickman/_____ Authorize Change Order No. 1 To DiDonato Associates, Engineering & Architecture, P.C. For Additional Charges Accrued Construction Inspection Aurora Street Over Cayuga Creek Bridge Rehabilitation Project [Cayuga Creek Bridge Rehabilitation Project]
20. Ruffino/_____ Authorize Agreement Depew-Lancaster Boys' & Girls' Club Inc. Re: Operation Of Youth Development Program 2022 [Depew-Lancaster Boy' & Girls' Club Inc.]
21. Leary/_____ Approve Proposal To Provide, Install & Service Live Streaming System With Audio Component For Board Room To Robert Mark Audio [Live Streaming System]

10. Presentation of Communications By Town Clerk:
(See Schedule Attached)

11. Persons Addressing the Town Board (on any subject):

The Town Board will hear the concerns of persons desiring to address the Town Board on any Town of Lancaster subject for a period of thirty (30) minutes.

Procedure

1. Raise his/her hand and be recognized by the Supervisor.
2. Give his/her name and address to the Town Clerk.
3. Speak directly to the Town Board members, not the audience, using the microphone provided.
4. Speak **once for five (5) minutes or less**, unless the Town Board grants a speaker an extension of this time limit.

12. Adjournment:

COMMUNICATIONS & REPORTS

- 1. Town Attorney to Town Board and Planning Board –
SEQR responses from Erie County Division of Sewerage Management and
Erie County Environment & Planning regarding Anderson’s Site Amendment,
4855 Transit Rd., Proj. #2135. Disposition =**
- 2. Town Attorney to Town Board and Planning Board –
SEQR response from NYS Dept. of Conservation regarding Anderson’s Site
Amendment, 4855 Transit Rd., Proj. #2135. Disposition =**
- 3. Supervisor to Town Residents --
Local State of Emergency declared in the Town of Lancaster due to emergency
conditions produced by Coronavirus Disease 2019. Disposition =**
- 4. Tony Castellna to Town Clerk –
Request to be considered for a position on the Town of Lancaster Zoning
Board of Appeals. Disposition =**
- 5. Dino Fudoli to Town Board –
Request to be appointed to the Lancaster Industrial Development Agency Board.
Disposition =**
- 6. Town Supervisor to Town Board --
Request to be considered for a position on the Lancaster Industrial Development
Agency Board and to ask the Members appointed to retain him as Chair.
Disposition =**
- 7. Town Engineer to Town Board –
Recommend approval of Change Order 1 for the Aurora St. Bridge Project.
Disposition=**
- 8. Hon. Frank Todaro, Erie County Legislator to Diane Terranova --
Congratulations on receiving the District Citation award from the Lancaster
Depew Rotary Club. Disposition =**
- 9. Judith Dalconzo to Town Clerk --
Letter of interest in a position as Bingo Inspector in for Town of
Lancaster. Disposition =**
- 10. Depew Community Center to Town Clerk –
Information regarding Fundraiser to be held on January29, 2022 at the
Bowmansville Fire Hall. Disposition =**
- 11. Carlo DiRienzo to Supervisor –
Request to stay in the position of Chairman for the Zoning Board of Appeals.
Disposition =**
- 12. Grant Getzoni go Town Clerk –
Request to be considered for the position of Member of the Lancaster Industrial
Development Agency Board. Disposition =**
- 13. Planning Board Chairman to Planning Board, Town Board, Town Attorney,
Engineering Consultant, Highway Superintendent and Building Inspector –
Draft copy of minutes from December 15, 2021 Planning Board meeting.
Disposition =**
- 14. Planning Board to Town Board –
Memo recommending approval of a Site Plan Review for National Grid
Emergency Response Facility, 295 Cemetery Rd., Proj. #2131. Disposition =**
- 15. Town Engineer to Town Board –
Recommend approval of Change Order 3 for Lancaster Dog Control Facility.
Disposition =**

- 16. NYS Parks, Recreation and Historic Preservation to Supervisor –
Notification that the application for the Westwood Park All Inclusive Playground Project submitted for the Environmental Protection Fund Grant Program has not been selected for funding. Disposition =**
- 17. NYS Parks, Recreation and Historic Preservation to Supervisor –
Notification that the application for the Westwood and Heritage Trails Project submitted for the Recreational Trails Program has not been selected for funding. Disposition =**
- 18. NYSDOT to Supervisor –
Notification that the applicastion for Warner Road over the Scajaquada Creek (Culvert DK WarnerCulvert1) was mot selected for funding through the 2021 BRIDGE NY program. Disposition =**
- 19. John Cole to Supervisor –
Concerns regarding the proposed drive-thru being considered for Anderson’s Restaurant, 4855 Transit Rd. Disposition =**
- 20. Code Enforcement Officer to Ersilia Davis, Crown Castle –
Recent request for minor modification to existing wireless facility requires a Special Use Permit. Disposition =**
- 21. Detective Captain Jeffery Smith to Supervisor –
Request for resolution authorizing the purchase of one new 2021 Dodge Durango from Robert Green Auto and Truck of Rock Hill, NY. Disposition =**
- 22. Town Attorney to Town Board and Planning Board –
SEQR response from NYSDEC regarding Fieldstream Subdivision, 6061 Broadway, Proj. #2020. Disposition =**
- 23. Leza Braun to Town Clerk –
Request for resolution issuing a Private Improvement Permit Storm Sewer, Water Line for O’Connell Electric Company Expansion, Proj. #6039. Disposition =**
- 24. Lee Chowaniec to Town Board –
Comments and concerns regarding request for live streaming of Town Board Meeting. Disposition =**
- 25. Leza Braun to Lancaster Industrial Development Agency Board —
Request for consideration for a position in either a secretarial and/or billing capacity within the Lancaster Industrial Development Agency. Disposition =**
- 26. Steve Hoffman to Cindy Maciejewski –
Request for appointment to the Lancaster Industrial Development Agency Board for 2022. Disposition =**
- 27. Deputy Highway Superintendent to Town Board –
Request for approval of change order to the resolution approved on August 23, 2021 for two new and unused 2022 Western Starr 4700SB Truck Cabs & Chassis with Viking Cives Equipment for Fleet Maintenance, Inc., 67 Ransier Dr., West Seneca, NY. Disposition =**
- 28. Police Chief to Town Clerk –
Articles and communications. Disposition =**
- 29. Kenneth Graber, Esq. to Town Board –
Letter of resignation from the position of Town Prosecutor for the Town of Lancaster. Disposition =**
- 30. John Crinzi to Town Clerk –
Request to continue as Head Bingo Inspector for 2022 and to also reappoint his fellow inspectors. Disposition =**

31. Supervisor to Town Board –

Request for a resolution to change the dates of the Town Board Meetings in February 2022 to the 7th and the 14th due to scheduling conflicts. Disposition =

32. Paul Rudz to Supervisor and Town Board –

Request for reappointment to the Town of Lancaster Industrial Development Agency Board. Disposition =