

Town Board Minutes

January 19, 2021

Meeting No. 2

A Regular Meeting of the Town Board of the Town of Lancaster, Erie County, New York, was held via teleconference on the 19th day of January 2021 at 7:00 P.M. and there were

PRESENT: ADAM DICKMAN, COUNCIL MEMBER
ROBERT LEARY, COUNCIL MEMBER
DAVID MAZUR, COUNCIL MEMBER
MICHAEL WOZNIAK, COUNCIL MEMBER
RONALD RUFFINO, SUPERVISOR

ABSENT: NONE

ALSO PRESENT: DIANE TERRANOVA, TOWN CLERK
KEVIN LOFTUS, TOWN ATTORNEY
MATTHEW FISCHIONE, CODE ENFORCEMENT OFFICER
WILLIAM KARN, CHIEF OF POLICE
MICHELLE BARBARO, PARK CREW CHIEF
EDWARD SCHILLER, ENGINEER, WM. SCHUTT & ASSOC.

EXECUTIVE SESSION:

AT 8:20 P.M., UPON A MOTION DULY MADE BY COUNCIL MEMBER DICKMAN, SECONDED BY COUNCIL MEMBER MAZUR AND CARRIED, the Town Board entered into Executive Session to deliberate on the announced purpose of discussing the proposed, pending or current litigation.

At 8:35 P.M., the Town Board reconvened with all members present. The Supervisor reported that no official actions were taken by the Town Board in Executive Session.

PERSONS ADDRESSING TOWN BOARD:

Chowaniec, Lee, spoke to the Town Board on the following matters:

- Questions/Comments regarding the salary resolution.
- Questions/Comments regarding the appointment resolution and how individuals were chosen.
- Questions about the dog control facility bids and how the town will move forward.

Lemaster, Kevin, spoke to the Town Board on the following matters:

- Comments/Questions regarding appointments to the Zoning Board of Appeals.
- Questions about Town Board committee assignments.
- Congratulated Town of Lancaster on their drug testing.

Stoerr, Keith, spoke to the Town Board on the following matter:

- Comments on his appointment to the Zoning Board of Appeals.

Rinow, David, spoke to the Town Board on the following matter:

- Requested Council Member Wozniak recuse himself from voting on the salary resolution and the appointment resolution due to family relations.

Thill, Robert, Retired Lancaster Town Clerk spoke to the Town Board on the following matter:

- Comments regarding the compensation for Clerk to the Zoning Board of Appeals, Registrar of Vital Statistics and Record Management Officer.

PRESENTATION OF PREFILED RESOLUTIONS:

THE FOLLOWING RESOLUTION WAS OFFERED
BY SUPERVISOR RUFFINO, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER MAZUR, TO WIT:

RESOLVED, that the minutes of the Regular Meeting of the Town Board held
January 4, 2021 be and are hereby approved.

The question of the adoption of the foregoing resolution was duly put to a vote
on roll call, which resulted as follows:

| | | |
|------------------------|-------|-----|
| COUNCIL MEMBER DICKMAN | VOTED | YES |
| COUNCIL MEMBER LEARY | VOTED | YES |
| COUNCIL MEMBER MAZUR | VOTED | YES |
| COUNCIL MEMBER WOZNIAK | VOTED | YES |
| SUPERVISOR RUFFINO | VOTED | YES |

January 19, 2021

File: RMIN (P1)

THE FOLLOWING RESOLUTION WAS OFFERED
BY SUPERVISOR RUFFINO, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER MAZUR, TO WIT:

RESOLVED, that the following Audited Claims be and are hereby ordered paid from their respective accounts as per abstract to be filed in the Office of the Town Clerk by the Assistant to the Supervisor, to wit:

Claim No. 63734 to Claim No. 63916 Inclusive

Total amount hereby authorized to be paid: \$983,536.30

The question of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

| | | |
|------------------------|-------|-----|
| COUNCIL MEMBER DICKMAN | VOTED | YES |
| COUNCIL MEMBER LEARY | VOTED | YES |
| COUNCIL MEMBER MAZUR | VOTED | YES |
| COUNCIL MEMBER WOZNAK | VOTED | YES |
| SUPERVISOR RUFFINO | VOTED | YES |

January 19, 2021

File: Rclaims

THE FOLLOWING RESOLUTION WAS OFFERED
 BY COUNCIL MEMBER MAZUR WHO
 MOVED ITS ADOPTION, SECONDED BY
 COUNCIL MEMBER DICKMAN, TO WIT:

RESOLVED that the following Building Permit applications be and are hereby reaffirmed:

CODES:

- (SW) = Sidewalks as required by Chapter 12-1B of the Code of the Town of Lancaster are waived for this permit.
 (CSW) = Conditional sidewalk waiver
 (V/L) = Village of Lancaster

NEW PERMITS:

| Pmt # | SW | Applicant Name | Address | STRUCTURE | Village |
|-------|----|-------------------------------|-----------------------|-------------------------|---------|
| 31918 | | Allied Sign Company | 60 Central Ave | Er. Sign | (V/L) |
| 32150 | | Lancaster Community Baptist | 520 Ransom Rd | Er. Comm. Add./Alt. | |
| 32151 | | Marrano/Marc Equity Corp. | 134 Avian Way | Er. Dwlg.-Sin. | |
| 32162 | | Ulrich Sign Co. Inc. | 27 Central Ave | Er. Sign - Wall | (V/L) |
| 32165 | | Cortese Brothers Construction | 25 Sawgrass Ln | Er. Porch Cover | |
| 32169 | | Kenneth Newman | 508 Ransom Rd | Re-Roof | |
| 32171 | | Marrano/Marc Equity Corp. | 60 Grambo Dr | Er. Patio Home | |
| 32173 | | Tim Hoffman | 44 Village View | Er. Fence | |
| 32174 | | Ronney Lorenz | 23 Sawgrass Ln | Re-Roof | |
| 32175 | | Robert Mesanovic | 60 Hidden Meadow Cros | Er. Fence | |
| 32176 | | Daniel Rinow | 146 Hinchey Ave | Er. Comm. Add./Alt. | (V/L) |
| 32177 | | Christina Scinta | 9 St John St | Dumpster - Temp. | (V/L) |
| 32178 | | Aaron's Remodeling LLC | 9 St John St | Re-Roof | (V/L) |
| 32179 | | Alliance Homes | 5 Kevwood Ln | Er. Dwlg.-Sin. | |
| 32180 | | LJ Construction WNY LLC | 5485 Broadway | Re-Roof | (V/L) |
| 32181 | | LJ Construction WNY LLC | 13 Chestnut Corner | Re-Roof | |
| 32182 | | Russell Renovations WNY Inc. | 77 Middlebury Ln | Er. Res. Alt. | |
| 32184 | | Crist Construction | 169 Siebert Rd | Er. Res. Add. | |
| 32185 | | Kevin Gibbons | 25 N Aurora St | Er. Res. Alt. | (V/L) |
| 32187 | | Gordon Ederer | 342 Aurora St | Er. Fence | (V/L) |
| 32188 | | Benderson Development Co. | 4817 Transit Rd | Er. Comm. Add./Alt. | |
| 32189 | | Nicolas Schreiber | 195 Peppermint Rd | Inst. Generator | |
| 32190 | | Zenner & Ritter Co. Inc. | 22 Nicholas Ln | Inst. Generator | |
| 32191 | | SBA Communications Corp. | 69 Cemetery Rd | Cell Tower - Alteration | |

BE IT FURTHER,

RESOLVED, that the Building Permit Applications herein coded (CSW) for conditional sidewalk waiver be and are hereby reaffirmed with a waiver of the Town Ordinance required for sidewalks, however, the waiver is granted upon the expressed condition that the Town of Lancaster, at any future date, reserves the right to order sidewalk installation at the expense of the property owner.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

| | | |
|------------------------|-------|-----|
| COUNCIL MEMBER DICKMAN | VOTED | YES |
| COUNCIL MEMBER LEARY | VOTED | YES |
| COUNCIL MEMBER MAZUR | VOTED | YES |
| COUNCIL MEMBER WOZNIAK | VOTED | YES |
| SUPERVISOR RUFFINO | VOTED | YES |

January 19, 2021

THE FOLLOWING RESOLUTION WAS OFFERED
BY SUPERVISOR RUFFINO, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER WOZNIAK, TO WIT:

WHEREAS, a Public Hearing was held on January 4, 2021 for the purpose of amending Chapter 46 -Vehicle and Traffic Ordinance of the Code of the Town of Lancaster and persons for and against such amendment have had an opportunity to be heard,

WHEREAS, a Notice of said Public Hearing was duly published and posted.

NOW, THEREFORE,

BE IT RESOLVED, as follows:

1. That Chapter 46, Vehicle and Traffic Ordinance of the Code of the Town of Lancaster be amended in the form attached hereto and made a part hereof;
2. That said amendment be added in the minutes of the meeting of the Town Board of the Town of Lancaster held on January 19, 2021;
3. That a Certified Copy thereof be published in the Lancaster Bee on January 21, 2021;
4. That a Certified Copy of the amendment be posted on the Town Bulletin Board;
5. That Affidavits of Publication and Posting be filed with the Town Clerk;
6. That the Highway Superintendent take whatever action is necessary to install signs in accordance with the Law.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

| | | |
|------------------------|-------|-----|
| COUNCIL MEMBER DICKMAN | VOTED | YES |
| COUNCIL MEMBER LEARY | VOTED | YES |
| COUNCIL MEMBER MAZUR | VOTED | YES |
| COUNCIL MEMBER WOZNIAK | VOTED | YES |
| SUPERVISOR RUFFINO | VOTED | YES |

January 19, 2021

**LEGAL NOTICE
NOTICE OF ADOPTION
AMENDMENT TO VEHICLE & TRAFFIC ORDINANCE
TOWN OF LANCASTER, COUNTY OF ERIE, STATE OF NEW YORK**

NOTICE IS HEREBY GIVEN that the Vehicle and Traffic Ordinance of the Town of Lancaster, Erie County, New York, designated as Chapter 46 of the Code of the Town of Lancaster is hereby amended as follows:

CHAPTER 46

Article VIII Stop Intersections; Non-intersection Stops; Yield Intersections

46-8.1 Stop intersections designated

is hereby amended by adding thereto following:

Autumnwood Subdivision Phase 1.

| STREET NAME: | INTERSECTING STREET: | SIGN LOCATION: |
|---------------------|-----------------------------|-----------------------|
| Kevwood Lane | Bowen Road | NE corner |
| Kevwood Lane | Hickory Lane | SW corner |
| Gailenwood Lane | Kevwood Lane | SE corner |
| Gailenwood Lane | Summerfield Drive | NW corner |

January 19, 2021

**STATE OF NEW YORK :
COUNTY OF ERIE :
OF LANCASTER :**

THIS IS TO CERTIFY that I, **DIANE M. TERRANOVA**, Town Clerk of the Town of Lancaster in the said Town of Lancaster in the said County of Erie, have compared the foregoing copy of an amendment to the Vehicle and Traffic Ordinance of the Town of Lancaster, with the original thereof filed in my office at Lancaster, New York on the 19th day of January 2021 and that the same is a true and correct copy of said original, and of the whole thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Town, this 19th day of January 2021.

Diane M. Terranova, Town Clerk

THE FOLLOWING RESOLUTION WAS OFFERED
BY SUPERVISOR RUFFINO, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER DICKMAN, TO WIT:

RESOLVED, that the Town Board of the Town of Lancaster hereby approves the Agreement, between the Town of Lancaster and the Depew-Lancaster Boys' and Girls' Club, Inc., for the operation of a Youth Development Program for the benefit of youth in the Town of Lancaster and hereby authorizes the Supervisor to execute said agreement which will cover the period January 1, 2021 through December 31, 2021.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

| | | |
|------------------------|-------|-----|
| COUNCIL MEMBER DICKMAN | VOTED | YES |
| COUNCIL MEMBER LEARY | VOTED | YES |
| COUNCIL MEMBER MAZUR | VOTED | YES |
| COUNCIL MEMBER WOZNIAK | VOTED | YES |
| SUPERVISOR RUFFINO | VOTED | YES |

January 19, 2021

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER DICKMAN, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER LEARY, TO WIT:

WHEREAS, the Town Board of the Town of Lancaster has held a public hearing on January 4, 2020, pursuant to Chapter 50-Zoning, Article VIII Administration and Enforcement, §50-46- Special Use Permits, of the Code of the Town Lancaster, upon the application of Paul P. Stephan, owner of 6355 Broadway, on behalf of Philip A. Stephan, for a Special Use Permit to operate a Warehouse and Storage Services Facility on premises located at 6355 Broadway, (SBL No. 117.00-1-27.111), in the Town of Lancaster, Erie County, New York, and

WHEREAS, persons for and against such Special Use Permit have had an opportunity to be heard;

NOW, THEREFORE,

BE IT RESOLVED, that to Chapter 50-Zoning, Article V Business Districts, Section 20 (B)(1)(e), entitled “Commercial Motor Service District (CMS)” of the Code of Town of Lancaster, the Town Board of the Town of Lancaster does hereby grant a Special Use Permit to Paul P. Stephan, on behalf of Philip A. Stephan, to operate a Warehouse and Storage Services Facility on premises located at 6355 Broadway (SBL No. . 117.00-1-27.111) in the Town of Lancaster, New York, upon the conditions as set forth in the Zoning Ordinance and the following conditions for the period beginning **January 19, 2021** and ending **January 18, 2023**:

A. Permit must be renewed every two (2) years at no additional cost to applicant. Renewal request is considered upon the property owner submitting an application to the Town Clerk, on or before **January 18, 2023**.

B. No new or used vehicles, campers, trailers, recreational vehicles or boats displayed for sale on this site.

C. No dismantled or damaged vehicles stored on site.

D. Provide a copy of the business’ New York State Tax Employer Identification Number and, where required, a copy of a valid New York State License issued by the appropriate regulatory agency for the service being provided.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

| | | |
|------------------------|-------|-----|
| COUNCIL MEMBER DICKMAN | VOTED | YES |
| COUNCIL MEMBER LEARY | VOTED | YES |
| COUNCIL MEMBER MAZUR | VOTED | YES |
| COUNCIL MEMBER WOZNIAK | VOTED | YES |
| SUPERVISOR RUFFINO | VOTED | YES |

January 19, 2021

THE FOLLOWING RESOLUTION WAS OFFERED
BY SUPERVISOR RUFFINO, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER MAZUR, TO WIT:

WHEREAS, the Town Engineer, Edward Schiller, P.E. of Wm. Schutt & Associates, P.C., has requested that the Town Board authorize an invitation to bid for the Consolidated Water District Water System Improvements Contract, No. TLN-11 (Nichter Road and Pleasant View Drive), and

WHEREAS, the project consists of the replacement of approximately 3,300 linear feet of 8" PVC and ductile iron watermain along Nichter Road and Pleasant View Drive and the replacement of four (4) existing hydrants, within the Town of Lancaster, and

WHEREAS, the Town Board has given due review and consideration to the request made by Edward Schiller, P.E., and deems it in the public interest to invite public bids in conformance with the General Municipal Law §103 of the State of New York;

NOW, THEREFORE,
BE IT RESOLVED, that the Town Board of the Town of Lancaster hereby invites public bid for the Consolidated Water District Water System Improvements Contract, No. TLN-11, said bids are to be in conformance with the plans and specifications which are available at the office of Wm. Schutt & Associates, P.C., 37 Central Avenue, Lancaster, New York 14086 and to be received in the Office of the Town Clerk, 21 Central Avenue, Lancaster, New York, no later than 10:00 A.M. Local Time on February 4, 2021 and opened thereafter.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

| | | |
|------------------------|-------|-----|
| COUNCIL MEMBER DICKMAN | VOTED | YES |
| COUNCIL MEMBER LEARY | VOTED | YES |
| COUNCIL MEMBER MAZUR | VOTED | YES |
| COUNCIL MEMBER WOZNAK | VOTED | YES |
| SUPERVISOR RUFFINO | VOTED | YES |

January 19, 2021

TOWN OF LANCASTER
ERIE COUNTY, NEW YORK
CONSOLIDATED WATER DISTRICT
WATER SYSTEM IMPROVEMENTS
CONTRACT NO. TLN-11
NICHTER ROAD AND PLEASANT VIEW DRIVE

NOTICE TO BIDDERS

Please take notice that the Lancaster Town will receive sealed bids until 10:00 A.M. on the 4th day of February 2021, at the office of the Town Clerk in the Town Hall, 21 Central Avenue Lancaster, New York, at which time they will be publicly opened and read aloud for CONSOLIDATED WATER DISTRICT WATER SYSTEM IMPROVEMENTS, CONTRACT NO. TLN-11 – NICHTER ROAD AND PLEASANT VIEW DRIVE. **Due to COVID Restrictions, no attendance at the Bid Opening will be allowed. Unofficial Bid Results will be distributed as soon as possible after the Opening.** The Project consists of the replacement of approximately 3,300 linear feet of 8-inch PVC and ductile iron watermain along Nichter Road and Pleasant View Drive in the Town of Lancaster.

Contract Documents may be examined at the office of the Town Clerk, 21 Central Avenue, Lancaster, New York 14086 (please call to make an appointment) and at the offices of the ENGINEER, Wm. Schutt & Associates, P.C., 37 Central Avenue, Lancaster, New York 14086, between the hours of 9:00 A.M. and 4:00 P.M. beginning January 21, 2021 except Saturdays, Sundays, and Holidays.

Contract Documents may be obtained at the office of the ENGINEER upon deposit of \$50.00 for each set in the form of two (2) \$25.00 checks made payable to the ENGINEER. If requested in writing, the ENGINEER will mail the Contract Documents to those wishing to obtain a set upon receipt of the \$50.00 deposit plus a non-refundable mailing charge of \$25.00 per set, made payable to the ENGINEER. The mailing date will be considered the bidder's date of receipt. Partial sets of Contract Documents will not be available.

Unsuccessful bidders who return full sets of documents in good condition within thirty (30) days of award of the contract will receive a full refund. Non-bidders will be refunded one-half of the document deposit upon return of full sets of contract documents within thirty (30) days of award of the contract.

Each bid proposal shall be submitted in a sealed envelope, clearly marked: "BID ENCLOSED - "CONSOLIDATED WATER DISTRICT, WATER SYSTEM IMPROVEMENTS, CONTRACT NO. TLN-11 – NICHTER ROAD AND PLEASANT VIEW DRIVE" and must be accompanied by a bid bond or a certified check made payable to the Town of Lancaster, in the amount of five per cent (5%) of the total amount of the bid.

The Town reserves the right to reject any and all bids, to consider the reputation and experience of any bidders in making its selection, to waive any informalities or minor deviations from the specifications, and to award the contract to other than the lowest bidder if considered to be in the best interest of the Town of Lancaster.

All bids shall be submitted intact on bidding form available for that purpose, and addressed to:

Diane Terranova
Town Clerk
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

ENGINEER
Wm. Schutt & Associates, P.C.
LANCASTER, NY
37 Central Avenue
Lancaster, New York 14086
(716) 683-5961

BY ORDER OF THE TOWN BOARD
OF THE TOWN OF

Diane Terranova
Town Clerk
January 21, 2021

THE FOLLOWING RESOLUTION WAS OFFERED
BY SUPERVISOR RUFFINO, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER MAZUR, TO WIT:

WHEREAS, Hodgson Russ LLP has from time to time represented and currently represents the Town of Lancaster (the “Town”) in a variety of matters and values the Town as a client; and

WHEREAS, Hodgson Russ LLP has been asked by CNA Insurance Companies to defend four pharmacies — Akin’s Pharmacy (Wyoming County), Crystal City Apothecary (Corning/Tioga County), Middletown Apothecary (Orange County), and SDJA Corp d/b/a Rockhill Pharmacy (Sullivan County) — in a complex, mass tort pharmaceutical litigation brought by over 40 counties, cities, towns, including the Town of Lancaster, arising out of the current opioid epidemic; and

WHEREAS, Hodgson Russ LLP has made the following representation to the Town: The case is currently venued in Yates County and may be transferred to Suffolk County, in consolidation with other opioid cases against other categories of defendants. The four pharmacies we have been asked to represent are situated in Wyoming, Tioga, Sullivan, and Orange Counties. Thus, their operations have no geographical nexus to the Town’s claims and any alleged damages the Town may have suffered from the alleged conduct in this case. This mass tort action is wholly unrelated to the type of work that we currently do for the Town, and our defense of these four insured pharmacies will have no impact on our independent professional judgment and loyalties to the Town in connection with our current representations of the Town. Thus, Hodgson Russ LLP believes that this is a waivable legal conflict consistent with our professional obligations, and ask that you consent to our representation of these pharmacies. Hodgson Russ LLP has asked the same of CNA, and it has consented.

NOW, THEREFORE,
BE IT RESOLVED by the Town Board of the Town of Lancaster as follows:

1. That the Town hereby agrees to waive any conflict of Hodgson Russ LLP as the result of the representation described above.
2. This Resolution shall be effective immediately.

| | | |
|------------------------|-------|-----|
| COUNCIL MEMBER DICKMAN | VOTED | YES |
| COUNCIL MEMBER LEARY | VOTED | NO |
| COUNCIL MEMBER MAZUR | VOTED | YES |
| COUNCIL MEMBER WOZNAK | VOTED | YES |
| SUPERVISOR RUFFINO | VOTED | YES |

January 19, 2021

THE FOLLOWING RESOLUTION WAS OFFERED
BY SUPERVISOR RUFFINO, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER DICKMAN, TO WIT:

WHEREAS, the Town Board of the Town of Lancaster has heretofore annually authorized the administration of a Tree Planting Program for the purpose of beautifying the rights-of-way of public highways and streets of the Town of Lancaster by furnishing shade trees, and

WHEREAS, funds for the 2021 Tree Planting Program have been allocated in the Town of Lancaster 2021 Adopted Budget, and

WHEREAS, the Tree Planting Committee of the Town Board has reviewed the Town of Lancaster's Tree Planting Program and recommends the planting of certain species of trees on certain streets in accordance with the official Tree Planting Master Plan of the Town of Lancaster and specifications on file in the Town Clerk's Office in the Town Hall, Lancaster, New York.

NOW, THEREFORE,
BE IT RESOLVED, as follows:

1. That sealed bids be received by the Town Clerk up to 10:00 A.M., Local Time, on February 2, 2021, for meeting the requirements of the Town of Lancaster's 2021 Tree Planting Program and for supplying trees in accordance with specifications on file in the Town Clerk's Office, and

2. That the Town Clerk be and is hereby authorized to have a Notice to Bidders and Nurserymen published in the Lancaster Bee and to have said Notice posted as required by Law, which Notice shall be in the form attached hereto and made a part hereof. d

The question of the adoption of the following resolution was duly put to a vote on roll call which resulted as follows:

| | | |
|------------------------|-------|-----|
| COUNCIL MEMBER DICKMAN | VOTED | YES |
| COUNCIL MEMBER LEARY | VOTED | YES |
| COUNCIL MEMBER MAZUR | VOTED | YES |
| COUNCIL MEMBER WOZNIAK | VOTED | YES |
| SUPERVISOR RUFFINO | VOTED | YES |

January 19, 2021

**LEGAL NOTICE
TOWN OF LANCASTER
NOTICE TO BIDDERS
OR NURSERYMEN**

NOTICE IS HEREBY GIVEN that sealed bids for the Town of Lancaster's 2021 Tree Planting Program will be received by the Town Clerk or her designee at her office located within Town Hall, 21 Central Avenue, Lancaster, New York 14086 on or before 10:00 A.M., Local Time, on February 2, 2021, at which time they will be publicly opened and read aloud.

Each proposal must be accompanied by a check payable to the Town of Lancaster or a bid bond, having as surety thereon a surety company acceptable to the Town Attorney, in the amount of One Thousand Five Hundred Dollars (\$1,500.00) conditioned that, if the proposal is accepted, the bidder will enter into a contract for the same and that the bidder will execute any such further security as may be required for the faithful performance of the contract.

All bid deposits, except that of the successful bidder, will be returned.

The Town Board of the Town of Lancaster reserves the right to reject any or all bids and to waive any informalities.

TOWN BOARD OF THE
TOWN OF LANCASTER

BY: DIANE M. TERRANOVA
Town Clerk

January 21, 2021

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER WOZNIAK, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER MAZUR, TO WIT:

WHEREAS, Daniel Amatura, Highway Superintendent of the Town of Lancaster, by letter dated January 11, 2021 has requested the purchase of one (1) new and unused 40” Flail Mower for the use of the Highway Department, and

WHEREAS, this Flail Mower is available under New York State Bid Contract (OGS) #PC67141 Group #40625 Award PGB #22792, from authorized State Vendor Bobcat of Buffalo 6830 South Transit Rd., Lockport, NY 14094-6329, for a cost of \$7,463, which eliminates the need for competitive bidding pursuant to §103 of General Municipal Law, and

WHEREAS, the Town Board deems it in the public interest to approve the purchase of the one (1) new and unused 40” Flail Mower.

NOW, THEREFORE,

BE IT RESOLVED, as follows:

The Town Board of the Town of Lancaster hereby approves the purchase of one (1) new and unused 40” Flail Mower, from authorized State Vendor Bobcat of Buffalo, 6830 South Transit Rd., Lockport NY, 14094-6329 under State Bid Contract PC67141 Group #40625 Award PGB #22792, as proposed by Highway Superintendent Daniel Amatura in the sum not to exceed \$7,463 and shall be paid with funds from the Highway budget line 13-5110-0225.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

| | | |
|------------------------|-------|-----|
| COUNCIL MEMBER DICKMAN | VOTED | YES |
| COUNCIL MEMBER LEARY | VOTED | YES |
| COUNCIL MEMBER MAZUR | VOTED | YES |
| COUNCIL MEMBER WOZNIAK | VOTED | YES |
| SUPERVISOR RUFFINO | VOTED | YES |

January 19, 2021

THE FOLLOWING RESOLUTION WAS OFFERED
BY SUPERVISOR RUFFINO, WHO
MOVE ITS ADOPTION, SECONDED BY
COUNCIL MEMBER MAZUR, TO WIT:

Resolved that the following appointments be and are hereby made by the Town Board of the Town of Lancaster. These appointments shall be effective January 1, 2021. The individuals so appointed shall serve at the will of the Town Board unless otherwise specified by law, and compensation, if any, shall be paid consistent with the applicable Schedule of Salaries adopted by the Town Board for the 2021 calendar year.

GENERAL ADMINISTRATIVE APPOINTEES

DICKMAN, ADAM, be and is hereby appointed the alternate voting delegate to represent the Town of Lancaster at official meetings of the Northeast-Southtowns (NEST) Solid Waste Management Board.

GRABER, KENNETH, be and is hereby appointed Town Prosecutor, under his current terms and conditions of employment.

LOFTUS, KEVIN, be and is hereby appointed Deputy Town Prosecutor, under his current terms and conditions of employment

LOFTUS, KEVIN, be and is hereby appointed Town Attorney, under his current terms and conditions of employment.

ROZLER, RONALD, be and is hereby appointed Natural Disaster Services Coordinator, part-time.

RUFFINO, Sr. RONALD, be and is hereby appointed Affirmative Action Officer, in compliance with Title VIII of the Civil Rights Act of 1968.

RUFFINO, Sr. RONALD, be and is hereby appointed Budget Officer, part-time.

RUFFINO, Sr. RONALD, be and is hereby appointed the voting delegate to represent the Town of Lancaster at official meetings of the Northeast-Southtowns (NEST) Solid Waste Management Board.

TERRANOVA, DIANE M., be and is hereby appointed Registrar of Vital Statistics.

ASSESSMENT REVIEW BOARD

BRANIECKI, CATHERINE, be and is hereby appointed Chair, Assessment Review Board for the period January 1, 2021 to September 30, 2021.

HERRMANN, LINDA, be and is hereby appointed Member, Assessment Review Board for the period January 1, 2021 to September 30, 2024.

OSTROWSKI, JOHN, be and is hereby appointed Member, Assessment Review Board for the period January 1, 2021 to September 30, 2025.

BINGO INSPECTORS, PART-TIME

CRINZI, JOHN, be and is hereby appointed Bingo Inspector, part-time.

FARRUGGIO, PATRICK, be and is hereby appointed Bingo Inspector, part-time.

WEREMBLEWSKI, EDWARD, be and is hereby appointed Bingo Inspector, part-time.

WOJTOWICZ, GAIL MARIE, be and is hereby appointed Bingo Inspector, part-time.

MEMBERS OF AGENCIES, BOARDS, BUREAUS, COMMISSIONS, COUNCILS:

ETHICS BOARD

CAPARASO, FRANK, be and is hereby appointed Member, Ethics Board for the term of five years beginning January 1, 2021 and ending December 31, 2025.

INDUSTRIAL DEVELOPMENT AGENCY:

RUFFINO, Sr. RONALD, be and is hereby appointed Member, Industrial Development Agency to serve at will of the Town Board.

CIPOLLA, DANA, be and is hereby appointed Member, Industrial Development Agency to serve at will of the Town Board.

FIALKIEWICZ, FRANK, be and is hereby appointed Member, Industrial Development Agency to serve at will of the Town Board.

HOFFMAN, STEVEN, be and is hereby appointed Member, Industrial Development Agency to serve at will of the Town Board.

JERGE, MARK, be and is hereby appointed Member, Industrial Development Agency to serve at will of the Town Board.

RUDZ, PAUL, be and is hereby appointed Member, Industrial Development Agency to serve at the will of the Town Board.

VISONE, DAVID, be and is hereby appointed Member, Industrial Development Agency to serve at the will of the Town Board.

PLANNING BOARD:

CONNELLY, NEIL, be and is hereby appointed Chairman, Planning Board for the period January 1, 2021 to December 31, 2021.

GORSKI, ANTHONY, be and is hereby appointed Member, Planning Board for the period January 1, 2021 to December 31, 2026.

KEEFE, JOSEPH, be and is hereby appointed Member, Planning Board for the period January 1, 2021 to December 31, 2027.

RECREATION COMMISSION

BARNHARDT, CYNTHIA be and is hereby appointed Member, Recreation Commission for the period January 1, 2021 to December 31, 2022.

KUCEWICZ, JAMIE, be and is hereby appointed Member, Recreation Commission to for the period January 1, 2021 to December 31, 2023.

MESCALL, DENNIS, be and is hereby appointed Member, Recreation Commission to for the period January 1, 2021 to December 31, 2024.

REITMEYER, JANE, be and is hereby appointed Member, Recreation Commission to for the period January 1, 2021 to December 31, 2025.

ZONING BOARD OF APPEALS

DIRIENZO, CARLO, be and is hereby appointed Chairman, Zoning Board of Appeals for the period January 1, 2021 to December 31, 2021.

STOERR, KEITH, be and is hereby appointed Member, Zoning Board of Appeals for the period January 1, 2021 to December 31, 2025.

SUGG, PETER, be and is hereby appointed Member, Zoning Board of Appeals for the period January 1, 2021 to December 31, 2022.

TILLMANNS, MARK, be and is hereby appointed Member, Zoning Board of Appeals for the period January 1, 2021 to December 31, 2025.

BE IT FURTHER,

RESOLVED, that the Town Clerk give notice of the appointment of as Affirmative Action Officer in a "display advertisement" in the official newspaper of the Town in the form attached hereto and made a part hereof.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

| | | |
|------------------------|-------|-----|
| COUNCIL MEMBER DICKMAN | VOTED | NO |
| COUNCIL MEMBER LEARY | VOTED | NO |
| COUNCIL MEMBER MAZUR | VOTED | YES |
| COUNCIL MEMBER WOZNIAK | VOTED | YES |
| SUPERVISOR RUFFINO | VOTED | YES |

January 19, 2021

**LEGAL NOTICE
TOWN OF LANCASTER
NOTICE OF DESIGNATION
OF
AFFIRMATIVE ACTION OFFICER**

THE TOWN OF LANCASTER HAS APPOINTED RONALD RUFFINO, SR. AS THE LOCAL AFFIRMATIVE ACTION OFFICER.

PERSONS WHO FEEL THEY HAVE BEEN THE VICTIMS OF HOUSING DISCRIMINATION MAY RECEIVE ASSISTANCE IN FILING A COMPLAINT BY CONTACTING MR. RUFFINO AT 21 CENTRAL AVENUE, LANCASTER, NEW YORK 14086

PHONE: 716-683-1610

January 19, 2021

THE FOLLOWING RESOLUTION WAS OFFERED
 BY SUPERVISOR RUFFINO, WHO
 MOVED ITS ADOPTION, SECONDED BY
 COUNCIL MEMBER MAZUR, TO WIT:

RESOLVED, that the following Schedule of Salaries be and is hereby adopted effective
 January 1, 2021: (amounts represent annual salaries unless otherwise specified)

TO BE PAID BI-WEEKLY

ASSESSMENT REVIEW BOARD:

| | |
|--|----------------|
| Assessment Review Board Chairperson (Braniecki) | 225.00 per day |
| Assessment Review Board Members (Fialkiewicz/Herrmann Imiola/Ostrowski) | 175.00 per day |
| Secretary to Assessment Board of Review P.T. (Carlton) | 16.08 per hour |

ASSESSOR:

| | |
|---------------------|----------------|
| Assessor (Baker) | 54,118.00 |
| Clerk P.T. (Powell) | 17.82 per hour |

BINGO/GAMES OF CHANCE:

| | |
|---|----------------------|
| Bingo Inspector P.T. (Crinzi - includes mileage) | 75.00 per inspection |
| Bingo Inspector P.T. (Farruggio/Weremblewski/Wojtowicz – includes mileage) | 70.00 per inspection |

BUILDING INSPECTION:

| | |
|--------------------------------------|----------------|
| Clerk P.T. (Flanagan) | 19.74 per hour |
| Code Enforcement Officer (Fischione) | 71,761.00 |
| Fire Inspector P.T. (W. Revelas) | 19.13 per hour |

COUNCIL MEMBERS:

| | |
|--|-----------|
| Councilman (Dickman/Leary/Mazur/Wozniak) | 19,741.00 |
|--|-----------|

COURT:

| | |
|---|----------------|
| Clerk to Town Justice (L. Keppner) | 48,172.00 |
| Clerk to Town Justice (Lotterer) | |
| Hired 09/15/20 on step | |
| Full Rate is 48,172.00 after two years | |
| 85% of full rate 01/01/21 – 09/14/21 | 40,946.00 |
| 90% of full rate 09/15/21 – 12/31/21 | 43,355.00 |
| Clerk P.T. (Stover/Taylor) | 26.00 per hour |
| Court Officer P.T. (Centinello/Everett/M. Jablonski/ MacPeck/Morris/Niescier/A. Revelas) | 19.10 per hour |
| Town Justice (Cervi/Colby) | 45,115.00 |

DOG CONTROL:

| | |
|---|----------------|
| Dog Control Officer P.T. (Karn) | 51,511.00 |
| Dog Control Officer P.T. (Bertozzi/Butler/Galbo/Gorski/ Offhaus/Tamol) | 14.00 per hour |

DISASTER PREPAREDNESS:

| | |
|--|-----------|
| Natural Disaster Services Coordinator P.T. (R. Rozler) | 18,270.00 |
|--|-----------|

HIGHWAY ADMINISTRATION:

| | |
|----------------------------------|-----------|
| Highway Superintendent (Amatura) | 75,169.00 |
| Clerk P.T. (Walsh) | 18.54 |

PARKS, RECREATION, FORESTRY, AND BUILDINGS:

| | |
|--|----------------|
| Cleaner P.T. (Pawlak/Snyder/D. Speyer) | 15.92 per hour |
| Forestry Supervisor P.T. (Pilato) | 28.85 per hour |
| Laborer P.T. (Cook/Monin/N. Speyer) | 14.86 per hour |
| Park Crew Chief (Barbaro) | 30.18 per hour |

PLANNING BOARD:

| | |
|--|--------------------|
| Secretary to Planning Board P.T. (Maciejewski) | 115.00 per meeting |
|--|--------------------|

POLICE:

| | |
|---------------------------------------|----------------|
| Clerk Typist (Confidential) (Sharkey) | 48,172.00 |
| School Crossing Guard P.T. (Chapman) | 13.79 per hour |

SENIOR CENTER:

| | |
|---|----------------|
| Recreation Attendant P.T. (Bastedo/Bastian/Burns/Gangloff/ Janik/Szczesniak) | 12.74 per hour |
| Recreation Attendant P.T. (Greco/K. Herdzik) | 15.23 per hour |
| Recreation Instructor P.T. (Chatham/Darnley) | 12.74 per hour |
| Recreation Instructor P.T. (Gaffney/Jankiewicz/Kiesznoski/ Olivieri) | 30.45 per hour |
| Recreation Supervisor-Senior Citizens (Gianni) | 56,240.00 |
| Van Driver P.T. (Bastedo/Bastian/Conklin/Ederer/Gangloff/ Hastreiter/Morgus/D. Speyer/Sroda) | 13.79 per hour |

SUPERVISOR:

| | |
|---|----------------|
| Assistant to the Supervisor (Zajac) | |
| Hired 05/04/20 on step | |
| Full Rate is 57,654.00 after two years | |
| 85% of full rate 01/01/21 – 05/03/21 | 49,006.00 |
| 90% of full rate 05/04/21 – 12/31/21 | 51,889.00 |
| Director of Administration and Finance (CuvIELlo) | |
| Hired 01/13/20 on step | |
| Full Rate is 86,275.00 after two years | |
| 85% of full rate 01/01/21 – 01/12/21 | 73,334.00 |
| 90% of full rate 01/13/21 – 07/12/21 | 77,648.00 |
| 95% of full rate 07/13/21 – 12/31/21 | 81,961.00 |
| Director of Administration and Finance (LIDA CFO) | 5,000.00 |
| Director of Administration and Finance (LIDA PILOT billing) | 4,000.00 |
| Payroll Supervisor P.T. (Fay) | 31.68 per hour |
| Principal Personnel Clerk P.T. (Bonvissuto) | 21.32 per hour |
| Secretary to Supervisor (Maciejewski) | 48,172.00 |
| Secretary to Supervisor (Secretary to LIDA) | 5,000.00 |
| Secretary to Supervisor (LIDA PILOT billing) | 1,500.00 |
| Supervisor (Ruffino) | 72,164.00 |

TOWN ATTORNEY:

| | |
|---|-----------|
| Deputy Town Attorney (Orlando) | 14,210.00 |
| Principal Clerk Typist (Confidential) (Braun) | 50,709.00 |
| Town Attorney (Loftus) | 48,946.00 |
| Town Prosecutor (Graber) | 13,795.00 |

TOWN CLERK:

| | |
|-------------------------------------|----------------|
| Clerk P.T. (Lutz/Shepard) | 17.82 per hour |
| Deputy Receiver of Taxes (Brunstad) | 62,441.00 |
| Deputy Town Clerk (Martin) | 62,441.00 |
| Deputy Town Clerk (Loecher) | 48,172.00 |
| Town Clerk (Terranova) | 76,631.00 |

YOUTH BUREAU:

| | |
|---|----------------|
| Clerk P.T. (Darmstedter/Sporysz/Trusiak) | 12.50 per hour |
| Executive Director – Youth Board (Trojanowsky) | 80,042.00 |
| Tutor P.T. (Klemenz) | 13.20 per hour |
| Tutor P.T. (Doyle) | 15.23 per hour |
| Tutor P.T. (Gardziella/Heffler/Lucey/Metz/Parks/Peters/ Sanbelmo/Swiatkiwsky/Wright) | 16.24 per hour |
| Tutor P.T. (Bulera/Casali/Kirwan/McDonald) | 17.26 per hour |

TO BE PAID SEMI-ANNUALLY

| | |
|---|--------------------|
| Planning Board Chairperson (Connelly) | 4,551.00 per annum |
| Planning Board Members (Anderson/Gorski/Keefe/Keysa L. Korzeniewski/McCracken) | 3,558.00 per annum |
| Zoning Board of Appeals Chairperson (DiRienzo) | 2,324.00 per annum |
| Zoning Board of Appeals Members (Mikoley/Monacelli/ Pignataro/Stoerr/Sugg/Tillmanns) | 1,805.00 per annum |

BE IT FURTHER,

RESOLVED, that the terms of this resolution shall supersede the relevant terms of any previously adopted resolution, policies, or practices to the contrary.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

| | | |
|------------------------|-------|-----|
| COUNCIL MEMBER DICKMAN | VOTED | YES |
| COUNCIL MEMBER LEARY | VOTED | YES |
| COUNCIL MEMBER MAZUR | VOTED | YES |
| COUNCIL MEMBER WOZNIAK | VOTED | YES |
| SUPERVISOR RUFFINO | VOTED | YES |

January 19, 2021

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER WOZNIAK, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER LEARY, TO WIT:

WHEREAS, the Town of Lancaster is required under U.S. Department of Transportation rules as contained in 49 CFR; Parts 40, 382, 391, 392 and 395 to have employees enrolled in a random drug/alcohol testing program, and

WHEREAS, on October 3, 2016 the Town Board adopted a resolution authorizing the Supervisor to execute a contract with On-Site Employee Testing to provide Town Highway employee drug testing, and

WHEREAS, the contract is up for renewal according to the terms and conditions contained therein, and

WHEREAS, after review by the Town Attorney the Town Board has decided to renew the contract with On-Site Employee Testing.

NOW, THEREFORE,

BE IT RESOLVED, that the Town Board of the Town of Lancaster hereby authorizes the Supervisor to execute the contract with On-Site Employee Testing to provide Town employee drug testing at costs outlined on the fee schedule provided for the 2021 calendar year, and

BE IT FURTHER,

RESOLVED, that the Supervisor is hereby authorized to sign the DOT Program form provided by On-Site Employee Testing with their contract.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

| | | |
|------------------------|-------|-----|
| COUNCIL MEMBER DICKMAN | VOTED | YES |
| COUNCIL MEMBER LEARY | VOTED | YES |
| COUNCIL MEMBER MAZUR | VOTED | YES |
| COUNCIL MEMBER WOZNIAK | VOTED | YES |
| SUPERVISOR RUFFINO | VOTED | YES |

January 19, 2021

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER WOZNIAK, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER MAZUR, TO WIT:

WHEREAS, Daniel Amatura, Highway Superintendent of the Town of Lancaster, by letter dated January 5, 2021 has requested authorization to solicit bids for the purchase of one (1) new and unused **2021 Ford F150 XL 4x2 Regular Cab, Long Bed Pickup truck**, for the use by the Highway Department, and

WHEREAS, the Highway Department will be considering a trade-in allowance for one (1) 2013 Ford F150 XL Regular Cab/Long bed 4 x 2 (VIN# 1FTMF1DM3DKE77875 w/approx. 54,000 mi.) to offset the cost, and

WHEREAS, the Town Board has given due review and consideration to the request and deems it in the public's interest to invite public bids in conformance with General Municipal Law §103 of the State of New York.

NOW, THEREFORE,
BE IT RESOLVED, as follows:

1. That Bids be received in the Office the Town Clerk by February 4, 2021, at 10:00 A.M. Local Time at the Town Hall, 21 Central Avenue, Lancaster, New York, for the purpose of purchasing one (1) new and unused **2021 Ford F150 XL 4x2 Regular Cab, Long Bed Pickup truck**, for the use of the Highway Department in accordance with specifications on file in the Town Clerk's Office, and
2. That the Town Clerk be and is hereby authorized to place a Notice to Bidders in the Lancaster Bee and post notices thereof as required by Law, which Notice shall be in the form attached hereto and made a part hereof.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

| | | |
|------------------------|-------|-----|
| COUNCIL MEMBER DICKMAN | VOTED | YES |
| COUNCIL MEMBER LEARY | VOTED | YES |
| COUNCIL MEMBER MAZUR | VOTED | YES |
| COUNCIL MEMBER WOZNIAK | VOTED | YES |
| SUPERVISOR RUFFINO | VOTED | YES |

January 19, 2021

**LEGAL NOTICE
TOWN OF LANCASTER
NOTICE TO BIDDERS**

NOTICE IS HEREBY GIVEN, that sealed bids will be received by the Town Clerk of the Town of Lancaster, Erie County, New York, in the Council Chamber of the Town Hall, 21 Central Avenue, Lancaster, New York, up to **10:00 A.M.**, Local Time, on the **4th day of February, 2021**, for the purpose of providing to the Town of Lancaster one (1) new and unused **2021 Ford F150 XL 4x2 Regular Cab, Long Bed Pickup truck**, for the use by the Highway Department, in accordance with specifications on file in the Town Clerk's Office in the Town Hall, 21 Central Avenue, Lancaster, New York.

A Certified Check or Bid Bond in an amount representing five (5%) of the Total Gross Bid, payable to the Supervisor of the Town of Lancaster, and a Non-Collusive Bidding Certificate must accompany each bid.

The Board reserves the right to reject any or all bids and to waive any informalities.

**TOWN BOARD OF THE
TOWN OF LANCASTER**

**BY: DIANE M. TERRANOVA
Town Clerk**

January 21, 2021

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER WOZNIAK, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER DICKMAN, TO WIT:

WHEREAS, Daniel Amatura, Highway Superintendent of the Town of Lancaster, by letter dated January 5, 2021 has requested authorization to solicit bids for the purchase of One (1) new and unused **2021 16'Long/8'Wide All Aluminum Constructed Enclosed Tandem Axle Cargo Trailer**, for the use by the Highway Department, and

WHEREAS, the Town Board has given due review and consideration to the request and deems it in the public's interest to invite public bids in conformance with General Municipal Law §103 of the State of New York.

NOW, THEREFORE,
BE IT RESOLVED, as follows:

1. That Bids be received in the Office the Town Clerk by February 4, 2021, at 10:00 A.M. Local Time at the Town Hall, 21 Central Avenue, Lancaster, New York, for the purpose of purchasing One (1) new and unused **2021 16'Long/8'Wide All Aluminum Constructed Enclosed Tandem Axle Cargo Trailer**, for the use of the Highway Department in accordance with specifications on file in the Town Clerk's Office, and
3. That the Town Clerk be and is hereby authorized to place a Notice to Bidders in the Lancaster Bee and post notices thereof as required by Law, which Notice shall be in the form attached hereto and made a part hereof.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

| | | |
|------------------------|-------|-----|
| COUNCIL MEMBER DICKMAN | VOTED | YES |
| COUNCIL MEMBER LEARY | VOTED | YES |
| COUNCIL MEMBER MAZUR | VOTED | YES |
| COUNCIL MEMBER WOZNIAK | VOTED | YES |
| SUPERVISOR RUFFINO | VOTED | YES |

January 19, 2021

**LEGAL NOTICE
TOWN OF LANCASTER
NOTICE TO BIDDERS**

NOTICE IS HEREBY GIVEN, that sealed bids will be received by the Town Clerk of the Town of Lancaster, Erie County, New York, in the Council Chamber of the Town Hall, 21 Central Avenue, Lancaster, New York, up to **10:00 A.M.**, Local Time, on the **4th day of February, 2021**, for the purpose of providing to the Town of Lancaster One (1) new and unused **2021 16'Long/8'Wide All Aluminum Constructed Enclosed Tandem Axle Cargo Trailer**, for the use by the Highway Department, in accordance with specifications on file in the Town Clerk's Office in the Town Hall, 21 Central Avenue, Lancaster, New York.

A Certified Check or Bid Bond in an amount representing five (5%) of the Total Gross Bid, payable to the Supervisor of the Town of Lancaster, and a Non-Collusive Bidding Certificate must accompany each bid.

The Board reserves the right to reject any or all bids and to waive any informalities.

**TOWN BOARD OF THE
TOWN OF LANCASTER**

**BY: DIANE TERRANOVA
Town Clerk**

January 21, 2021

THE FOLLOWING RESOLUTION WAS OFFERED
BY SUPERVISOR RUFFINO, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER LEARY, TO WIT:

WHEREAS, the Town of Lancaster in the State of New York, celebrates
LANCASTER SCHOOL CHOICE WEEK, and

WHEREAS, all children in LANCASTER should have access to the
highest-quality education possible, and

WHEREAS, LANCASTER recognized the important role that an effective
education plays in preparing all students in LANCASTER to be successful adults, and

WHEREAS, quality education is critically important to the economic
vitality of LANCASTER, and

WHEREAS, LANCASTER is home to a multitude of high quality public
and nonpublic schools from which parents can choose for their children, in addition to
families who educate their children in the home, and

WHEREAS, education variety not only helps to diversify our economy, but
also enhances the vibrancy of our community, and

WHEREAS, LANCASTER has many high-quality teaching professionals in
all types of school settings who are committed to educating our children, and

WHEREAS, **SCHOOL CHOICE WEEK** is celebrated across the country
by millions of students, parents, educators, schools and organizations to raise awareness of the
need for effective educational options.

NOW, THEREFORE,

BE IT RESOLVED, that the Supervisor of the Town of Lancaster hereby
proclaims, January 24-30, 2021 as **LANCASTER SCHOOL CHOICE WEEK**, and I call
this observance to the attention of all of our citizens.

The question of the adoption of the foregoing resolution was duly put to a
vote on roll call which resulted as follows:

| | | |
|------------------------|-------|-----|
| COUNCIL MEMBER DICKMAN | VOTED | YES |
| COUNCIL MEMBER LEARY | VOTED | YES |
| COUNCIL MEMBER MAZUR | VOTED | YES |
| COUNCIL MEMBER WOZNIAK | VOTED | YES |
| SUPERVISOR RUFFINO | VOTED | YES |

January 19, 2021

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER WOZNIAK, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER MAZUR, TO WIT:

WHEREAS, the Town Board of the Town of Lancaster previously duly advertised for bids for the Dog Control Facility project, which the Town has been awarded the New York State Companion Animal Capital Fund Grant to help offset the costs, and

WHEREAS, eleven bids were received, opened and reviewed on December 1, 2020, and

WHEREAS, by letter dated January 8, 2021, Head Dog Control Officer, Jean Karn has requested that the Town Board reject the bids as they exceeded the Engineer's estimate and the budget for this project, and

WHEREAS, the Town Board, after due review and consideration has decided to execute its right reserved in the bid documents, to reject all bids received for the Dog Control Facility.

NOW, THEREFORE,

BE IT RESOLVED, that the Town Board of the Town of Lancaster hereby rejects all bids received for the Town of Lancaster's Dog Control Facility on December 1, 2020, as they exceeded the Engineers estimate and the budget for this project, pursuant to the rights reserved to the Town in the bid documents and directs the Clerk to so advise the bidders and return any bid bond posted in accordance with the bid specifications.

The question of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

| | | |
|------------------------|-------|-----|
| COUNCIL MEMBER DICKMAN | VOTED | YES |
| COUNCIL MEMBER LEARY | VOTED | YES |
| COUNCIL MEMBER MAZUR | VOTED | YES |
| COUNCIL MEMBER WOZNIAK | VOTED | YES |
| SUPERVISOR RUFFINO | VOTED | YES |

January 19, 2021

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER MAZUR, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER DICKMAN, TO WIT:

WHEREAS, Michael Metzger of Metzger Civil Engineering PLLC, on behalf of **Lancaster Parkway Commercial Development**, has submitted a site plan application which includes drawing CS-100 (SHEET 1) dated April 3, 2020 with a revision date of December 14, 2020, Topographic Survey dated March 10, 2020, drawing GD-1 (SHEET 3), drawing UP-1 (SHEET 4), drawing LP-1(SHEET 5), drawing DT-1 (SHEET 6), drawing DT-2 (SHEET 7) all dated April 3, 2020 and received December 30, 2020 for the proposed construction of an 11,400 square foot high bay storage building to be utilized for Internet Distribution Service, Dental Supply Storage, Health Care Video Production and lease space for 6 small commercial businesses with additional site improvements to include service utilities to serve the building as well as asphalt pavement and storm water management infrastructure located at located at 9 Lancaster Parkway (SBL No. 94.00-3-33.2) in the Town of Lancaster, and

WHEREAS, the site plan for this project was submitted to the Planning Board and was recommended for approved at their January 6, 2021 meeting, and

WHEREAS, the Planning Board completed an environmental review on August 19, 2020, in conformance with SEQR (State Environmental Quality Review) regulations; and the Town Board, acting as Lead Agency, issued a Negative Declaration on September 8, 2020.

NOW, THEREFORE,

BE IT RESOLVED, that the Town Board of the Town of Lancaster hereby approves the site plan submitted by Michael Metzger of Metzger Civil Engineering PLLC, on behalf of **Lancaster Parkway Commercial Development** which includes drawing CS-100 (SHEET 1) dated April 3, 2020 with a revision date of December 14, 2020, Topographic Survey dated March 10, 2020, drawing GD-1 (SHEET 3), drawing UP-1 (SHEET 4), drawing LP-1(SHEET 5), drawing DT-1 (SHEET 6), drawing DT-2 (SHEET 7) all dated April 3, 2020 and received December 30, 2020 for the proposed construction of an 11,400 square foot high bay storage building to be utilized for Internet Distribution Service, Dental Supply Storage, Health Care Video Production and lease space for 6 small commercial businesses with additional site improvements to include service utilities to serve the building as well as asphalt pavement and storm water management infrastructure located at located at 9 Lancaster Parkway (SBL No. 94.00-3-33.2) in the Town of Lancaster with the following conditions:

- Contractor to provide an “As-built” survey to the Building Department prior to any Certificates of Compliance/Occupancy being issued.
- Private Improvement Permit will be required to initiate site construction.
- Erie County Water Authority and Division of Sewerage Management approvals must be received and filed by the Town.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

| | | |
|------------------------|-------|-----|
| COUNCIL MEMBER DICKMAN | VOTED | YES |
| COUNCIL MEMBER LEARY | VOTED | YES |
| COUNCIL MEMBER MAZUR | VOTED | YES |
| COUNCIL MEMBER WOZNIAK | VOTED | YES |
| SUPERVISOR RUFFINO | VOTED | YES |

January 19, 2021

COMMUNICATIONS & REPORTS

- 37. Code Enforcement Officer to Drainage & Storm Sewer Committee –
MS4 Report, December 2020. Disposition = Received & Filed**
- 38. Dog Control Officer to Town Board –
Dog Control Report for December 2020. Disposition = Received & Filed**
- 39. Dog Control Officer to Town Board –
Annual Dog Report for 2020. Disposition = Received & Filed**
- 40. Supervisor to Town residents –
Local State of Emergency declared in the Town of Lancaster beginning on
December 27, 2020 and continuing for a period of time not to exceed 5 days due
to Coronavirus Disease (COVID-19). Disposition = Received & Filed**
- 41. Supervisor to Town residents –
Local State of Emergency declared in the Town of Lancaster beginning on
January 2, 2021 and continuing for a period of time not to exceed 5 days due
to Coronavirus Disease (COVID-19). Disposition = Received & Filed**
- 42. Lt. Col. Matt Urban VFW Post 7275 to Supervisor –
Information regarding Drive-Thru Polish Platter Feast on January 16, 2021.
Disposition = Received & Filed**
- 43. Lt. Col. Matt Urban VFW Post No. 7275 to Supervisor –
Thank you to all Veterans and patrons for support of fundraisers and
request for continued support. Disposition = Received & Filed**
- 44. State of New York Unified Court System to Supervisor –
Request for copy of the audit of local court's records for fiscal year ending in
2020 and a copy of resolution acknowledging that the required examination
was conducted. Disposition = Received & Filed**
- 45. Patrol Captain Laurienzo to Planning Board Chariman –
No objection to Amended Site Plan Review – Proj. #1394.
Disposition = Received & Filed**
- 46. Town Attorney to Town Board and Planning Board –
SEQR response from Erie County Dept. of Environment & Planning regarding
Chapter 50 Local Law Amend A-R Districts, Superior Pallets Reclaim Storage
Area #1010, and AC Power/Landfill Solar Arrays #2127.
Disposition = Planning Committee**
- 47. Town Attorney to NYSDEC, Erie County DPW, Erie County Health Dept.,
US Army Corps of Engineers, Division of Sewerage Management, Erie County
Water Authority, Ed Rutkowski, Planner & Mariely Ortiz, Review Planner –
Request for lead agency designation regarding Benderson Development
Rachel's Mediterranean Grill, 4933 Transit Rd., Construction of Outdoor
Patio, Proj. #1394. Disposition = Planning Committee**
- 48. Town Clerk to Town Board –
Town Clerk Monthly Report for December 2020. Disposition = Received & Filed**
- 49. Town Clerk to Various News Media –
Press Release announcing that Dog License renewals with a current rabies
vaccination can be paid on the Town of Lancaster website.
Disposition = Received & Filed**
- 50. Highway Superintendent to Town Board –
Request for resolution authorizing publication of a bid for a new and unused
2021 Ford F150 XL 4X2 Regular Cab Long Bed Pickup.
Disposition = Resolution 1/19/21**

51. Highway Superintendent to Town Board –
Request for resolution authorizing publication of a bid for a new and unused 2021 16' Long/8' Wide All Aluminum Constructed Enclosed Tandem Axle Cargo Trailer. Disposition = Resolution 1/19/21
52. Town Clerk to Various News Media –
Press Release announcing that the second Town Board meeting for January will be on January 19, 2021 due to the observance of Martin Luther King, Jr. Day, and the February Town Board meetings will take place on February 1, 2021 and February 8, 2021. Disposition = Received & Filed
53. Town Attorney to Town Board and Planning Board –
SEQR responses from Erie County DEP and Division of Sewerage Management regarding Pavement Rd. Quarry Access & Screening, 300-324 Pavement Rd. & 293 Cemetery Rd., Proj. #8102. Disposition = Planning Committee
54. Head Dog Control Officer to Town Board –
Notice that the bids received on December 1, 2020 for the dog control facility be rejected due to administrative error. Disposition = Received & Filed
55. Town Clerk to Various News Media –
Procedures regarding the collection of taxes due to Covid-19 pandemic. Disposition = Received & Filed
56. Planning Board Chairman to Planning Board, Town Board, Town Attorney, Engineering Consultant, Highway Superintendent and Building Inspector –
Draft copy of minutes from January 6, 2021 Planning Board Meeting. Disposition = Received & Filed
57. Planning Board to Town Board –
Memo recommending approval of the Site Plan Review for Lancaster Parkway Commercial Development, 9 Lancaster Parkway, Proj. #1856; condition noted. Disposition = Resolution 1/19/21
58. Supervisor to Town residents –
Local State of Emergency declared in the Town of Lancaster beginning on January 8, 2021 and continuing for a period of time not to exceed 5 days due to Coronavirus Disease (COVID-19). Disposition = Received & Filed
59. Town Clerk to Various News Media –
Press Release informing residents that a large capacity Drop Box has been installed at the entrance to new addition of Town Hall on Clark St. Disposition = Received & Filed
60. Code Enforcement Officer to Town Board –
Comments regarding Special Use Permit Application for A/C Power 4, LLC, Gunnville Rd. Disposition = Received & Filed
61. NYSDEC to Town Clerk –
Information regarding DEC Cleanup requirements for contamination achieved at Brownfield Site on Clinton St., West Seneca. Disposition = Received & Filed
62. Supervisor to Town residents –
Proclamation recognizing January 24–30, 2021 as Lancaster School Choice Week. Disposition = Received & Filed
63. Highway Superintendent to Town Board –
Request for resolution to purchase one new and unused 40" Flail Mower from Bobcat of Buffalo, Lockport, NY. Disposition = Resolution 1/19/21
64. Supervisor to Town residents –
Local State of Emergency declared in the Town of Lancaster beginning on January 13, 2021 and continuing for a period of time not to exceed 5 days due to Coronavirus Disease (COVID-19). Disposition = Received & Filed

- 65. Code Enforcement Officer to Town Board –
Comments regarding Special Use Permit Transfer for InSite Real Estate
Investment Properties, LLC, 5255 Genesee St. Disposition = Received & Filed**
- 66. Park Crew Chief to Supervisor and Town Board –
Request for resolution to advertise to bidders the specifications for the Town
of Lancaster’s Tree Planting Program for 2021. Disposition = Resolution 1/19/21**
- 67. Town Clerk to Various News Media –
Press Release informing residents that the tax bills will be approximately two
weeks late in being mailed due to the Town Supervisor’s Office signing off on
the Certification of the Tax Rolls late. Disposition = Received & Filed**
- 68. Police Chief to Town Clerk –
Articles and communications. Disposition = Received & Filed**
- 69. Hull House Foundation President to Supervisor –
Request for disbursement of funds appropriated by the Town in support of
the historic Hull House Foundation & the Hull Family Home & Farmstead.
Disposition = For Resolution**
- 70. Code Enforcement Officer to Town Board –
Second request to commence proceedings for an Unsafe Building.
Disposition = Received & Filed**
- 71. Patrol Captain Laurienzo to Planning Board Chairman –
No objection to Site Plan Review – Proj. #2063. Disposition = Received & Filed**

ADJOURNMENT:

**ON MOTION OF COUNCIL MEMBER DICKMAN AND SECONDED BY
COUNCIL MEMBER MAZUR AND CARRIED,** the meeting was adjourned in memory
of Martin William Dale, Joseph Hastreiter Sr. and Judy Lyon at 8:36 P.M.

Signed _____

Diane M. Terranova, Town Clerk