

Town Board Meeting Agenda
January 19, 2021
Meeting No. 2

THIS MEETING IS BEING RECORDED



1. **Roll Call:**
2. **Pledge of Allegiance:**
3. **Invocation – Diane M. Terranova, Town Clerk**
4. **Persons Addressing the Town Board (on prefiled or suspended resolutions only):**

The Town Board will hear the concerns of persons desiring to address the Town Board on any **prefiled or proposed suspended resolutions** for a period of thirty (30) minutes.

Procedure

1. Raise his/her hand and be recognized by the Supervisor.
2. Give his/her name and address to the Town Clerk.
3. Speak directly to the Town Board members, not the audience, using the microphone provided.
4. Speak **once for five (5) minutes or less**, unless the Town Board grants a speaker an extension of this time limit.

5. **Public Hearings at 7:15 P.M.: None**
6. **Official Reports:**
7. **Report of Town Board Committees:**
8. **Presentation of prefiled resolutions by Town Board Members:**
 1. Ruffino/ _____ Approve Minutes Of The Regular Meeting Of The Town Board Held January 4, 2021
 2. Ruffino/ _____ Approve Audited Claims
 3. Mazur/ _____ Acknowledge Issuance Of Building Permits
 4. Ruffino/ _____ Amend V&T Ordinance Re: Stop & Yield Intersections Autumnwood Subdivision Phase I [**Ordinance: V&T Stop & Yield Intersections**]
 5. Ruffino/ _____ Authorize Agreement Depew-Lancaster Boys' & Girls' Club Inc. Re: Operation Of Youth Development Program 2021 [**Depew-Lancaster Boys' & Girls' Club Inc.**]
 6. Dickman/ _____ Authorize Special Use Permit Paul P. Stephan 6355 Broadway [**Special Use Permit: Paul P. Stephan**]
 7. Ruffino/ _____ Request Bids For Consolidated Water District Water System Improvements Contract, No. TLN-11 [**Purchasing, Services**]
 8. Ruffino/ _____ Waive Conflict Of Interest Hodgson Russ LLP Re: Representation Of CNA Insurance Companies [**Hodgson Russ LLP**]
 9. Ruffino/ _____ Request Bids For Trees [**Purchasing, Trees**]

10. Wozniak/_____ Approve Purchase For One (1) 40 " Flail Mower To State Vendor Bobcat Of Buffalo For Highway Department [**Purchasing, Machine & Equipment**]
11. Ruffino/_____ Appoint Town Officials To Various Positions, Boards And Commissions [**Boards & Commissions**]
12. Ruffino/_____ Adopt Schedule Of Salaries For Non-Bargaining For 2021 [**Salaries**]
13. Wozniak/_____ Authorize Contract Renewal On-Site Employee Testing Re: Employee Drug & Alcohol Testing [**Drug Testing**]
14. Wozniak/_____ Request Bids 2021 Ford F150 XL 4X2 Regular Cab, Long Bed Pickup For Highway Department [**Purchasing, Motor Vehicles**]
15. Wozniak/_____ Request Bids 2021 16' Long/8' Wide All Aluminum Constructed Enclosed Tandem Axle Cargo Trailer For Highway Department [**Purchasing, Machine & Equipment**]
16. Ruffino/_____ Proclaim January 24 Through January 30 As School Choice Week [**Proclamations**]
17. Wozniak/_____ Reject Bids Dog Control Facility [**Dog Control Facility**]
18. Mazur/_____ Approve Site Plan Lancaster Parkway Commercial Development Community [**Lancaster Parkway**]

9. Presentation of Communications By Town Clerk:
(See Schedule Attached)

10. Persons Addressing the Town Board (on any subject):

The Town Board will hear the concerns of persons desiring to address the Town Board on any Town of Lancaster subject for a period of thirty (30) minutes.

<u>Procedure</u>
1. Raise his/her hand and be recognized by the Supervisor.
2. Give his/her name and address to the Town Clerk.
3. Speak directly to the Town Board members, not the audience, using the microphone provided.
4. Speak once for five (5) minutes or less , unless the Town Board grants a speaker an extension of this time limit.

11. Adjournment:

COMMUNICATIONS & REPORTS

- 37. Code Enforcement Officer to Drainage & Storm Sewer Committee –
MS4 Report, December 2020. Disposition =**
- 38. Dog Control Officer to Town Board –
Dog Control Report for December 2020. Disposition =**
- 39. Dog Control Officer to Town Board –
Annual Dog Report for 2020. Disposition =**
- 40. Supervisor to Town residents –
Local State of Emergency declared in the Town of Lancaster beginning on
December 27, 2020 and continuing for a period of time not to exceed 5 days due
to Coronavirus Disease (COVID-19). Disposition =**
- 41. Supervisor to Town residents –
Local State of Emergency declared in the Town of Lancaster beginning on
January 2, 2021 and continuing for a period of time not to exceed 5 days due
to Coronavirus Disease (COVID-19). Disposition =**
- 42. Lt. Col. Matt Urban VFW Post 7275 to Supervisor –
Information regarding Drive-Thru Polish Platter Feast on January 16, 2021.
Disposition =**
- 43. Lt. Col. Matt Urban VFW Post No. 7275 to Supervisor –
Thank you to all Veterans and patrons for support of fundraisers and
request for continued support. Disposition =**
- 44. State of New York Unified Court System to Supervisor –
Request for copy of the audit of local court's records for fiscal year ending in
2020 and a copy of resolution acknowledging that the required examination
was conducted. Disposition =**
- 45. Patrol Captain Laurienzo to Planning Board Chariman –
No objection to Amended Site Plan Review – Proj. #1394. Disposition =**
- 46. Town Attorney to Town Board and Planning Board –
SEQR response from Erie County Dept. of Environment & Planning regarding
Chapter 50 Local Law Amend A-R Districts, Superior Pallets Reclaim Storage
Area #1010, and AC Power/Landfill Solar Arrays #2127. Disposition =**
- 47. Town Attorney to NYSDEC, Erie County DPW, Erie County Health Dept.,
US Army Corps of Engineers, Division of Sewerage Management, Erie County
Water Authority, Ed Rutkowski, Planner & Mariely Ortiz, Review Planner –
Request for lead agency designation regarding Benderson Development
Rachel's Mediterranean Grill, 4933 Transit Rd., Construction of Outdoor
Patio, Proj. #1394. Disposition =**
- 48. Town Clerk to Town Board –
Town Clerk Monthly Report for December 2020. Disposition =**
- 49. Town Clerk to Various News Media –
Press Release announcing that Dog License renewals with a current rabies
vaccination can be paid on the Town of Lancaster website. Disposition =**
- 50. Highway Superintendent to Town Board –
Request for resolution authorizing publication of a bid for a new and unused
2021 Ford F150 XL 4X2 Regular Cab Long Bed Pickup. Disposition =**
- 51. Highway Superintendent to Town Board –
Request for resolution authorizing publication of a bid for a new and unused
2021 16' Long/8' Wide All Aluminum Constructed Enclosed Tandem
Axle Cargo Trailer. Disposition =**

52. **Town Clerk to Various News Media –**
Press Release announcing that the second Town Board meeting for January will be on January 19, 2021 due to the observance of Martin Luther King, Jr. Day, and the February Town Board meetings will take place on February 1, 2021 and February 8, 2021. Disposition =
53. **Town Attorney to Town Board and Planning Board –**
SEQR responses from Erie County DEP and Division of Sewerage Management regarding Pavement Rd. Quarry Access & Screening, 300-324 Pavement Rd. & 293 Cemetery Rd., Proj. #8102. Disposition =
54. **Head Dog Control Officer to Town Board –**
Notice that the bids received on December 1, 2020 for the dog control facility be rejected due to administrative error. Disposition =
55. **Town Clerk to Various News Media –**
Procedures regarding the collection of taxes due to Covid-19 pandemic. Disposition =
56. **Planning Board Chairman to Planning Board, Town Board, Town Attorney, Engineering Consultant, Highway Superintendent and Building Inspector –**
Draft copy of minutes from January 6, 2021 Planning Board Meeting. Disposition =
57. **Planning Board to Town Board –**
Memo recommending approval of the Site Plan Review for Lancaster Parkway Commercial Development, 9 Lancaster Parkway, Proj. #1856; condition noted. Disposition =
58. **Supervisor to Town residents –**
Local State of Emergency declared in the Town of Lancaster beginning on January 8, 2021 and continuing for a period of time not to exceed 5 days due to Coronavirus Disease (COVID-19). Disposition =
59. **Town Clerk to Various News Media –**
Press Release informing residents that a large capacity Drop Box has been installed at the entrance to new addition of Town Hall on Clark St. Disposition =
60. **Code Enforcement Officer to Town Board –**
Comments regarding Special Use Permit Application for A/C Power 4, LLC, Gunnville Rd. Disposition =
61. **NYSDEC to Town Clerk –**
Information regarding DEC Cleanup requirements for contamination achieved at Brownfield Site on Clinton St., West Seneca. Disposition =
62. **Supervisor to Town residents –**
Proclamation recognizing January 24–30, 2021 as Lancaster School Choice Week. Disposition =
63. **Highway Superintendent to Town Board –**
Request for resolution to purchase one new and unused 40” Flail Mower from Bobcat of Buffalo, Lockport, NY. Disposition =
64. **Supervisor to Town residents –**
Local State of Emergency declared in the Town of Lancaster beginning on January 13, 2021 and continuing for a period of time not to exceed 5 days due to Coronavirus Disease (COVID-19). Disposition =
65. **Code Enforcement Officer to Town Board –**
Comments regarding Special Use Permit Transfer for InSite Real Estate Investment Properties, LLC, 5255 Genesee St. Disposition =
66. **Park Crew Chief to Supervisor and Town Board –**
Request for resolution to advertise to bidders the specifications for the Town of Lancaster’s Tree Planting Program for 2021. Disposition =

- 67. Town Clerk to Various News Media –
Press Release informing residents that the tax bills will be approximately two weeks late in being mailed due to the Town Supervisor’s Office signing off on the Certification of the Tax Rolls late. Disposition =**
- 68. Police Chief to Town Clerk –
Articles and communications. Disposition =**
- 69. Hull House Foundation President to Supervisor –
Request for disbursement of funds appropriated by the Town in support of the historic Hull House Foundation & the Hull Family Home & Farmstead. Disposition =**
- 70. Code Enforcement Officer to Town Board –
Second request to commence proceedings for an Unsafe Building. Disposition =**
- 71. Patrol Captain Laurienzo to Planning Board Chairman –
No objection to Site Plan Review – Proj. #2063. Disposition =**