



## **ORGANIZATIONAL AND REGULAR MEETING**

1. **Roll Call:**
2. **Pledge of Allegiance:**
3. **Invocation – Ronald Ruffino, Supervisor**
4. **Persons Addressing the Town Board (on prefiled or suspended resolutions only):**

The Town Board will hear the concerns of persons desiring to address the Town Board on any **prefiled or proposed suspended resolutions** for a period of thirty (30) minutes.

### **Procedure**

1. Raise his/her hand and be recognized by the Supervisor.
2. Give his/her name and address to the Town Clerk.
3. Speak directly to the Town Board members, not the audience, using the microphone provided.
4. Speak **once for five (5) minutes or less**, unless the Town Board grants a speaker an extension of this time limit.

### 5. **PRESENTATION OF ORGANIZATIONAL PREFILED RESOLUTIONS:**

1. Ruffino/\_\_\_\_\_ Authorize Attendance Of Various Town Officials At Seminars/Meetings & Mileage Reimbursement For 2021  
[Seminars, Meetings & Mileage]
2. Ruffino/\_\_\_\_\_ Adopt Schedule Of Penalties For Late Tax Payment For 2021  
[Tax Penalties]
3. Dickman/\_\_\_\_\_ Allocate Budget Appropriation For Patriotic Observances For 2021  
[Patriotic Observances]
4. Wozniak/\_\_\_\_\_ Designate Supervisor Appointing Officer Of Town Of Lancaster  
[Appointing Officer]
5. Mazur/\_\_\_\_\_ Adopt Investment & Deposit Policy [Official Policy: Investment & Deposit] -Also- Adopt Procurement Policy [Official Policy: Purchasing & Procurement]
6. Ruffino/\_\_\_\_\_ Authorize Procurement Policy for Public Works Projects [Official Policy: Procurement]

**PART II - REGULAR MEETING**

1. **Public Hearings:** No. 1 V&T Ordinance Autumnwood Subdivision Phase I  
No. 2 Special Use Permit 6355 Broadway
2. **Official Reports:**
3. **Report of Town Board Committees:**
4. **Presentation of prefiled resolutions by Town Board Members:**
  1. Ruffino/ \_\_\_\_\_ Approve Minutes Of The Regular Meeting Of The Town Board Held December 21, 2020
  2. Ruffino/ \_\_\_\_\_ Approve Audited Claims
  3. Mazur/ \_\_\_\_\_ Acknowledge Issuance Of Building Permits
  4. Ruffino/ \_\_\_\_\_ Appoint Nathan R. Wyse Police Officer [Wyse, Nathan R.]
  5. Leary/ \_\_\_\_\_ Authorize Temporary Suspension & Modification Real Property Tax Law Re: Senior & Disability Exemptions [Real Property Tax Law]
  6. Ruffino/ \_\_\_\_\_ Authorize Aid Application Erie County Re: Participation In 2021 Stop-DWI Grant Program [Stop-DWI Program]
  7. Leary/ \_\_\_\_\_ Authorize Change Order No. 4 To A-1 Construction And Painting Inc. For Extension Of Completion Of Contract Lancaster Historical Society Building [Lancaster Historical Society Building]
  8. Ruffino/ \_\_\_\_\_ Approve Purchase For One (1) 18" Walk Behind Sod Cutter To Alexander Equipment For Parks, Recreation & Forestry Department [Purchasing, Machine & Equipment]
  9. Ruffino/ \_\_\_\_\_ Approve Purchase For One (1) 2020 John Deere 1025R Sub-Compact Utility Tractor & Associated Equipment To State Contractor Deere & Company For Parks, Recreation & Forestry Department [Purchasing, Machine & Equipment]
9. **Presentation of Communications By Town Clerk:**  
(See Schedule Attached)
10. **Persons Addressing the Town Board (on any subject):**

The Town Board will hear the concerns of persons desiring to address the Town Board on any Town of Lancaster subject for a period of thirty (30) minutes.

**Procedure**

1. Raise his/her hand and be recognized by the Supervisor.
2. Give his/her name and address to the Town Clerk.
3. Speak directly to the Town Board members, not the audience, using the microphone provided.
4. Speak **once for five (5) minutes or less**, unless the Town Board grants a speaker an extension of this time limit.

**11. Adjournment:**

## **COMMUNICATIONS & REPORTS**

- 1. Tyler Sojka to Supervisor and Town Board –  
Request to be reappointed as Member and Chairman of the Town of Lancaster Zoning Board Appeals for four years. Disposition =**
- 2. Jennifer Uldrich to Town Clerk –  
Request to be reappointed to the Town of Lancaster Board of Ethics for 2021. Disposition =**
- 3. NYS Agriculture and Markets to Supervisor –  
Municipal Shelter Inspection Report. Disposition =**
- 4. NYS Agriculture and Markets to Supervisor –  
Dog Control Officer Inspection Report. Disposition =**
- 5. Erie County Dept. of Central Police Services to Supervisor –  
2021 STOP-DWI Contract for signature and approval. Disposition =**
- 6. Town Attorney to Town Board and Planning Board –  
SEQR response from Erie County Division of Sewerage Management regarding Pavement Road Quarry, 300 – 324 Pavement Rd. & 293 Cemetery Rd., Proj. #81021637. Disposition =**
- 7. Town Attorney to Town Board and Planning Board –  
SEQR response from NYSDEC and Erie County Division of Sewerage Management regarding Superior Pallets, Inc., Amendment to parcel use for vehicle access, Proj. #1010. Disposition =**
- 8. Town Engineer to Town Board –  
Recommend approval of Change order 4 for the Lancaster Historical Building Portico Rehabilitation. Disposition =**
- 9. Town Engineer to Town Board –  
Notice that sidewalks have been installed at Summerfield Phase 7 in accordance with Town approved plans and that the Performance Bond can be retired. Disposition =**
- 10. Supervisor to Town residents –  
Local State of Emergency declared in the Town of Lancaster beginning on December 15, 2020 and continuing for a period of time not to exceed 30 days due to Coronavirus Disease (COVID-19). Disposition =**
- 11. Michael Doggenforf to Town Board –  
Request for consideration to serve on the Town of Lancaster Zoning Board of Appeals. Disposition =**
- 12. Police Chief to Supervisor and Town Board –  
Request for resolution appointing Nathan R. Wyse to fill the existing patrol officer vacancy effective January 25, 2021. Disposition =**
- 13. Katie Schaumloeffel and Rick Harrington to Town Clerk –  
Thanks to Lancaster Dog Control and Lancaster Police for helping find their lost dog. Disposition =**
- 14. Joseph Keefe, Esq. to Supervisor and Town Board –  
Request to be considered for reappointment to the Lancaster Town Planning Board. Disposition =**
- 15. Mark Tillmanns to Supervisor and Town Board –  
Request to be considered for appointment to the Town of Lancaster Zoning Board of Appeals. Disposition =**
- 16. Keith Stoerr to Supervisor and Town Board –  
Request to be considered for appointment to the Town of Lancaster Zoning Board of Appeals. Disposition =**

- 17. Dana Cipolla to Town Board –  
Request to be considered for appointment to the Lancaster Industrial Development Agency Board. Disposition =**
- 18. Jamie Kucewicz to Supervisor –  
Request to be appointed to the Town of Lancaster Recreation Commission. Disposition =**
- 19. Dennis Mescall to Supervisor –  
Request to be considered for appointment to the Town of Lancaster Recreation Commission. Disposition =**
- 20. Supervisor to Town Board –  
Request for reappointment to the Lancaster Industrial Development Agency Board. Disposition =**
- 21. Steven Hoffman to Town Board –  
Request for reappointment to the Lancaster Industrial Development Agency Board for 2021. Disposition =**
- 22. Frank Fialkiewicz II to Town Board –  
Request for reappointment to the Lancaster Industrial Development Agency Board. Disposition =**
- 23. Paul Rudz to Supervisor and Town Board –  
Request to be considered for appointment to the Lancaster Industrial Development Agency Board. Disposition =**
- 24. Alan Kurtzman to Supervisor –  
Request for reappointment to the Lancaster Industrial Development Agency Board. Disposition =**
- 25. Anthony Gorski to Supervisor and Town Board –  
Request for reappointment to the Town of Lancaster Planning Board for another term. Disposition =**
- 26. David Visone to Supervisor and Town Board –  
Request for appointment to the Lancaster Industrial Development Agency Board. Disposition =**
- 27. Jane Myers-Reitmeier to Supervisor –  
Request for appointment to the Town of Lancaster Recreation Commission. Disposition =**
- 28. Cynthia Barnhardt to Supervisor –  
Request for appointment to the Town of Lancaster Recreation Commission. Disposition =**
- 29. Frank Caparaso to Town Board –  
Request for appointment to the Town of Lancaster Ethics Committee. Disposition =**
- 30. Mark Jerge to Supervisor –  
Request for appointment to the Town of Lancaster Industrial Development Agency Board. Disposition =**
- 31. Peter Sugg to Supervisor and Town Board –  
Request for appointment to the Town of Lancaster Zoning Board of Appeals. Disposition =**
- 32. Park Crew Chief to Town Board –  
Request for resolution to purchase one new and unused 2020 John Deere 1025R Sub-Compact Utility Tractor & Equipment from Deere & Company, 2000 John Deere Run, Cary, NC. Disposition =**

- 33. Town Clerk to Various News Media –  
Special Meeting of the Lancaster Zoning Board of Appeals will be held via teleconference on January 14, 2021 at 6:45PM. Disposition =**
- 34. Highway Superintendent to Town Board –  
Request for resolution authorizing the publication of a bid for a new and unused 2021 16' Long/8' Wide All Aluminum Constructed Enclosed Tandem Axle Cargo Trailer. Disposition =**
- 35. Highway Superintendent to Town Board –  
Request for resolution authorizing the publication of a bid for new and unused 2021 Ford F150 XL 4X2 Regular Cab, Long Bed Pickup. Disposition =**
- 36. Police Chief to Town Clerk –  
Articles and communications. Disposition =**