

Town Board Meeting Agenda
March 16, 2020
Meeting No. 6

THIS MEETING IS BEING RECORDED



1. **Roll Call:**
2. **Pledge of Allegiance:**
3. **Invocation – Ronald Ruffino, Supervisor**
4. **Persons Addressing the Town Board (on prefiled or suspended resolutions only):**

The Town Board will hear the concerns of persons desiring to address the Town Board on any **prefiled or proposed suspended resolutions** for a period of thirty (30) minutes.

Procedure

1. Raise his/her hand and be recognized by the Supervisor.
2. Give his/her name and address to the Town Clerk.
3. Speak directly to the Town Board members, not the audience, using the microphone provided.
4. Speak **once for five (5) minutes or less**, unless the Town Board grants a speaker an extension of this time limit.

5. Public Hearings at 7:15 P.M.: None

6. Official Reports:

7. Report of Town Board Committees:

8. Presentation of prefiled resolutions by Town Board Members:

1. Ruffino/ _____ Approve Minutes Of The Regular Meeting Of The Town Board Held March 2, 2020
2. Ruffino/ _____ Approve Audited Claims
3. Mazur/ _____ Acknowledge Issuance Of Building Permits
4. Dickman/ _____ Set Public Hearing Re: Special Use Permit Philip A. Stephan 6355 Broadway Warehouse & Storage Services Facility [**Special Use Permit: 6355 Broadway**]
5. Dickman/ _____ Authorize Special Use Permit Katharine D’Auria 5 Nottingham Lane Home Occupation Bookkeeping [**Special Use Permit: D’Auria, Katharine**]
6. Dickman/ _____ Amend V&T Ordinance Re: Stop Intersections Hidden Meadow Subdivision [**Ordinance: V&T Stop Intersections**]
7. Dickman/ _____ Set Public Hearing Re: Amend V&T Ordinance Re: Stop Intersections Autumnwood Subdivision Phase I [**Ordinance: V&T Stop Intersections**]

8. Ruffino/_____ Authorize Change Order No.2 To MGR Constructors Inc. For Time Extension Additional 88 Days Due To Weather [**Steel & Fabric Topsoil Facility**]
9. Mazur/_____ Approve Site Plan Clover Development Office Addition [**348 Harris Hill Road**]
10. Ruffino/_____ Request Bids 2020 Ford F-250 XL 4X4 Super Cab 6¾ Bed Pick Up With 8' Plow For Parks, Recreation & Forestry [**Purchasing, Motor Vehicles**]
11. Ruffino/_____ Approve Purchase For One (1) 2020 Gravely Pro-Stance 60 FX730 Mower To Ken's Service & Sales For Parks, Recreation & Forestry Department [**Purchasing, Machine & Equipment**]
12. Mazur/_____ Award Bid For Erie Street Culvert Over Plumb Bottom Creek To EdBauer Construction [**Culvert Plumb Bottom Creek**]
13. Dickman/_____ Authorize Game Room License Regal 16 Cinemas [**Regal 16 Cinemas**]
14. Ruffino/_____ Appoint Jesse Gilbert Assistant Code Enforcement Officer [**Gilbert, Jesse**]
15. Ruffino/_____ Appoint David Visone To The Position Of Member, Industrial Development Agency [**Visone, David**]
16. Ruffino/_____ Confirm Membership Roster Twin District VFC [**Twin District VFC**]
17. Ruffino/_____ Appoint Craig Blanchard Building & Zoning Clerk Provisional [**Blanchard, Craig**]
18. Ruffino/_____ Appoint John Pilato Forestry Supervisor Part-Time Temporary Seasonal For Parks, Recreation & Department [**Pilato, John**]
19. Ruffino/_____ Confirm Membership Roster Twin District VFC [**Twin District VFC**]
20. Mazur/_____ Set Public Hearing Re: Proposed Local Law 2020 Chapter 50 Zoning Revision [**Local Law: Chapter 50 Revision**]

9. Presentation of Communications By Town Clerk:
(See Schedule Attached)

10. Persons Addressing the Town Board (on any subject):

The Town Board will hear the concerns of persons desiring to address the Town Board on any Town of Lancaster subject for a period of thirty (30) minutes.

<u>Procedure</u>
1. Raise his/her hand and be recognized by the Supervisor.
2. Give his/her name and address to the Town Clerk.
3. Speak directly to the Town Board members, not the audience, using the microphone provided.
4. Speak once for five (5) minutes or less , unless the Town Board grants a speaker an extension of this time limit.

11. Adjournment:

COMMUNICATIONS & REPORTS

- 160. Erie County Dept. of Health Division of Environmental Health Services to Supervisor –
Revised Construction Approval Permit for Autumnwood Subdivision Waterline.
Disposition =**
- 161. Erie County Dept. of Health Division of Environmental Health Services to Supervisor –
Revised Construction Approval Permit for Autumnwood Subdivision Sanitary Sewer. Disposition =**
- 162. Highway Superintendent to Town Board –
Information regarding Blacktop Pricing. Disposition =**
- 163. NYS Dept. of Environmental Conservation to Windsor Ridge Partners LLC –
Wetland Delineation Verification for Windsor Ridge South Phase 2 Subdivision.
Disposition =**
- 164. Lancaster Town Band, Inc. to Supervisor –
Lancaster Town Band 2020 concert series dates. Disposition =**
- 165. Dog Control Officer to Town Board –
Dog Control Report for February 2020. Disposition =**
- 166. Code Enforcement Officer to Drainage & Storm Sewer Committee –
MS4 February 2020. Disposition =**
- 167. Town Clerk to Code Enforcement Officer –
Transmittal of Commercial Special Use Permit Application for 6355 Broadway.
Disposition =**
- 168. Town Attorney to Town Board and Planning Board –
SEQR response from Erie County Dept. of Planning regarding Peppermint Rd.
Preliminary Plat Plan; 4-Lot Split – Minor Subdivision, north side of
Peppermint Rd., west of Ransom Rd., Proj #9082. Disposition =**
- 169. Erie County Local Pedestrian Safety Action Plan to Town Clerk –
Information regarding improvements to pedestrian facilities at 32 locations
throughout Erie County. Disposition =**
- 170. Erie County Dept. of Health Division of Environmental Health Services to Supervisor –
Approval Permit for Waterline Replacement Genesee Street and Townline Road.
Disposition =**
- 171. Town Clerk to Supervisor –
Request for letter to the Erie County Commissioner of Finance asking for an
extension of the Warrant to collect unpaid 2020 County/Town taxes.
Disposition =**
- 172. National Fuel Engineering Services to Supervisor –
Request for information on Highway & Municipal Construction projects planned
in the Town of Lancaster. Disposition =**
- 173. Town Justice Anthony Cervi to Supervisor –
Request for Court Clerk Lisa Keppner to attend the New York Association of
Drug Treatment Court Professionals Conference in Saratoga Springs, NY from
March 4, 2020 through March 6, 2020. Disposition =**
- 174. Supervisor to Director of Real Property Tax Service, Erie County –
Request for extension of Warrant to Collect 2020 County/Town Taxes/Town
of Lancaster. Disposition =**
- 175. Town Clerk to Police Chief and Code Enforcement Officer –
Transmittal of Application for a Game Room License for Regal 16 Cinemas,
6707 Transit Road. Disposition =**

176. **Town Clerk to Town Board –**
First settlement payment to Erie County for 2020 Monthly County Settlement.
Disposition =
177. **Town Clerk to Town Engineer and Building Inspector –**
Transmittal of application for a Dumping Permit for PM Peppermint, Inc.,
31 Peppermint Rd. Disposition =
178. **Town Clerk to Town Board –**
Town Clerk Monthly Report for February 2020. Disposition =
179. **Captain Laurienzo to Town Clerk –**
No objection to approval of Game Room License for Regal 16 Cinemas,
6707 Transit Road. Disposition =
180. **Town Engineer to Town Board –**
Recommend approval of Change Order No. 2 Topsoil Structure for Town of
Lancaster Storage Building, 525 Pavement Rd. Disposition =
181. **James Ostroff to Town Board –**
Comments and concerns regarding the Environmental Quality Review Act
for the Stutzman Road Subdivision. Disposition =
182. **Park Crew Chief to Town Board –**
Request for authorization for publication of a bid for new and unused
2020 Ford F-250 XL 4X4 Super Cab 6 ¾' Bed Pickup with 8' Plow. Disposition =
183. **Code Enforcement Officer to Town Board –**
Recommend approval of Special Use Permit for Warehousing and Storage
Services, 6355 Broadway; stipulations noted. Disposition =
184. **Town Attorney to Town Board and Planning Board –**
SEQR response from Erie County Water Authority regarding Peppermint Rd.
Preliminary Plat Plan: 4-Lot Split – Minor Subdivision; North side of
Peppermint Rd., West of Ransom Rd. Proj. #9082. Disposition =
185. **Town Engineer to Town Board –**
Issues with Dumping Permit Application, 31 Peppermint Road. Disposition =
186. **Supervising Code Enforcement Officer to Town Clerk –**
Recommend approval of Application for a Game Room License, Regal 16
Cinemas, 6707 Transit Rd. Disposition =
187. **Highway Superintendent to Town Board –**
Highway Department Inventory. Disposition =
188. **Park Crew Chief to Town Board –**
Request for resolution to purchase one new and unused 2020 Gravely
Pro-Stance 60 Mower, Model #994153 from Ken's Service & Sales,
11500 Clinton St, Elma. Disposition =
189. **Code Enforcement Officer to Town Board –**
Request for resolution to appoint Jesse Gilbert, Buffalo, NY to the position of
Assistant Code Enforcement Officer effective March 17, 2020. Disposition =
190. **Twin District Fire Company to Town Clerk –**
Change in roster. Disposition =
191. **Highway Superintendent to Town Board –**
Request for resolution to award the reconstruction of the Erie Street culvert
over Plumb Bottom Creek to EdBauer Construction, 2790 Clinton St.,
West Seneca, NY. Disposition =
192. **Reserve Gas Company, Inc. to Supervisor –**
Information regarding After Hours Emergency Notification List, 2020 Holiday
Schedule, and Natural Gas Pipeline Safety. Disposition =

- 193. Planning Board Chairman to Planning Board, Town Board, Town Attorney, Engineering Consultant, Highway Superintendent and Building Inspector – Draft copy of minutes from March 4, 2020 Planning Board meeting. Disposition =**
- 194. Planning Board to Town Board – Memo recommending denial of Sketch Plan Review for Hidden Grove Subdivision, Harris Hill Rd., East side of Harris Hill Rd., south of Ellicott Creek, Proj. #1524; conditions noted. Disposition =**
- 195. Arbor Day Foundation to Supervisor – Congratulations on Lancaster earning recognition as a 2019 Tree City USA. Disposition =**
- 196. Twin District Fire Company to Town Clerk – Change in roster. Disposition =**
- 197. Code Enforcement Officer to Town Board – Request for resolution appointing Craig P. Blanchard to the position of Building and Zoning Clerk effective March 11, 2020. Disposition =**
- 198. Park Crew Chief to Supervisor and Town Board – Request for resolution appointing John Pilato to the position of part-time temporary seasonal employee for the spring/summer season of 2020 in the Parks, Recreation & Forestry Dept. effective April 13, 2020. Disposition =**
- 199. Police Chief to Town Clerk – Articles and communications. Disposition =**
- 200. Code Enforcement Officer to Town Board – Request for sidewalk waiver for 2-Lot Minor Subdivision, east side of Pavement Road, Proj. #9056. Disposition =**