

**Town Board Minutes**

January 3, 2017

Meeting No. 1

An Organizational and Regular Meeting of the Town Board of the Town of Lancaster, Erie County, New York, was held at the Town Hall at 21 Central Avenue, Lancaster, New York on the 3<sup>rd</sup> day of January 2017 at 7:00 P.M. and there were

**PRESENT:** JOHN ABRAHAM, COUNCIL MEMBER  
DAWN GACZEWSKI, COUNCIL MEMBER  
RONALD RUFFINO, COUNCIL MEMBER  
MATTHEW WALTER, COUNCIL MEMBER  
JOHANNA COLEMAN, SUPERVISOR

**ABSENT:** NONE

**ALSO PRESENT:** DIANE TERRANOVA, TOWN CLERK  
KEVIN LOFTUS, TOWN ATTORNEY  
MATTHEW FISCHIONE, CODE ENFORCEMENT OFFICER  
GERALD GILL, CHIEF OF POLICE  
MARK LUBERA, PARK CREW CHIEF  
ROBERT HARRIS, ENGINEER, WM. SCHUTT & ASSOCIATES  
JOHN TROJANOWSKY, EXEC. DIRECTOR, YOUTH BUREAU

**EXECUTIVE SESSION:**

AT 7:29 P.M., UPON A MOTION DULY MADE BY COUNCIL MEMBER ABRAHAM, SECONDED BY COUNCIL MEMBER GACZEWSKI AND CARRIED, the Town Board entered into Executive Session to deliberate on the announced purpose of discussing a personnel matter and a matter of potential litigation.

At 7:42 P.M., the Town Board reconvened with all members present. The Town Clerk reported that no official actions were taken by the Town Board in Executive Session.

**PRESENTATION OF ORGANIZATIONAL PREFILED RESOLUTIONS:**

THE FOLLOWING RESOLUTION WAS OFFERED  
BY SUPERVISOR COLEMAN, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER ABRAHAM, TO WIT:

**RESOLVED**, by the Town Board of the Town of Lancaster as follows:

**SECTION 1:**

That those Town elected and appointed officials who are authorized by the Town Board to attend the 2017 New York State Association of Towns Training School and Annual Meeting, to be held in New York City on February 19<sup>th</sup>, 20<sup>th</sup>, 21<sup>st</sup> and 22<sup>nd</sup>, 2017, are eligible for reimbursement for actual and necessary expenses subject to the following limitations:

1. Lodging – single occupancy room rate at established conference rates (New York Marriott Marquis, 1535 Broadway, New York, NY 10036 (Times Square) at a rate of \$272 per night or at a comparable hotel with an equal or lesser rate. Each employee is responsible for presenting a completed NYS Department of Taxation and Finance Exemption Form ST-129 directly to the hotel for the purpose of obtaining tax exempt occupancy. The Town will not pay or reimburse and taxes resulting from failure to submit exemption form.
2. Travel – two-way airfare, train fare or actual mileage direct to hotel.
3. Cab Fare – reimbursement restricted to fare between airport or train station to and from hotel only (maximum reimbursement of two (2) fares per employee only).
4. Meals – Reimbursement not to exceed \$50 per diem and includes reimbursement of actual expenses for the following meals per date for the employee only:
  - Sunday 2/19 – Lunch and Dinner
  - Monday 2/20 – Breakfast, Lunch and Dinner
  - Tuesday 2/21 – Breakfast, Lunch and Dinner
  - Wednesday 2/22 – Breakfast and Lunch
5. Conference Registration Fee – Authorized reimbursement of \$125 per employee.

All requests for reimbursement must be presented in the form of original, itemized receipts (un-itemized credit card receipts will not be accepted). Reimbursement will not be made for purchase of alcoholic beverages. Total reimbursement per employee is not to exceed the sum of **\$1,400.00** and also must have funds available in the departmental budget. All requests for reimbursement must be received by the Supervisor no later than Friday, March 17, 2017. Reimbursement requests submitted or received after this date will not be paid.

**SECTION 2:**

That the Supervisor or her designee be and hereby is appointed as a delegate to the New York State Association of Towns Training School and Annual Meeting.

**SECTION 3:**

That during the year 2017, the Supervisor and Council Members are hereby authorized to attend the following educational and training sessions with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts and also must have funds available in the departmental budget.

- Association of Towns Annual Meeting And Training School of the State of New York
- Annual National Training School and Annual Meeting Conference, Washington, D.C.

#### **SECTION 4:**

That during the year 2017, the Town Attorney is hereby authorized to attend the following educational and training sessions with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts and also must have funds available in the departmental budget.

- New York State Association of Towns Training School and Annual Meeting – subject to the limits specified in Section 1.

#### **SECTION 5:**

That during the year 2017, Town department heads or officials, or their designees, are hereby authorized to attend in **Allegheny, Cattaraugus, Chautauqua, Erie, Genesee, Monroe, Niagara and Wyoming Counties**, the regular luncheon/dinner meetings of the various official organizations relating to their official duties as Town department heads or officials. The cost of such meals shall not exceed \$35.00 per luncheon or dinner. Necessary expenses incurred in traveling to or from said meeting as well as membership fees, are hereby determined a legitimate Town expense for which such officials shall be reimbursed upon presentation of receipts and also must have funds available in the departmental budget.

#### **SECTION 6:**

That during the year 2017, the Code Enforcement Officer/Fire Inspector or his designee is hereby authorized to attend the following educational and training sessions with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts and also must have funds available in the departmental budget:

- New York State Building Officials Conference
- Niagara Frontier Building Officials Education Conference
- State Emergency Management Schools
- New York State Fire Academy Conference
- Montour Falls New York State Fire Academy

#### **SECTION 7:**

That during the year 2017, the Court Clerks are hereby authorized to attend the following educational and training sessions with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts and must also have funds available in the departmental budget:

- New York State Magistrates' Association of Court Clerks
- Erie County Town & Village Court Clerks Association

#### **SECTION 8:**

That during the year 2017, the Town Justices are hereby authorized to attend the following educational and training sessions with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts and must also have funds available in the departmental budget:

- New York State Magistrates' Association Conference
- New York State Association of Towns Training School and Annual Meeting – subject to the limits specified in Section 1.
- Office of Court Administration Taking the Bench Certification Course
- Erie County Magistrates Association

**SECTION 9:**

That during the year 2017, the Director of Administration and Finance and/or the Payroll Supervisor are hereby authorized to attend the following educational and training sessions with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts and must also have funds available in the departmental budget:

- New York State-GFOA Pre-Conference Training Seminars and Annual Conference
- New York State-GFOA Western Region Spring Seminar
- New York State-GFOA Western Region Summer Seminar
- New York State-GFOA Western Region Holiday Seminar

**SECTION 10:**

That during the year 2017, the Highway Superintendent or his designee is hereby authorized to attend the following educational and training sessions with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts and must also have funds available in the departmental budget:

- New York State Association of Town Superintendents of Highways Conference
- New York State Association of Towns Training School and Annual Meeting – subject to the limits specified in Section 1.
- Cornell Local Roads Program For Highway Superintendents

**SECTION 11:**

That during the year 2017, the Police Chief or his designee is hereby authorized to attend the following educational and training sessions with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts and must also have funds available in the departmental budget:

- New York State Association of Chiefs of Police
- Mid Atlantic Great Lakes Organized Crime Law Enforcement Network (MAGLOCLLEN) Conference
- International Association of Chiefs of Police
- New York State Association of Towns Training School and Annual Meeting - subject to the limits specified in Section 1.

**SECTION 12:**

That during the year 2017, the Town Clerk or her designee is hereby authorized to attend the following educational and training sessions with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts and must also have funds available in the departmental budget:

- New York State Town Clerks' Association Annual Conference
- New York Association of Local Government Record Officers Annual Conference
- New York Association of Tax Receivers and Collectors Annual Conference

**SECTION 13:**

That the Planning Board Chairman and/or one Planning Board Member, to be designated by the Town Board, be permitted to attend the following training and educational session with reimbursement of actual and necessary expenses, not to exceed the aggregate sum of **\$1,400.00** which is allocated for the Planning Board, hereby authorized upon presentation of receipts and must also have funds available in the departmental budget.

- New York State Association of Towns Training School and Annual Meeting - subject to the limits specified in Section 1.

**SECTION 14:**

That during the year 2017, the Executive Director of the Youth Bureau is hereby authorized to attend the following educational and training sessions with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts and must also have funds available in the departmental budget:

- New York State Association of Youth Bureaus and Youth Boards
- Western New York Association of Youth Bureaus & Youth Boards

**SECTION 15:**

That during the year 2017, all Town officials and employees be and hereby are authorized to be paid standard mileage per mile for the use of their personal automobiles on all Town business at a rate equal to the Internal Revenue Service Guideline Regulations for 2017 mileage reimbursement.

**SECTION 16:**

That all conferences, seminars, lectures and meetings not falling within a pattern of regular attendance and **not exceeding \$400.00** in reimbursable expenses, including mileage reimbursement, may be approved for attendance by the Supervisor pursuant to Section 77-b of the General Municipal Law. Conferences, seminars, lectures and meetings **exceeding \$400.00** shall require the approval of the Town Board and must have funds available in the departmental budget.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER ABRAHAM	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

January 3, 2017

THE FOLLOWING RESOLUTION WAS OFFERED  
BY SUPERVISOR COLEMAN WHO  
MOVE ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER GACZEWSKI, TO WIT:

Resolved that the following appointments be and are hereby made by the Town Board of the Town of Lancaster. These appointments shall be effective January 1, 2017. The individuals so appointed shall serve at the will of the Town Board unless otherwise specified by law, and compensation, if any, shall be paid consistent with the applicable resolutions as adopted by the Town Board.

**GENERAL ADMINISTRATIVE APPOINTEES**

**ABRAHAM, JOHN**, be and is hereby appointed an alternate voting delegate to represent the Town of Lancaster at official meetings of the Northeast-Southtowns (NEST) Solid Waste Management Board.

**COLEMAN, JOHANNA M.**, be and is hereby appointed Affirmative Action Officer, in compliance with Title VIII of the Civil Rights Act of 1968.

**COLEMAN, JOHANNA M.**, be and is hereby appointed Budget Officer, part-time.

**COLEMAN, JOHANNA M.**, be and is hereby appointed the voting delegate to represent the Town of Lancaster at official meetings of the Northeast-Southtowns (NEST) Solid Waste Management Board.

**ETHICS BOARD**

**MADDOCK, FRANK**, be and is hereby appointed Member, Ethics Board for the term of one year beginning January 1, 2017 and ending December 31, 2017.

**ZIOLKOWSKI, PAUL**, be and is hereby appointed Member, Ethics Board for the term of five years beginning January 1, 2017 and ending December 31, 2021.

**MEMBERS OF AGENCIES, BOARDS, BUREAUS, COMMISSIONS, COUNCILS:**

**INDUSTRIAL DEVELOPMENT AGENCY:**

**COLEMAN, JOHANNA M.**, be and is hereby appointed Member, Industrial Development Agency to serve at will of the Town Board.

**FIALKIEWICZ, FRANK**, be and is hereby appointed Member, Industrial Development Agency to serve at will of the Town Board.

**HOFFMAN, STEVEN**, be and is hereby appointed Member, Industrial Development Agency to serve at will of the Town Board.

**KURTZMAN, ALAN**, be and is hereby appointed Member, Industrial Development Agency to serve at will of the Town Board.

**NIKONOWICZ, JESSE** be and is hereby appointed Member, Industrial Development Agency to serve at will of the Town Board.

**O'BRIEN, KENNETH**, be and is hereby appointed Member, Industrial Development Agency to serve at the will of the Town Board.

**VISONE, DAVID**, be and is hereby appointed Member, Industrial Development Agency to serve at the will of the Town Board.

**PLANNING BOARD:**

**CONNELLY, NEIL**, be and is hereby appointed Chairman, Planning Board for the period January 1, 2017 to December 31, 2017.

**MCCRACKEN, KRISTIN**, be and is hereby appointed Member, Planning Board for the period January 1, 2017 to December 31, 2023.

**RECREATION COMMISSION:**

**RINOW, DANIEL**, be and is hereby appointed Member, Recreation Commission for the period January 1, 2017 to December 31, 2023.

**ZONING BOARD OF APPEALS:**

**QUINN, RICHARD**, be and is hereby appointed Chairman, Zoning Board of Appeals for the period January 1, 2017 to December 31, 2017.

**PIGNATARO, LAWRENCE**, be and is hereby appointed Member, Zoning Board of Appeals, for the period January 1, 2017 to December 31, 2021.

and,

**BE IT FURTHER**

**RESOLVED**, that the Town Clerk give notice of the appointment of Johanna M. Coleman as Affirmative Action Officer in a "display advertisement" in the official newspaper of the Town in the form attached hereto and made a part hereof.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER ABRAHAM	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

January 3, 2017

**LEGAL NOTICE  
TOWN OF LANCASTER  
NOTICE OF DESIGNATION  
OF  
AFFIRMATIVE ACTION OFFICER**

THE TOWN OF LANCASTER HAS APPOINTED JOHANNA M. COLEMAN AS THE LOCAL AFFIRMATIVE ACTION OFFICER.

PERSONS WHO FEEL THEY HAVE BEEN THE VICTIMS OF HOUSING DISCRIMINATION MAY RECEIVE ASSISTANCE IN FILING A COMPLAINT BY CONTACTING MS. COLEMAN AT 21 CENTRAL AVENUE, LANCASTER, NEW YORK 14086

PHONE: 716-683-1610

January 3, 2017



THE FOLLOWING RESOLUTION WAS OFFERED  
BY COUNCIL MEMBER ABRAHAM, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER WALTER, TO WIT:

**RESOLVED**, that the Lancaster Bee and Buffalo News are hereby designated as the official newspapers of the Town of Lancaster for the year 2017, and

**BE IT FURTHER**

**RESOLVED**, that all official notices and advertisements authorized or required by law to be published by the Town Board of the Town of Lancaster or any other Board, Commission or Officer of the Town of Lancaster be published in either the Lancaster Bee or the Buffalo News.

**BE IT FURTHER**

**RESOLVED**, that the Town Board of the Town of Lancaster reserves the right to rescind this resolution with thirty (30) days notice.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER ABRAHAM	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

January 3, 2017

THE FOLLOWING RESOLUTION WAS OFFERED  
BY SUPERVISOR COLEMAN, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER ABRAHAM, TO WIT:

**RESOLVED**, that the Town Clerk be instructed to collect the tax roll for the  
year 2017 according to the following schedule of penalties as set by the Erie County Tax  
Act:

**COUNTY TAXES -**

Taxes paid prior to February 16<sup>th</sup> - no fees or penalties  
Taxes paid on February 16<sup>th</sup>, prior to March 1<sup>st</sup> - 1.5 %  
Taxes paid on March 1<sup>st</sup>, prior to March 16<sup>th</sup> - 3%  
Taxes paid on March 16<sup>th</sup>, prior to April 1<sup>st</sup> - 4.5%  
Taxes paid on April 1<sup>st</sup>, prior to April 16<sup>th</sup> - 6%  
Taxes paid on April 16<sup>th</sup>, prior to May 1<sup>st</sup> - 7.5%  
Add 1.5% per month additional thereafter.

**SCHOOL TAXES -**

Taxes paid prior to October 16<sup>th</sup> - no fees or penalties  
Taxes paid on October 16<sup>th</sup>, prior to November 1<sup>st</sup> - 7.5%  
Taxes paid on November 1<sup>st</sup>, prior to December 1<sup>st</sup> - 9%

The question of the adoption of the foregoing resolution was duly put to a  
vote on roll call which resulted as follows:

COUNCIL MEMBER ABRAHAM	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

January 3, 2017

THE FOLLOWING RESOLUTION WAS OFFERED  
BY SUPERVISOR COLEMAN, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER GACZEWSKI, TO WIT:

**RESOLVED**, that the sum of \$1,100.00 be allocated for the observance of  
Memorial Day and Independence Day to the following Veterans Organizations.

Not to exceed \$350.00 - Lt. Col. Matt Urban V.F.W. Post 7275  
Not to exceed \$250.00 - Depew Post, American Legion  
Not to exceed \$250.00 - Disabled American Veterans Korean Era  
Not to exceed \$250.00 - American Ex-Prisoners of War

provided that such expenses as apportioned shall be paid upon properly itemized and audited  
vouchers which shall be received during 2017.

The question of the adoption of the foregoing resolution was duly put to a  
vote on roll call which resulted as follows:

COUNCIL MEMBER ABRAHAM	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

January 3, 2017

THE FOLLOWING RESOLUTION WAS OFFERED  
BY COUNCIL MEMBER GACZEWSKI, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER WALTER, TO WIT:

**BE IT RESOLVED**, that, pursuant to the Civil Service Law of the State of New York, (a) the Supervisor of the Town of Lancaster be and is hereby designated as the Appointing Officer of the Town of Lancaster, and (b) the Commissioner of Personnel of the County of Erie shall correspond on all matters of personnel concerning the Town of Lancaster with the Town Supervisor.

The question of the adoption of the following resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER ABRAHAM	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

January 3, 2017

THE FOLLOWING RESOLUTION WAS OFFERED  
BY COUNCIL MEMBER WALTER, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER GACZEWSKI, TO WIT:

**WHEREAS**, the Town Board has determined that there is a need to set a policy in regards to monies and other financial resources available for investment and/or deposit on behalf of the Town of Lancaster, and

**WHEREAS**, the Town Board of the Town of Lancaster has also determined that there is a need for a policy for the purchase of goods or services to determine the applicability of Section 103 of the General Municipal Law.

**NOW, THEREFORE, BE IT**

**RESOLVED**, that in order to protect the interests of the Town of Lancaster, its residents and taxpayers, the Town Board of the Town of Lancaster hereby adopts the following policies, as presented, to be effective immediately, and which shall supersede any previous versions of such policies:

- a. Investment Policy
- b. Procurement Policy

The question of the adoption of the following resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER ABRAHAM	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

January 3, 2017

THE FOLLOWING RESOLUTION WAS OFFERED  
 BY SUPERVISOR COLEMAN, WHO  
 MOVED ITS ADOPTION, SECONDED BY  
 COUNCIL MEMBER ABRAHAM, TO WIT:

**RESOLVED**, that the following Schedule of Salaries be and is hereby adopted  
 effective January 1, 2017: (amounts represent annual salaries unless otherwise specified)

**TO BE PAID BI-WEEKLY**

**ASSESSMENT REVIEW BOARD:**

Assessment Review Board Chairperson (Molino)	225.00 per day
Assessment Review Board Members (Braniecki/Fialkiewicz/ Imiola/Ostrowski)	175.00 per day
Secretary to the Assessment Board of Review P.T. (Carlon)	15.30 per hour

**ASSESSOR:**

Clerk P.T. (Powell)	16.47 per hour
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**BINGO/GAMES OF CHANCE:**

Account Clerk P.T. (Anstett)	75.00 per insp.
Bingo Inspector P.T. (Crinzi - includes mileage)	75.00 per insp.
Bingo Inspector P.T. (Robinson/Weremblewski/ Wojtowicz- includes mileage)	70.00 per insp.

**BUILDING AND ZONING:**

Clerk P.T. (Flanagan)	18.24 per hour
Fire Inspector P.T. (Revelas)	17.68 per hour

**COUNCIL MEMBERS:** (Abraham/Gaczewski/Ruffino/Walter) 18,975.00

**COURT:**

Stipend for Problem Solving Court Clerk (McLeod)	2,000.00
Court Officer P.T. (Dehn)	22.40 per hour
Court Officer P.T. (Jablonski)	18.00 per hour
Court Officer P.T. (Centinello/Doktor/Kryszak)	14.47 per hour
Town Justices (Cervi/Colby)	42,722.00

**DIRECTOR OF ADMINISTRATION AND FINANCE:**

Director of Administration and Finance (LIDA CFO)	1,875.00 per quarter
Director of Administration and Finance (LIDA PILOT billing)	3,000.00

**DISASTER PREPAREDNESS:**

Natural Disaster Services Coordinator P.T. (Rozler)	18,400.00
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**HIGHWAY ADMINISTRATION:**

Highway Superintendent (Amatura)	71,183.00
Drainage Officer P.T. (Amatura)	5,559.00
Parks & Recreation Department Oversight Stipend (Amatura)	5,000.00
Clerk P.T. (Podsiadlo)	12.00 per hour

**PARKS, RECREATION, FORESTRY, AND BUILDINGS/SENIOR CENTER:**

Cleaner P.T. - Parks & Recreation (Patrzyk/Snyder)	12.24 per hour
Recreation Attendant P.T. - Parks & Recreation (Kashuba)	25.00 per hour
Recreation Attendant P.T. - Parks & Recreation (Skolikas)	14.25 per hour
Recreation Attendant P.T. - Parks & Recreation (Giglia)	10.10 per hour
Recreation Attendant P.T. - Parks & Recreation (Alley/Barbaro/ Becker/Berent/Canahai/Castrejon/Garby/Helenbrook/Hunter/ H. Huxley/S. Huxley/Jankowski/Klein/Kucewicz/Manhard/ Markut/Mescall/Musson/Nelson/Palma/Radecki/Schurkus/ Smith)	10.00 per hour
Recreation Attendant P.T. - Senior. Center (Heist)	12.00 per hour
Recreation Attendant P.T. - Senior Center (Szczeniak)	10.36 per hour
Recreation Attendant P.T. - Senior Center (Bologna/Burns/ Gianni/Herdzik/Iskiewicz)	10.00 per hour
Recreation Instructor P.T. - Senior. Center (Kiesznoski/Olivieri)	30.00 per hour
Recreation Instructor P.T. - Senior Center (Jankiewicz)	22.00 per hour
Recreation Instructor P.T. - Senior. Center (Davis)	15.00 per hour
Van Driver P.T. - Senior. Center (Bastian/Chiarmonte/Ederer/ Gangloff/ Hastreiter/Hauser/Rinow/Sroda/Suttell)	10.00 per hour

PLANNING BOARD:		
Secretary to Planning Board P.T. (Maciejewski)		100.00 per meeting
POLICE:		
School Crossing Guard P.T. (D. R. Chapman/D. W. Chapman)		11.77 per hour
SUPERVISOR:		
Supervisor (Coleman)		68,337.00
Assistant to the Supervisor (LIDA PILOT billing)		3,000.00
TOWN ATTORNEY:		
Town Attorney (Loftus)		45,900.00
Town Prosecutor (Graber)		12,750.00
TOWN CLERK:		
Town Clerk (Terranova)		72,568.00
Records Management Officer (Terranova)		6,666.00
Clerk P.T. (Feldmann/Lutz)		16.47 per hour
Secretary to LIDA (Nowak)		1,875.00 per quarter
YOUTH BUREAU:		
Clerk P.T. (Darmstedter/Sporysz/Trusiak)		10.00 per hour

**TO BE PAID SEMI-ANNUALLY**

Planning Board Chairperson (Connelly)		4,205.00 per annum
Planning Board Members (Anderson/Gorski/Keefe/Korzeniewski/ McCracken/Szymanski)		3,286.00 per annum
Registrar of Vital Statistics (Terranova)		3,000.00 per annum
Zoning Board of Appeals Chairperson (Quinn)		2,148.00 per annum
Zoning Board of Appeals Members (Beutler/Bruso/Monacelli/ Perry/Pignataro/Swigonski)		1,668.00 per annum
Clerk to Zoning Board of Appeals (Terranova)		3,458.00 per annum

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER ABRAHAM	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

**PRESENTATION OF PREFILED RESOLUTIONS:**

THE FOLLOWING RESOLUTION WAS OFFERED  
BY SUPERVISOR COLEMAN, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER ABRAHAM, TO WIT:

**RESOLVED**, that the minutes of the Regular Meeting of the Town Board  
held December 19, 2016 be and are hereby approved.

The question of the adoption of the foregoing resolution was duly put to a vote  
on roll call, which resulted as follows:

COUNCIL MEMBER ABRAHAM	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

January 3, 2017

File: RMIN (P1)



THE FOLLOWING RESOLUTION WAS OFFERED  
BY SUPERVISOR COLEMAN, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER ABRAHAM, TO WIT:

**RESOLVED**, that the following Audited Claims be and are hereby ordered  
paid from their respective accounts as per abstract to be filed in the Office of the Town Clerk  
by the Assistant to the Supervisor, to wit:

Claim No. 46832 to Claim No. 47001 Inclusive

Total amount hereby authorized to be paid: \$998,448.28

The question of the foregoing resolution was duly put to a vote on roll call  
which resulted as follows:

COUNCIL MEMBER ABRAHAM	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

January 3, 2017

File: Rclaims

THE FOLLOWING RESOLUTION WAS OFFERED  
 BY COUNCIL MEMBER ABRAHAM, WHO  
 MOVED ITS ADOPTION, SECONDED BY  
 COUNCIL MEMBER WALTER, TO WIT:

**RESOLVED** that the following Building Permit applications be and are hereby reaffirmed:

**CODES:**

- (SW) = Sidewalks as required by Chapter 12-1B of the Code of the Town of Lancaster are waived for this permit.  
 (CSW) = Conditional sidewalk waiver  
 (V/L) = Village of Lancaster

**NEW PERMITS:**

Pmt #	SW	Applicant Name	Address	STRUCTURE	Village
26223		Michael & Sherri Becker	9 Clark St	Re-Roof	(V/L)
26224		Windsor Ridge Partners LLC	42 Worthington Ln	Er. Fence	
26225		Moeller Sign Service	4 Benzel Ct	Er. Sign – Wall & Ground	
26226		Jacob & Kimberly Glauser	460 Aurora St	Er. Porch Cover	
26227		Sunroom Additions & Improv.	5204 William St	Er. Porch Cover	
26228		Kevin Buzzelli	57 Worthington Ln	Er. Shed	
26229		Dave Kellner	29 Hess Pl	Er. Res. Alt.	
26230		Town of Lancaster	0 Penora St	Er. Comm. Add./Alt.	
26231		John A. Bauer	59 Newberry Ln	Re-Roof	
26232		Patriot Towers Inc.	69 Cemetery Rd	Er. Comm. Add./Alt.	
26233		CIR Electrical Construction Co.	824 Ransom Rd	Er. Res. Add.	
26234		Salvatores Properties LLC	6675 Transit Rd	Inst. Generator	
26235		Solar Liberty Energy Systems 1	9 Broadmoor Ct	Er. Res. Alt.	
26236		Gen-Tech Power Systems LLC	42W Home Rd	Inst. Generator	
26237		JP Construction	60 Church St	Re-Roof	(V/L)

**RESOLVED**, that the Building Permit Applications herein coded (SW) for sidewalk waiver be and are hereby reaffirmed with a waiver of the Town Ordinance requirement for sidewalks, and

**BE IT FURTHER**

**RESOLVED**, that the Building Permit Applications herein coded (CSW) for conditional sidewalk waiver be and are hereby reaffirmed with a waiver of the Town Ordinance required for sidewalks, however, the waiver is granted upon the expressed condition that the Town of Lancaster, at any future date, reserves the right to order sidewalk installation at the expense of the property owner.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER ABRAHAM	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

January 3, 2017

THE FOLLOWING RESOLUTION WAS OFFERED BY  
COUNCIL MEMBER WALTER, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER GACZEWSKI, TO WIT:

**WHEREAS**, Patrol Captain Marco Laurienzo, of the Town of Lancaster's Police Department, by letter dated December 6, 2016 has advised the Town Board that the Police Department no longer has use for a 2003 Chevy Trailblazer (VIN # 1GNNDT13S032388147) and has therefore requested that the Town Board deem this vehicle to be surplus and permit it to be placed on an online auction, and

**WHEREAS**, the Town Board has given due consideration to the request of the Captain Laurienzo and deems it in the public interest to declare the 2003 Chevy Trailblazer (VIN # 1GNNDT13S032388147) to be surplus and permits placement of said vehicle on an online auction;

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Town Board of the Town of Lancaster hereby declares the 2003 Chevy Trailblazer (VIN # 1GNNDT13S032388147) to be surplus and authorizes Police Patrol Captain Laurienzo to place said vehicle up for public bid at an online auction with Auctions International, *www.auctionsinternational.com*, 11167 Big Tree Road, East Aurora, New York 14052, beginning January 9, 2017 and concluding on January 23, 2017, with the funds received from said auction to be made payable to the Town of Lancaster and delivered to the Town Supervisor's Office.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER ABRAHAM	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

January 3, 2017

**PUBLIC AUCTION**  
**OF TOWN OWNED SURPLUS EQUIPMENT**

Notice is hereby given that the Town Board of the Town of Lancaster has deemed a 2003 Chevy Trailblazer (VIN # 1GNDDT13S032388147) as surplus.

This vehicle will be auctioned at an online auction with Auctions International, <http://www.auctionsinternational.com> , 11167 Big Tree Road, East Aurora, New York 14052, beginning January 9, 2017 and concluding on January 23, 2017.

Successful bidders must provide a payment of 100% of the bid price offered payable to the Town of Lancaster prior to taking possession of the equipment.

The surplus equipment may be inspected at the Town of Lancaster's Police Department, 525 Pavement Road, Lancaster, New York by contacting Captain Marco Laurienzo at 683-2800 to make an appointment.

TOWN BOARD  
TOWN OF TOWN OF LANCASTER

By: DIANE M. TERRANOVA  
TOWN CLERK

January 5, 2017

THE FOLLOWING RESOLUTION WAS OFFERED  
BY SUPERVISOR COLEMAN, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER ABRAHAM, TO WIT:

**WHEREAS**, the Town Board of the Town of Lancaster wishes to implement a policy establishing certain requirements relative to the Town's procurement of public works projects to be performed by outside contractors on Town property,

**NOW, THEREFORE, BE IT**

**RESOLVED**, that all public works projects performed by outside contractors on Town property:

1. Shall have a written contract/proposal/agreement/estimate/quote stipulating the task/work to be performed which is signed & dated by both the contractor and a town official and which includes the following language "The Town is listed as an additional insured on a primary and non-contributory basis for all ongoing and completed operations during the policy period". In addition, contractors shall provide required insurance certificates to the Town Attorney for acceptance and approval.
2. Shall be authorized/approved by the Lancaster Town Board via a resolution, and

**BE IT FURHER**

**RESOLVED**, Town of Lancaster department heads be and are hereby authorized to sign contracts/proposals/agreements/estimates/quotes for public works projects in the amount of two-thousand five-hundred dollars (\$2,500.00) or less in conjunction with the provisions stated above; public works projects in the amount of two-thousand five-hundred dollars (\$2,500.00) or more require the Town Supervisor's signature in conjunction with the provisions stated above, and

**BE IT FURHER**

**RESOLVED**, in the event of an urgent and unexpected emergency situation where health and public safety or the conservation of public resources is at risk, or where the time sensitive nature of the work requires immediate action, the contract can be executed and approved by the Town Board retroactively in conjunction with all the provisions stated above, and

**BE IT FURTHER**

**RESOLVED**, this resolution is effective immediately and shall supersede any previous versions of such policy.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER ABRAHAM	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

January 3, 2017

THE FOLLOWING RESOLUTION WAS OFFERED  
BY COUNCIL MEMBER RUFFINO, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER WALTER, TO WIT:

**WHEREAS, American Paving, Inc.,** 5880 Thompson Road, Clarence Center, New York 14032, the contractor for the Keysa Park Courts Rehabilitation Project, has submitted Change Order No. 1 in the amount of \$23,278.11 for enhancements and additional work done to the courts, to the Town Board for their approval, and

**WHEREAS,** the additional work was performed at the request of the Town, therefore, revenue for the change order will be taken from the Town's Recreation Filing Fees Fund;

**NOW, THEREFORE, BE IT RESOLVED,** that the Town Board of the Town of Lancaster hereby approves Change Order No. 1 to American Paving, Inc., with respect to the outlined descriptions previously provided to the Town Board:

**DESCRIPTION OF CHANGE ORDER NO. 1:**

Additional compensation for the modification of the catch basin & fencing, additional paving, installation of six basketball hoops with necessary apparatus, deletion of Geo-Textile Fabric, and center court memorial seal substitution.

**CHANGE ORDER NO. 1:**

The original Contract Sum was .....	\$ 148,200.00
The Contract Sum will be increased by this Change Order in the amount of....	\$ 23,278.11
The new Contract Sum increased including this Change Order will be	\$ 171,478.11

**BE IT FURTHER RESOLVED,** that the Supervisor be and is hereby authorized to execute this Change Order on behalf of the Town of Lancaster.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER ABRAHAM	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

January 3, 2017

THE FOLLOWING RESOLUTION WAS OFFERED BY  
COUNCIL MEMBER RUFFINO, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER GACZEWSKI, TO WIT:

**WHEREAS**, the Town of Lancaster's Department of Parks, Recreation & Forestry's Park Crew Chief, Mark Lubera, by letter dated December 21, 2016 as advised the Town Board that the Parks, Recreation & Forestry Department no longer has use for the following items:

**Vehicle:**

2002 Ford F350 (157,000 mi.)	VIN# 1FTSX31F52EB47249
2006 Chevrolet Van (250,000 mi.)	VIN# 1GSHG390461250570

**Weed Trimmers:**

(3) Troy Built (push behind)

**Mowers:**

36 inch Scag

**Air Conditioners:**

(4) Window Units

**Misc Equipment:** **QTY:**

Scoreboards	2
36-inch Glass Doors w/Push Bar	2
Church Pews	12

and has requested that the Town Board therefore deem these items to be surplus equipment and permit them to be placed on an online auction, and

**WHEREAS**, the Town Board has given due consideration to the request of the Park Crew Chief and deems it in the public interest to declare the beforementioned items to be surplus equipment and permit placement of said items on an online auction;

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Town Board of the Town of Lancaster hereby declares the beforementioned items to be surplus equipment and authorizes the Park Crew Chief of the Parks, Recreation and Forestry Department, Mark Lubera, to place said items up for public bid at an online auction with Auctions International, [www.auctionsinternational.com](http://www.auctionsinternational.com); 11167 Big Tree Road, East Aurora, New York 14052 beginning January 5, 2017 and concluding on January 19, 2017, with the funds received from said auction to be made payable to the Town of Lancaster and delivered to the Town Supervisor's Office.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER ABRAHAM	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

January 3, 2017

**PUBLIC AUCTION**  
**OF TOWN OWNED SURPLUS EQUIPMENT**

Notice is hereby given that the Town Board of the Town of Lancaster has deemed the following equipment as surplus equipment:

**Vehicle:**

2002 Ford F350 (157,000 mi.)	VIN# 1FTSX31F52EB47249
2006 Chevrolet Van (250,000 mi.)	VIN# 1GSHG390461250570

**Weed Trimmers:**

(3) Troy Built (push behind)

**Mowers:**

36 inch Scag

**Air Conditioners:**

(4) Window Units

<b><u>Misc Equipment:</u></b>	<b><u>QTY:</u></b>
Scoreboards	2
36-inch Glass Doors w/Push Bar	2
Church Pews	12

This surplus equipment and will be auctioned at an online auction with Auctions International, <http://www.auctionsinternational.com>; 11167 Big Tree Road, East Aurora, New York 14052 beginning January 5, 2017 and concluding on January 19, 2017.

Successful bidders must provide a payment of 100% of the bid price offered payable to the Town of Lancaster prior to taking possession of the equipment.

The surplus equipment may be inspected at the Town of Lancaster's Department of Parks and Recreation, 525 Pavement Road, Lancaster, New York by contacting the Park Crew Chief, Mark Lubera at 684-3320 to make an appointment.

TOWN BOARD  
TOWN OF LANCASTER

By: DIANE M. TERRANOVA  
TOWN CLERK

January 5, 2017



THE FOLLOWING RESOLUTION WAS OFFERED  
BY COUNCIL MEMBER GACZEWSKI, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER WALTER, TO WIT:

**WHEREAS**, Daniel Amatura, Highway Superintendent of the Town of Lancaster, by letter dated December 21, 2016 has requested authorization to solicit bids for the purchase of One (1) new and unused **2017 Battery Powered Rider Sweeper**, for use by the Highway Department, and

**WHEREAS**, the purchase will be paid for with funds from the Bond authorized on May 18, 2015 for Highway Equipment, and

**WHEREAS**, the Town Board has given due review and consideration to the request and deems it in the public's interest to invite public bids in conformance with General Municipal Law §103 of the State of New York; and

**NOW, THEREFORE, BE IT  
RESOLVED**, as follows:

1. That Bids be received in the Office the Town Clerk by January 19, 2017, at 10:00 A.M. Local Time at the Town Hall, 21 Central Avenue, Lancaster, New York, for the purpose of purchasing One (1) new and unused 2017 Battery Powered Rider Sweeper, for the use of the Highway Department in accordance with specifications on file in the Town Clerk's Office, and
2. That the Town Clerk be and is hereby authorized to place a Notice to Bidders in the Lancaster Bee and post notices thereof as required by Law, which Notice shall be in the form attached hereto and made a part hereof

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER ABRAHAM	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

January 3, 2017

**LEGAL NOTICE  
TOWN OF LANCASTER  
NOTICE TO BIDDERS**

**NOTICE IS HEREBY GIVEN**, that sealed bids will be received by the Town Clerk of the Town of Lancaster, Erie County, New York, in the Council Chamber of the Town Hall, 21 Central Avenue, Lancaster, New York, up to **10:00 A.M.**, Local Time, on the **19<sup>th</sup> day of January, 2017**, for the purpose of providing to the Town of Lancaster One (1) new and unused **2017 Battery Powered Rider Sweeper**, for the use by the Highway Department, in accordance with specifications on file in the Town Clerk's Office in the Town Hall, 21 Central Avenue, Lancaster, New York.

A Certified Check or Bid Bond in an amount representing five (5%) of the Total Gross Bid, payable to the Supervisor of the Town of Lancaster, and a Non-Collusive Bidding Certificate must accompany each bid.

The Board reserves the right to reject any or all bids and to waive any informalities.

**TOWN BOARD OF THE  
TOWN OF LANCASTER**

**BY: DIANE M. TERRANOVA  
Town Clerk**

January 5, 2017

THE FOLLOWING RESOLUTION WAS OFFERED  
BY SUPERVISOR COLEMAN, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER ABRAHAM, TO WIT:

**WHEREAS**, Town Justices Jeremy Colby and Anthony Cervi, by letter dated December 23, 2016, have recommended the appointment of the following individual(s) to the position of Court Officer part-time permanent in the Town Justice Court Department of the Town of Lancaster, and

**WHEREAS**, the following individual(s) qualify for appointment to this position pursuant to the standards and procedures as set forth in the Civil Service Law.

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the following individual(s) are hereby appointed to the position of Court Officer part-time permanent in the Town Justice Court Department in the Town of Lancaster, working not more than nineteen and three-quarter hours per week and that these being part-time positions, provide no health insurance, sick days, vacation, or other fringe benefits not specifically mandated for part-time employees:

<u>NAME</u>	<u>PAY RATE PER HOUR</u>	<u>EFFECTIVE DATE</u>
Amy Revelas Lancaster, NY	\$14.47	January 3, 2017
Laura Fitzpatrick Lancaster, NY	\$14.47	January 3, 2017

**BE IT FURTHER,**

**RESOLVED**, that when Ms. Revelas or Ms. Fitzpatrick are called upon to serve as Court Officer, they shall receive a minimum of three (3) hours pay, or pay for the actual number of hours worked, whichever is greater, and

**BE IT FURTHER,**

**RESOLVED**, that the Supervisor of the Town of Lancaster shall be authorized to take all necessary action to implement the foregoing.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER ABRAHAM	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

January 3, 2017

THE FOLLOWING RESOLUTION WAS OFFERED  
BY SUPERVISOR COLEMAN, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER ABRAHAM, TO WIT:

**WHEREAS**, the Chief of Police of the Town of Lancaster by letter dated December 27, 2016, has recommended the appointment of Police Officer William D. Loewer to fill a vacancy in the position of School Resource Officer created by the retirement of Officer James Formato.

**NOW, THEREFORE, BE IT**

**RESOLVED**, that Police Officer William D. Loewer, of Lancaster New York, be and is hereby appointed to the position of School Resource Officer in the Town of Lancaster Police Department, effective January 3, 2017, subject to the applicable provisions of the current Cayuga Club Police Benevolent Association Collective Bargaining Agreement with the assignment including work schedule and days that are set forth in the Memorandum of Agreement entered into and written between the Town and the Cayuga Club which is the collective bargaining unit representing members of the Town Police Department.

**BE IT FURTHER ,**

**RESOLVED**, that the Supervisor of the Town of Lancaster take the necessary action with the Personnel Officer of the County of Erie to accomplish the foregoing.

The question of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER ABRAHAM	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

January 3, 2017

THE FOLLOWING RESOLUTION WAS OFFERED  
BY COUNCIL MEMBER WALTER, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER GACZEWSKI, TO WIT:

**WHEREAS**, the Town Board of the Town of Lancaster has continued to review the organization of the dog control function within the Town; and

**WHEREAS**, the Board has determined to restructure the staffing approach to the dog control function in order to achieve greater efficiency and economy;

**NOW, THEREFORE, BE IT**

**RESOLVED**, that Raymond Boreanaz, 3494 Bowen Road, Lancaster, New York, who currently holds the title of Dog Control Officer, part-time permanent, is hereby designated to oversee the dog control function within the Town, including but not be limited to scheduling and supervising the Town's other Dog Control Officers, kennel maintenance, purchase of necessary supplies and assessment of animals; and

**BE IT FURTHER,**

**RESOLVED**, that Mr. Boreanaz shall be compensated at the annual salary rate of \$24,000 per year, and shall work a schedule to be determined by the Town Supervisor, or designee, which shall consist of no more than 19 3/4 working hours per week; and

**BE IT FURTHER,**

**RESOLVED**, that the following individuals, as the case may be, either continue to be appointed to, or are hereby appointed to, the title of Dog Control Officer, part-time permanent, and shall be compensated for any call-in to perform Dog Control Officer duties for the Town at the rate of \$10 per hour for the greater of four hours or the actual number of hours worked:

Lewis Pacanowski	88 Pheasant Run Lane	Lancaster, NY 14086
Jason Czapla	43 Laverack Avenue	Lancaster, NY 14086
Michael Dohn	165 Broezel Avenue	Lancaster, NY 14086
Peter Gubala	5608 Broadway	Lancaster, NY 14086
Pamela Tamol	45 Erie Street	Lancaster, NY 14086; and

**BE IT FURTHER,**

**RESOLVED**, that the position of Dog Control Officer, part-time permanent, shall continue to be a part-time position for which the incumbent shall have no entitlement to health insurance, sick leave, vacation leave or any other fringe benefits not specifically mandated and authorized for part-time employees; and

**BE IT FURTHER,**

**RESOLVED**, that the Town Supervisor shall be authorized and directed to take all necessary actions to implement the foregoing; and

**BE IT FURTHER,**

**RESOLVED**, that the provisions of this resolution shall be effective January 1, 2017, and shall supersede any previous resolutions of the Board regarding the Town's dog control function, and/or the compensation and/or benefits of employees holding the title of Dog Control Officer, part-time permanent.

The question of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER ABRAHAM	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

January 3, 2017

THE FOLLOWING RESOLUTION WAS OFFERED  
BY SUPERVISOR COLEMAN, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER ABRAHAM, TO WIT:

**WHEREAS**, the Town Board of the Town of Lancaster has recently completed negotiation of the new 2012-2018 collective bargaining agreement with the CSEA Highway Unit (the “Highway Unit Agreement”), and

**WHEREAS**, after due consideration, the Town Board deems it to be appropriate to extend certain provisions of the 2012-2018 Highway Unit Agreement to Deputy Highway Superintendent Louis Cacciotti;

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Town Board of the Town of Lancaster hereby approves, as presented, the Employment Agreement Amendment between the Town and Mr. Cacciotti in order to implement certain provisions of the 2012-2018 CSEA Highway Unit Agreement addressing compensation and health insurance coverage.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER ABRAHAM	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	NO
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

January 3, 2017

## COMMUNICATIONS & REPORTS

1. **Executive Director Youth Bureau to Supervisor –  
Request for wage adjustment for Mary Darmstedter and Judy Trusiak effective January 1, 2017. Disposition = Payroll Supervisor**
2. **NYS Senator Patrick M. Gallivan to Town Clerk –  
Acknowledgement of receipt of the Town of Lancaster resolution supporting the Citizens for Regional Transit petition for new sustainable funding for public transportation and Town of Lancaster resolution calling for the NYS Legislature to pass Senate Bill S8196. Disposition = Received & Filed**
3. **Village of Depew Mayor Jesse Nikonowicz to Town Board –  
Request for reappointment to the Lancaster Industrial Development Agency Board for 2017. Disposition = Resolution 1/3/17**
4. **Wyoming Erie Regional EMS Council to Supervisor –  
Notice of Public Hearing concerning application of Orchard Park Fire District EMS, Inc. for the expansion of its primary ambulance operation territory.  
Disposition = Received & Filed**
5. **Kenneth O'Brien III to Town Board –  
Request for reappointment to the Lancaster Industrial Development Agency Board for 2017. Disposition = Resolution 1/3/17**
6. **Town Attorney to Town Board and Planning Board –  
SEQR response from Erie County Dept. of Public Works regarding rezone 6050 Broadway from RCO to NB. Disposition = Planning Committee**
7. **Town Attorney to Town Board and Planning Board –  
SEQR response from NYS Dept. of Environmental Conservation regarding Windsor Ridge South Subdivision, Phase 2 (Proj. #8505).  
Disposition = Planning Committee**
8. **Steven Hoffman to Supervisor and Town Board –  
Request for reappointment to the Lancaster Industrial Development Agency Board for 2017. Disposition = Resolution 1/3/17**
9. **Park Crew Chief to Supervisor and Town Board –  
Request for Town Board to deem certain items as surplus and allow them to go for public auction. Disposition = Resolution 1/3/17**
10. **Town Clerk to Code Enforcement Officer –  
Copy of request for renewal of Special Use Permit for Tim Krantz, C.J. Krantz Organics, 4106 Walden Avenue. Disposition = For Resolution**
11. **Neil Connelly to Town Board –  
Request for reappointment as Chairperson of the Town of Lancaster Planning Board. Disposition = Resolution 1/3/17**
12. **Alan Kurtzman to Town Board –  
Request for reappointment to the Lancaster Industrial Development Agency Board for 2017. Disposition = Resolution 1/3/17**
13. **Town Attorney to NYSDEC, Erie County DPW, Erie County Health Dept., Division of Sewerage Management, NYSDOT and Erie County DEP –  
Request for lead agency designation regarding Verizon Transit Rd. VZS Store, 6733 Transit Road (Proj. #6052). Disposition = Planning Committee**
14. **Highway Superintendent to Town Board --  
Request for publication of a bid for a new and unused 2017 Battery Powered Rider Sweeper. Disposition = Resolution 1/3/17**



15. **Town of Amherst Planning Department to Supervisor --  
Request for Lead Agency Status for SEQR regarding Text Amendment to  
Zoning Ordinance. Disposition = Received & Filed**
16. **Planning Board to Town Board –  
Planning Board Meeting Schedule for 2017. Disposition = Planning Committee**
17. **Charter Communications to Supervisor –  
Developments affecting Time Warner Cable subscribers in the Western New  
York Division. Disposition = Received & Filed**
18. **Town Justice Colby to Supervisor and Town Board –  
Recommending two individuals as Substitute, Part-Time Court Officers  
effective January 3, 2017. Disposition = Resolution 1/3/17**
19. **Cheektowaga Town Clerk to Town Clerk –  
Copy of adopted resolution: Call to the NYS Legislature to Pass and Governor  
Cuomo to Sign Proposed Senate Bill S8196 Establishing a Tree Removal and  
Emerald Ash Elimination Tax Credit. Disposition = Received & Filed**
20. **Town Clerk to Modern Disposal Services, Inc. –  
Transmittal of 2017 Solid Waste Collection License decals and a copy of Exhibit  
“B”. Disposition = Received & Filed**
21. **Police Chief to Town Board –  
Request for appointment of Officer William D. Loewer to fill the School  
Resource Officer vacancy. Disposition = Resolution 1/3/17**
22. **Police Chief to Town Board –  
Request for appointment of Derek R. Braun to fill the existing patrol officer  
vacancy. Disposition = For Resolution**
23. **Code Enforcement Officer to Town Board –  
Recommend renewal of Special Use Permit for C.J. Krantz Organics, 4106  
Walden Ave. Disposition = For Resolution**
24. **Lancaster High School Varsity Football Team to Town Board –  
Thank you for proclamation given to the team for a successful football Season.  
Disposition = Received & Filed**
25. **Planning Board to Town Clerk –  
Planning Board Agenda for January 4, 2017 Planning Board Meeting.  
Disposition = Planning Committee**
26. **Police Chief to Town Clerk –  
Articles and communications. Disposition = Received & Filed**

**ADJOURNMENT:**

**ON MOTION OF COUNCIL MEMBER ABRAHAM AND SECONDED BY  
COUNCIL MEMBER GACZEWSKI AND CARRIED,** the meeting was adjourned in  
memory of Robert W. Elecko Sr., Carol Anne Giza, Margaret Gorczynski, Ronald Hodge and  
Richard Merta at 7:43 P.M.

Signed \_\_\_\_\_

Diane M. Terranova, Town Clerk