



# Town of Lancaster

OFFICE OF THE SUPERVISOR

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RONALD RUFFINO, SR.  
*Supervisor*

## **LOCAL STATE OF EMERGENCY OR DECLARATION**

A State of Emergency is hereby declared in the Town of Lancaster for a period of time beginning at 5 p. m. on the date of June 15, 2020 and continuing in effect for a period of time not to exceed, 30 days and ending at 5 p. m. on the date of July 15, 2020.

**The State of Emergency has been declared due to emergency conditions produced by:**

**Public health crisis caused by the Coronavirus Disease 2019 (COVID-19)**

Such conditions threaten or imperil the public safety of the residents and businesses in the Town of Lancaster.

As Chief Executive of the **Town of Lancaster, I, Ronald Ruffino, Sr., Town Supervisor** have exercised the authority given to me under New York State Executive Law 2-B, to preserve the public safety and render all required and available assistance vital to the security, well-being and health of the citizens of the community.

I hereby direct the Department(s) of: All Town of Lancaster Departments to take whatever steps necessary to protect life and property, public infrastructure and other such emergency assistance as deemed necessary.

FURTHER, pursuant to the authority vested in me by Section 24 of Article 2-B of the New York State Executive Law to temporarily suspend or modify any statute, local law, ordinance, order, rule, or regulation or parts thereof, of any agency during a State disaster emergency, if compliance with such statute, local law, ordinance, order, rule, or regulation would prevent, hinder, or delay action necessary to cope with the disaster emergency or if necessary to assist or aid in coping with such disaster, I hereby temporarily suspend or modify, for the period from the date of this Executive Order through July 15, 2020 the following:

Suspension of law to allow waiver of requirements necessary for apportionment of school aid:

- This Executive Order will serve as a State of Emergency pursuant to Executive Order 202.1 issued by Governor Cuomo relative to Section 3407 of the Education Law.

Suspension of laws and regulations relating to emergency procurement:

- The Town of Lancaster Procurement Policy and Contract Management Policy is hereby suspended to the extent necessary to purchase necessary equipment, materials, supplies, or services without following the standard procurement processes, including the standard prompt payment policy which will allow for the procurement of necessary goods and services to protect the health and safety of our employees and citizens in the Town of Lancaster.

Under this authority, the Supervisor is hereby closing the following locations: Lancaster Center for Senior Services. The Lancaster Youth Bureau is open by appointment only. Town parks will remain open for residents to partake in other outdoor activities all while adhering to the requisite social distancing.

The above locations are closed to the general public and such closures will remain in effect until further notice. This will exclude employees of the Town and contracted agencies. Please contact the facility directly for any inquiries not addressed by this Executive Order.

Further and under this authority, the Supervisor will continue to hold Town Board meetings. All Town Board meetings will be conducted via teleconference which will allow for public participation. The teleconference bridge will be through the Town's Office of Emergency Management. The call in number is **1-716-800-4267** with the access PIN **1232**.

The Zoning Board of Appeals will continue via teleconference which will allow for public participation. The teleconference bridge will be through the Town's Office of Emergency Management. The call in number is **1-716-800-4267** with the access PIN **1232**. The Town Clerk's office will be following up with the applicants for the July meeting.

The Planning Board meetings will go forward via teleconference. The teleconference bridge will be through the Town's Office of Emergency Management. The call in number is **1-716-800-4267** with the access PIN **1232**. The Building Department will follow up with any of the applicants for the July meeting.

The Ethics Board will meet on June 25, at 4PM. This meeting will be conducted via teleconference. The call in number is **1-716-800-4267** with the access PIN **1232**.

Further and under this authority, the Town of Lancaster will open its Emergency Operations Center, if necessary.

Further and under this authority, Building Permits will continue to be processed and issued, but specific questions should be addressed to the Building Department at 716-684-4171.

Further and under this authority, services provided by the Town of Lancaster Town Clerk's Office will continue. Please contact the Town of Lancaster Clerk's Office at 716-683-9028 for questions.

For developing information, including information relative to closures, postponements and/or rescheduled events, please visit the Town of Lancaster webpage at [www.lancasterny.gov](http://www.lancasterny.gov).

Signed the 15<sup>th</sup> day of June, 2020 at 21 Central Avenue, in the Town of Lancaster

  
Signature

\_\_\_\_\_  
Supervisor

Ronald Ruffino, Sr.

6/15/20

\_\_\_\_\_  
Date

