



# Town of Lancaster

OFFICE OF THE SUPERVISOR

21 Central Avenue  
Lancaster, New York 14086  
(716) 683-1610  
Fax: (716) 683-0512

RONALD RUFFINO, SR.  
*Supervisor*

## EXECUTIVE ORDER 2020.3

**WHEREAS**, on March 16, 2020, I issued an Executive Order declaring a local state of emergency in the Town of Lancaster; and

**WHEREAS**, both travel-related cases and community contact transmission of COVID-19 have been documented throughout New York State and Erie County and are expected to continue; and

**WHEREAS**, on March 23, 2020 I issued a Local Emergency Order pursuant to Section 24(2) of Article 2-B of the Executive Law relating to the public emergency in the Town of Lancaster which was in effect until March 27, 2020 at 5pm and will expire unless extended; and

**WHEREAS**, the public emergency of the COVID-19 pandemic is continuing and I hereby find that the previous Local Emergency Order should be extended;

**NOW, THEREFORE**, I, Ronald Ruffino Sr., Supervisor of the Town of Lancaster, by virtue of the authority vested in me by Section 24 of Article 2-B of the New York State Executive Law hereby extend the prior Local Emergency Order to be effective in the Town of Lancaster for a period of time beginning at 5pm on March 27, 2020 and continuing in effect and ending at 5pm on April 1, 2020, a period not to exceed five (5) days.

This Order may be extended for additional periods not to exceed five days each during the pendency of the local state of emergency.

### **Suspension of laws and regulations relating to emergency procurement:**

The Town of Lancaster Procurement Policy as adopted on January 6, 2020 via Resolution is hereby suspended to the extent necessary to purchase necessary equipment, materials, supplies, or services without following the standard procurement processes, including the standard prompt payment policy which will allow for the procurement necessary goods and services to protect the health and safety of our employees and citizens of the Town of Lancaster.

All Hawking and Peddling and door to door solicitation under Chapter 24 of the Lancaster Town Code is hereby suspended.

**General Cancellations and Restrictions:**

Under this authority, the Supervisor is hereby restricting general access to all Town owned buildings (other than the Lancaster Police Headquarters) to essential Town employees only as determined by the Town Supervisor and Department Head.

Further and under this authority, all playground equipment, athletic courts and bathrooms in all Town parks are closed until further notice. Town parks will remain open for residents to partake in other outdoor activities all while adhering to the requisite social distancing.

Further and under this authority, the Supervisor cancels all public hearings and meetings, excluding Town Board meetings and the April Zoning Board meeting. The April 6th, 2020 Town Board meeting will go forward without public hearings or public attendance. That Town Board meeting will be conducted via teleconference which will allow for public participation. The teleconference bridge will be through the Town's Office of Emergency Management. The call in number is **716-800-4267** with the access PIN **1232**.

All public hearings will be postponed for thirty (30) days or until the next available in person Town Board meeting.

Further and under this authority services provided by the Town of Lancaster Clerk's Office will be limited. Please contact the Town of Lancaster Clerk's Office at 716-683-9028 for further information.

Further and under this authority, Building Permits will continue to be processed and issued but specific questions should be addressed to the Building Department 716-684-4171.

For developing information, including information relative to closures, postponements, and/or rescheduled events, please visit the Town of Lancaster website at [www.lancasterny.gov](http://www.lancasterny.gov)

Given Under My Hand and the Seal of the  
Town of Lancaster, New York, on this 23rd  
day of March, 2020.



Ronald Ruffino Sr., Supervisor, Town of Lancaster

