



Town of Lancaster

OFFICE OF THE SUPERVISOR

21 Central Avenue
Lancaster, New York 14086
(716) 683-1610
Fax: (716) 683-0512

RONALD RUFFINO, SR.
Supervisor

EXECUTIVE ORDER

WHEREAS, on March 16, 2020, I issued an Executive Order declaring a local state of emergency in the Town of Lancaster; and

WHEREAS, both travel-related cases and community contact transmission of COVID-19 have been documented throughout New York State and Erie County and are expected to continue; and

NOW, THEREFORE, I, Ronald Ruffino, Sr., Supervisor of the Town of Lancaster, by virtue of the authority vested in me by Section 24 of Article 2-B of the New York State Executive Law to temporarily suspend or modify any statute, local law, ordinance, order, rule, or regulation or parts thereof, of any agency during a State disaster emergency, if compliance with such statute, local law, ordinance, order, rule, or regulation would prevent, hinder, or delay action necessary to cope with the disaster emergency or if necessary to assist or aid in coping with such disaster, I hereby issue the following Local Emergency Order to be effective in the Town of Lancaster for a period of time beginning at 5pm on March 18, 2020 and continuing in effect and ending at 5pm on March 23, 2020, a period not to exceed five (5) days.

This Order may be extended for additional periods not to exceed five days each during the pendency of the local state of emergency.

Suspension of laws and regulations relating to emergency procurement:

The Town of Lancaster Procurement Policy as adopted on January 6, 2020 via Resolution is hereby suspended to the extent necessary to purchase necessary equipment, materials, supplies, or services without following the standard procurement processes, including the standard prompt payment policy which will allow for the procurement necessary goods and services to protect the health and safety of our employees and citizens of the Town of Lancaster.

All Hawking and Peddling and door to door solicitation under Chapter 24 of the Lancaster Town Code is hereby suspended.

General Cancellations and Restrictions:

Under this authority, the Supervisor is hereby restricting general access to all Town owned buildings (other than the Lancaster Police Headquarters) to Town employees only. Any work that needs to be conducted in Town Hall will need to be set up with the appropriate Department through appointment only. Limited access to Town Hall for these appointments will be allowed.

Further and under this authority, the Supervisor cancels all public hearings and meetings, excluding Town Board meetings and the April Zoning Board meeting. The April 6th 2020 Town Board meeting will go forward without public hearings or public attendance. That Town Board meeting will be conducted via teleconference which will allow for public participation. All public hearings will be postponed for thirty (30) days or until the next available in person Town Board meeting. Specific guidance for the April 9th Zoning Board meeting will be provided as that date gets closer.

Further and under this authority, services provided by the Town of Lancaster Clerk's Office will be limited. Please contact the Town of Lancaster Clerk's Office at 716-683-9028 for further information.

Further and under this authority, Building Permits will continue to be processed and issued but specific questions should be addressed to the Building Department 716-685-5317.

For developing information, including information relative to closures, postponements, and/or rescheduled events, please visit the Town of Lancaster website at www.lancasterny.gov

Given Under My Hand and the Seal of the
Town of Lancaster, New York, on this 18th
day of March, 2020.



Ronald Ruffino Sr., Supervisor, Town of Lancaster

