



TOWN OF LANCASTER  
HIGHWAY DEPARTMENT  
525 PAVEMENT ROAD  
LANCASTER, NY 14086

*T.O. - For comm.*

**Daniel Amatura**  
**Highway Superintendent**  
**Tel (716)683-3426**  
**Fax (716)685-0271**

**COMMUNICATIONS**

February 5, 2016

RECEIVED BY  
TOWN OF LANCASTER, NY on  
**FEB 5 - 2016**  
SUPERVISOR'S OFFICE

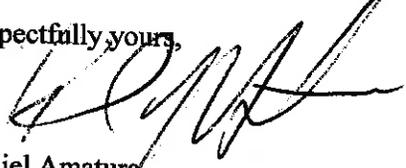
Kevin Loftus, Town Attorney  
Town of Lancaster  
21 Central Avenue  
Lancaster, NY 14086

Re: Adams Nursery Agreement

Dear Kevin:

I am requesting an agreement to dump wood chips at Adams Nursery. We have had an agreement with Adams Nursery in the past. Although no agreement is needed due to the fact that we give all residents wood chips, I am requesting this at this time due to the new ownership of Adams Nursery. **This in no way implicates us in a long term recycling agreement.**

Should you have any other questions please do not hesitate to contact me.

Respectfully yours,  


Daniel Amatura  
Highway Superintendent  
Town of Lancaster

DA/mb  
Cc: Town Board

RECEIVED  
TOWN OF LANCASTER, NY  
**FEB 08 2016**  
DIANE M. TERRANOVA  
TOWN CLERK

# DARLENE HUMPHREY

49 Laverack Avenue, Lancaster, New York 14086

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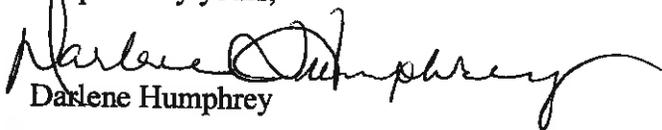
February 9, 2016

Honorable Town Board  
21 Central Avenue  
Lancaster, New York 14086

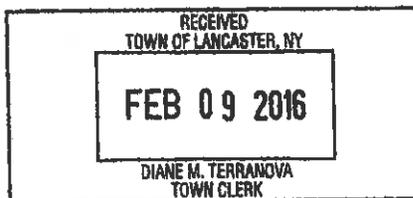
Dear Honorable Town Board Members:

I hereby resign for purposes of retirement from my employment with the Town of Lancaster effective February 12, 2016.

Respectfully yours,

  
Darlene Humphrey

cc: Diane Terranova, Town Clerk  
Dan Amatura, Highway Superintendent



95



TOWN OF LANCASTER  
HIGHWAY DEPARTMENT  
525 PAVEMENT ROAD  
LANCASTER, NY 14086

**Daniel Amatura**  
**Highway Superintendent**  
**Tel (716)683-3426**  
**Fax (716)685-0271**

**COMMUNICATIONS**

February 3, 2016

Honorable Town Board  
Town of Lancaster  
21 Central Avenue  
Lancaster, NY 14086

Re: Surplus Equipment

Dear Honorable Board Members:

At this time I am requesting that you deem the following equipment as surplus equipment so I can put this equipment in an online auction with Auctions International, 11167 Big Tree Road, East Aurora, New York 14052 beginning February 18, 2016 until March 3, 2016:

60 – Fluorescent High Bays with lights.

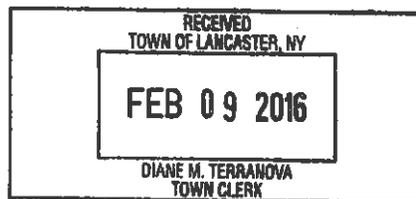
Should you require any further information regarding this subject or have any other questions, please do not hesitate to contact me at your convenience.

Respectfully yours,

Daniel Amatura  
Highway Superintendent  
Town of Lancaster

DA/mb  
Attachment

Cc: Kevin Loftus, Town Attorney  
Diane Terranova, Town Supervisor  
David Brown, Director of Administration and Finance



IBZT8 4L

Packaging  
U

Mark As

**B1**

Ship To

CONCORD ELECTRIC  
705 MAPLE STREET  
MARK: LANCASTER HIGHWAY

ROCHESTER, NY 14611

Order: A286-14445-LLA-1

Cust PO: 2338674



\*200R3W

Units: EA Stack: 3 Lamps: Yes

Quantity: 1



7 45977 14767 8

74-82-2015-07:15



Assembled In MEX

# **ATHLONIA LIGHTING**

A Subsidiary of

AMERICAN LIGHTING COMPANY  
10000 W. 10th Avenue, Suite 100  
Denver, CO 80202  
Tel: 303.751.1000

AMERICAN LIGHTING COMPANY  
10000 W. 10th Avenue, Suite 100  
Denver, CO 80202  
Tel: 303.751.1000

AMERICAN LIGHTING COMPANY  
10000 W. 10th Avenue, Suite 100  
Denver, CO 80202  
Tel: 303.751.1000

PSC POINT SOURCE GROUP	Project 15-20220-3 Town of Lancaster - Highway Bldg	Catalog Number IBZT8 4L	Type
	Submitted By POINT SOURCE GROUP	Notes	B1



## FEATURES & SPECIFICATIONS

**INTENDED USE** — The I-BEAM® fluorescent high bay is an ideal one-for-one replacement of common metal halide high bay systems. Applications include manufacturing, warehousing, commercial facilities and retail. The fluorescent I-BEAM fixture performs at mounting heights from 15'-40'. Certain airborne contaminants can diminish integrity of acrylic. Click here for Acrylic Environmental Compatibility table for suitable uses.

**CONSTRUCTION** — Rugged fixture construction coupled with excellent fixture performance. Channel is formed of heavy-duty Code-gauge steel to stand up to the most demanding elements. Lamp holder assembly protects from incidental damage to reflectors during installation. Channel is high-gloss white baked enamel; five-stage iron phosphate pretreatment ensures superior paint adhesion and rust resistance.

**OPTICS** — Two optical systems are available. Narrow distribution is ideal for narrow or aisle lighting applications and features precision-formed segmented optics utilizing Alnod Miro® 4 specular aluminum reflectors. Provides 95% reflectivity and warranted for 25 years. Wide distribution includes high-reflectance white finish for general or open areas.

**ELECTRICAL** — Ballast: MVOLT 120-277V ballast accommodates most electrical requirements. Thermally protected, resetting, Class P, HPF, A+ sound-rated electronic ballast. ANAM TFM or THHN wire used throughout rated for required temperatures.

Sockets: Sockets include secure positioning rotating collars with enclosed contacts.

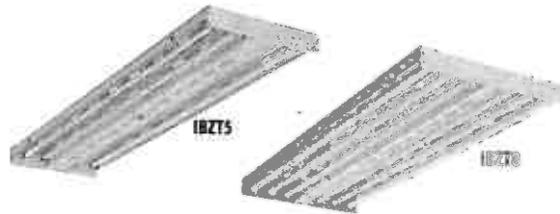
**INSTALLATION** — Suitable for suspension by chain, cable or hook monopoint hanger. Access plate on the back of channel housing allows for quick and easy wiring.

**LISTING** — UL Listed to U.S. and Canadian safety standards.

**WARRANTY** — Fixtures, including ballast, are covered by Lithonia Lighting 24-month warranty against mechanical defects in manufacture.

Contractor Select

# Fluorescent High Bays



### ORDERING INFORMATION

Order Number	IPC	Description	# of Lamps	Wattage	Voltage	Distribution	Ballast Type	Lamp Included	Project Qty.	Standard Carton Qty.
IBZT5 4	745977144141	T5 fluorescent high bay	4	54	120-277	Narrow	Electronic, program start	N	48	1
IBZT5 4L	745977147197	T5 fluorescent high bay	4	54	120-277	Narrow	Electronic, program start	Y	48	1
IBZT5 4LWD	745977147227	T5 fluorescent high bay	4	54	120-277	Wide	Electronic, program start	Y	48	1
IBZT5 4WD	745977147421	T5 fluorescent high bay	4	54	120-277	Wide	Electronic, program start	N	48	1
IBZT5 4 120/277 MSE360	745977147258	T5 w/ embedded sensor	4	54	120-277	Narrow	Electronic, program start	N	48	1
IBZT5 4L 120/277 MSE360	745977147289	T5 w/ embedded sensor	4	54	120-277	Narrow	Electronic, program start	Y	48	1
IBZT5 4L WD 120/277 MSE360	745977147302	T5 w/ embedded sensor	4	54	120-277	Wide	Electronic, program start	Y	48	1
IBZT5 4 WD 120/277 MSE360	745977147357	T5 w/ embedded sensor	4	54	120-277	Wide	Electronic, program start	N	48	1
IBZT5 6	745977147432	T5 fluorescent high bay	6	54	120-277	Narrow	Electronic, program start	N	32	1
IBZT5 6L	745977147470	T5 fluorescent high bay	6	54	120-277	Narrow	Electronic, program start	Y	32	1
IBZT5 6LWD	745977147517	T5 fluorescent high bay	6	54	120-277	Wide	Electronic, program start	Y	32	1
IBZT5 6 WD	745977147519	T5 fluorescent high bay	6	54	120-277	Wide	Electronic, program start	N	32	1
IBZT5 6 120/277 MSE360	745977147623	T5 w/ embedded sensor	6	54	120-277	Narrow	Electronic, program start	N	32	1
IBZT5 6L 120/277 MSE360	745977147630	T5 w/ embedded sensor	6	54	120-277	Narrow	Electronic, program start	Y	32	1
IBZT5 6L WD 120/277 MSE360	745977147609	T5 w/ embedded sensor	6	54	120-277	Wide	Electronic, program start	Y	32	1
IBZT5 6 WD 120/277 MSE360	745977147616	T5 w/ embedded sensor	6	54	120-277	Wide	Electronic, program start	N	32	1
IBZT8 4	745977147661	T8 fluorescent high bay	4	32	120-277	Narrow	NEMA® Premium, instant start	N	48	1
IBZT8 4L	745977147678	T8 fluorescent high bay	4	32	120-277	Narrow	NEMA Premium, instant start	Y	48	1
IBZT8 4LWD	745977147692	T8 fluorescent high bay	4	32	120-277	Wide	NEMA Premium, instant start	Y	48	1
IBZT8 4WD	745977147708	T8 fluorescent high bay	4	32	120-277	Wide	NEMA Premium, instant start	N	48	1
IBZT8 4 120/277 MSE360	745977147715	T8 w/ embedded sensor	4	32	120-277	Narrow	NEMA Premium, program start	N	48	1
IBZT8 4L 120/277 MSE360	745977147685	T8 w/ embedded sensor	4	32	120-277	Narrow	NEMA Premium, program start	Y	48	1
IBZT8 4L WD 120/277 MSE360	745977147814	T8 w/ embedded sensor	4	32	120-277	Wide	NEMA Premium, program start	Y	48	1
IBZT8 4 WD 120/277 MSE360	745977147784	T8 w/ embedded sensor	4	32	120-277	Wide	NEMA Premium, program start	N	48	1
IBZT8 6	745977147791	T8 fluorescent high bay	6	32	120-277	Narrow	NEMA Premium, instant start	N	32	1
IBZT8 6L	745977147807	T8 fluorescent high bay	6	32	120-277	Narrow	NEMA Premium, instant start	Y	32	1
IBZT8 6LWD	745977147845	T8 fluorescent high bay	6	32	120-277	Wide	NEMA Premium, instant start	Y	32	1
IBZT8 6 WD	745977147869	T8 fluorescent high bay	6	32	120-277	Wide	NEMA Premium, instant start	N	32	1
IBZT8 6 120/277 MSE360	745977147000	T8 w/ embedded sensor	6	32	120-277	Narrow	NEMA Premium, program start	N	32	1
IBZT8 6L 120/277 MSE360	745977148040	T8 w/ embedded sensor	6	32	120-277	Narrow	NEMA Premium, program start	Y	32	1
IBZT8 6L WD 120/277 MSE360	745977148088	T8 w/ embedded sensor	6	32	120-277	Wide	NEMA Premium, program start	Y	32	1
IBZT8 6 WD 120/277 MSE360	745977148170	T8 w/ embedded sensor	6	32	120-277	Wide	NEMA Premium, program start	N	32	1

<b>PSC: POINT SOURCE GROUP</b>	<b>Project 15-20220-3</b> Town of Lancaster - Highway Bldg  Submitted By <b>POINT SOURCE GROUP</b>	Catalog Number <b>IBZT8 4L</b>  Notes	Type  <div style="font-size: 2em; text-align: center;"><b>B1</b></div>
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## Industrial Fluorescent

<b>DLIBZ14 ACL</b>	Door frame kit with .125" acrylic lens for four-lamp fixture
<b>DLIBZ19 ACL</b>	Door frame kit with .125" acrylic lens for six-lamp fixture
<b>DLIBZ24 ACL</b>	Door frame kit with .125" acrylic lens for four-lamp, 24" wide fixture
<b>HBBS36</b>	Chain hanger, 36"
<b>IBHMP</b>	Hook monopoint
<b>IBZACVH</b>	10' adjustable aircraft cable with Y-hook
<b>IBZPMP</b>	Pendant monopoint splice box, includes side covers (3/4" hub)
<b>IBZTFC</b>	Tandem coupler and side panel
<b>SEB 5</b>	360° snap-fit high-bay sensor <sup>1</sup>
<b>WGBZ14</b>	Wireguard for four-lamp fixture
<b>WGBZ19</b>	Wireguard for six-lamp fixture
<b>WGBZ24</b>	Wireguard for four-lamp, 24" wide fixture

### Notes

- 1 Not available when used with a door and lens.

#### T5 Specifications

	4-lamp	6-lamp
Length:	48-1/8 (122.2)	48-1/8 (122.2)
Width:	13-1/4 (33.7)	18-1/8 (46.0)
Depth:	2-3/8 (6.0)	2-3/8 (6.0)
Weight:	15 lbs. (6.8 kg)	19 lbs. (8.6 kg)

#### T8 Specifications

	4-lamp	6-lamp
Length:	48-1/8 (122.2)	48-1/8 (122.2)
Width:	13-1/4 (33.7)	18-1/8 (46.0)
Depth:	2-3/8 (6.0)	2-3/8 (6.0)
Weight:	15 lbs. (6.8 kg)	19 lbs. (8.6 kg)

**SUPERVISOR**

Johanna M. Coleman

**COUNCIL MEMBERS**

John M. Abraham Jr.  
Dawn Gaczewski  
Ronald Ruffino Sr  
Matthew Walter

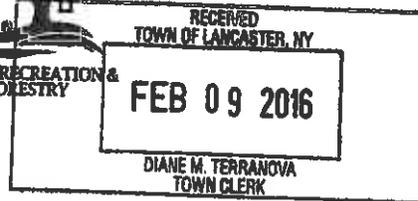


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Department of Parks,  
Recreation & Forestry

**Park Crew Chief**  
Mark D. Lubera

525 Pavement Road  
Lancaster, NY 14086  
716-684-3320 phone  
716-685-3497 fax



February 8, 2016

Supervisor Johanna Coleman and  
Council Members  
Town of Lancaster  
21 Central Avenue  
Lancaster, NY 14086

*TC - FOR COMM.*

Dear Supervisor Coleman and Honorable Council Members:

I respectfully request a resolution be prepared to contract with Flynn Battaglia Architects, PC, to provide a Conditions Report update for the Town Historical Society Building at 40 Clark St. at a cost of \$8,500.00. (See Attached)

This report would update a Conditions Report dated March 2007 and completed by Hamilton Houston Lownie Architects. The updated report will be a great asset in obtaining state and private historical grants in the future. Flynn Battaglia Architects is one of the firms on the town's approved list of architectural and engineering firms. Also, it is on the State list of Historical Preservation Consultants pre-approved by the State's Historic Sites Restoration Coordinator. (See Attached)

If you have any questions or concerns, please do not hesitate to contact me.

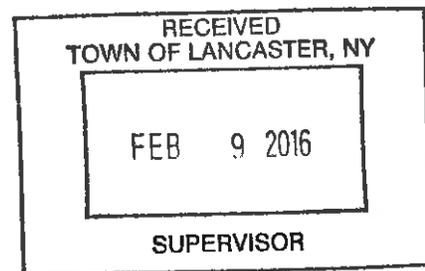
Respectfully submitted,

Mark D. Lubera  
Park Crew Chief

MDL:jw

Enc.

Cc: Dan Amatura, Highway Superintendent  
Kevin Loftus, Town Attorney





FLYNN|BATTAGLIA

ARCHITECTURE  
PRESERVATION  
PLANNING  
BUILDING SCIENCE

February 3, 2016

Mark D. Lubera, Crew Chief  
Town of Lancaster Dept. of Parks, Recreation & Forestry  
525 Pavement Rd.  
Lancaster, New York 14086

**RE: Conditions Report Update – 40 Clark Street  
Architectural / Engineering Services**

Dear Mr. Lubera,

We are pleased to learn of the Town's interest in the restoration and maintenance of this important piece of historic fabric. We are aware that this building is a contributing building in a newly recognized Central Avenue District on the National Register of Historic Places. Flynn Battaglia Architects has completed many Historic Structures Reports and building conditions assessments that have become the basis for obtaining grant funding. We have worked successfully with the State Historic Preservation Office on similar recent projects such as the McClurg Mansion (Chautauqua County Historical Society) in Westfield, NY and the Carnegie Arts Center in North Tonawanda, NY.

We have reviewed the 2007 Conditions Report prepared by Hamilton Houston Lownie and note, and observed, that exterior conditions at the building have deteriorated further, resulting in what we see as a broader overall workscope.

Flynn Battaglia Architects proposes to review on-site the existing exterior and interior conditions at the building; update the 2007 Conditions Report including revised statements of probable costs as outlined; identify any new areas of the building and its systems requiring remedial work including a statement of probable cost for each; and prioritize all work items identified.

Our proposed fee for the work outlined above is a lump-sum not to exceed **Eight Thousand Five Hundred Dollars (\$8,500)** including expenses. Deliverables will include three bound paper copies of the updated report including addenda, and one digital copy provided on a disk. We have included an hourly rate schedule for any additional work the Town may require per your direction and authorization.

Should you wish to discuss this, or have any questions or comments regarding the proposal, please do not hesitate to contact me.

Sincerely,

Michael J. Meyer, RA  
Project Manager Flynn Battaglia Architects

M:\Gov\Town of Lancaster\2016 Lancaster Cover Letter.doc



FLYNN|BATTAGLIA

**Hourly Rate Schedule**

The following represents hourly billing rates of our staff we propose to assign to this project:

**Flynn Battaglia Architects, PC**

<b>Mark J. Wendel, AIA</b> Associate Principal	\$130/Hr.
<b>Michael J. Meyer, RA</b> Sr. Technical Architect/Project Manager	\$110/Hr.
<b>Emma Eckert, RA</b> Architect	\$85/Hr.

**EBS Engineering, PC**

<b>Jim Bowman, P.E.</b> Engineer	\$115/Hr.
Engineering Technician	\$85/Hr.

**PRESERVATION CONSULTANTS**

**WESTERN NY**

John F. Bero  
Bero Associates Architects  
32 Winthrop Street  
Rochester NY 14607  
PHONE: (585) 262-2035  
FAX: (585) 262-2054  
EMAIL: [bero@frontiernet.net](mailto:bero@frontiernet.net)  
WEB:

Architecture  
Building Conservation/Adaptive  
Reuse

Flynn Battaglia Architects, PC  
617 Main Street, Suite S401  
Buffalo NY 14203-1400  
PHONE: (716) 854-2424  
FAX: (716) 854-2428  
EMAIL: [flynnbattaglia.com](mailto:flynnbattaglia.com)  
WEB:

Architecture  
Building Conservation/Adaptive  
Reuse

Foit-Albert Associates  
Architecture, Engineering & Surveying, PC  
763 Main Street  
Buffalo NY 14203-1395  
PHONE: (716) 856-3933  
FAX: (716) 856-3961  
EMAIL:  
WEB: [www.foit-albert.com](http://www.foit-albert.com)

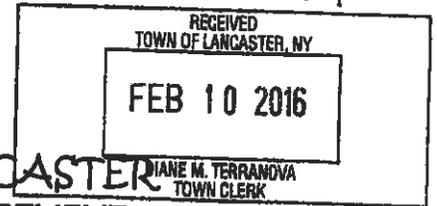
Architecture

Hamilton Houston Lownie Architects, PC  
172 Allen Street  
Buffalo NY 14201  
PHONE: (716) 885-0743  
FAX: (716) 885-6414  
EMAIL: [hhlarchitects.com](mailto:hhlarchitects.com)  
WEB:

Architecture

Pike Stained Glass Studio, Inc.  
180 Saint Paul St # 203  
Rochester, NY 14604  
PHONE: (585) 546-7570  
FAX:  
EMAIL:  
WEB:

Stained Glass Restoration



**TOWN OF LANCASTER**  
**HIGHWAY DEPARTMENT**  
**525 PAVEMENT ROAD**  
**LANCASTER, NY 14086**

**Daniel Amatura**  
**Highway Superintendent**  
**Tel (716)683-3426**  
**Fax (716)685-0271**

**COMMUNICATIONS**

January 10, 2016

Honorable Town Board  
21 Central Avenue  
Lancaster, NY 14086

Re: Eastport, Senior Center and Keysa Park Projects

Dear Honorable Town Board

I would appreciate you sponsoring a resolution to put the following items out to bid:

1. Retaining wall and slope stabilization on Eastport.
2. Senior Center Parking Lot to be resurfaced.
3. Rebuild basketball courts and roller rink at Keysa Park.

Should you require any further information, please do not hesitate to contact me.

Respectfully yours,

Daniel Amatura  
Highway Department  
Town of Lancaster

DA/mb

Cc: Johanna Coleman, Supervisor  
Kevin Loftus, Town Attorney



# MEMORANDUM

**DATE:** February 11, 2016  
**TO:** Diane Terranova, Town Clerk  
**FROM:** Chief Gerald J. Gill, Jr.  
**SUBJECT:** Articles/Communications

A handwritten signature in cursive script, appearing to read "Gerald J. Gill, Jr.", is written over the "FROM:" line.

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Please place the attached documents on communications.

If there are any questions, please feel free to contact me.

RECEIVED  
TOWN OF LANCASTER, NY  
FEB 11 2016  
DIANE M. TERRANOVA  
TOWN CLERK

Enclosures



## MEMORANDUM

**DATE:** February 11, 2016

**TO:** Supervisor Johanna Coleman  
Council Member John Abraham  
Council Member Ronald Ruffino, Sr.  
Council Member Dawn Gaczewski  
Council Member Matthew Walter

**FROM:** Chief Gerald J. Gill, Jr.

**SUBJECT:** Articles/Communications

A handwritten signature in cursive script, appearing to read "Gerald J. Gill, Jr.", positioned to the right of the "FROM:" field.

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In the interest of information sharing and fostering Town Board awareness of our department's public safety-public service efforts, please find the attached articles/communications for your knowledge.

As you requested, this office will endeavor to keep you informed, to the extent practicable, of matters that may be of concern to you and/or your constituents. Your inquiries to the police department are welcomed.

Enclosures

# Cheektowaga man arrested after lengthy drug probe

on February 6, 2016 - 6:33 PM

Rodney L. Miles, 49, of Cheektowaga is being held without bail in the Erie County Holding Center after his arrest on four felony drug charges Thursday in Lancaster.

Miles had been under investigation for several months by Lancaster police and the U.S. Drug Enforcement Administration over suspected dealing of prescription pills, according to a statement from Capt. William J. Karn Jr. of the Lancaster Police Department's detective bureau.

Thursday, search warrants for two separate vehicles were executed and quantities of prescription pills, marijuana and cash were seized. Miles was charged with four counts of criminal possession of a narcotic drug with intent to sell and unlawful possession of marijuana.

# Lancaster man arrested on federal child porn charges

on February 9, 2016 - 8:24 PM

Joseph Lombardo, 24, of Lancaster, was arrested Tuesday on federal charges of production, receipt and possession of child pornography in a case in which he allegedly coaxed at least three girls living in Lancaster and Cheektowaga to send him naked pictures of themselves through social media contacts.

U.S. Attorney William J. Hochul Jr. said Lombardo, who was ordered held without bail pending further court proceedings, faces a mandatory prison term of between 15 to 30 years if convicted as charged.

Assistant U.S. Attorney Aaron J. Mango said the investigation began in the spring of 2014 when a then-15-year-old girl complained to Lancaster police that three or four years earlier she had met on a social media site a man who got her to send him "at least" 50 naked pictures of herself. She claimed he demanded more pictures and warned that if she did not cooperate he would post her pictures on the Internet.

Authorities said Lombardo had similar experiences with at least two other girls.

During his appearance Tuesday before U.S. Magistrate Judge Jeremiah J. McCarthy, Lombardo was ordered to remain in custody pending a detention hearing Wednesday aftern



# Notice of Offender on Supervision

## U.S. Courts Probation and Pretrial Services Office

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February 1, 2016

LANCASTER POLICE DEPT

525 PAVEMENT RD  
LANCASTER, NY 14086

RE:

Lancaster, NY 14086

In accordance with the provisions of the Violent Crime Control and Law Enforcement Act of 1994, the United States Probation Office is notifying you of an offender under Federal supervision convicted of a specific crime of violence, drug crime, or sex crime who has moved into your jurisdiction.

The Offender Record for the offender is attached, along with a summary of the offender's known criminal history (if available). The lack of a criminal history should NOT be assumed to indicate that no criminal history exists for this offender. Therefore, your agency should run an updated criminal history on a regular basis.

The information provided in this notice is to be used for law enforcement purposes only.

Sincerely,

Chief Probation Officer, Western District Of New York  
2 Niagara Square, Buffalo, NY 14202

# Opioid issue must be met with community cooperation

**W**e have heard a lot recently about the ongoing heroin epidemic that is plaguing our area. Many of us know of someone right here in our community who is suffering from this epidemic, which has impacted people regardless of socioeconomic status. This is an issue I take very personally.

When I was in high school, my older brother died of a drug overdose. At 19 years old, he was robbed of his future, my mother faced the terrible pain of losing a child and I was robbed of my older brother.

That moment changed my life and has left a deep, lasting scar.

In response to this crisis, my colleague, Legislator Lynne Dixon, put together a public informational meeting at the legislature to begin the conversation on how we can respond to this issue.

With a record-breaking 200 opioid-related fatalities in Erie County, the issue has become urgent. I commend Legislator Dixon for her leadership and look forward to working with her to find viable solutions.

A few months ago, a forum was held at Lancaster High School to begin to address the problem. As a result to the recent events, I am putting together a roundtable meeting and have begun reaching out to several community stakeholders so that we can form an action plan to help prevent further tragedies from occurring.

Far too often, I've heard from people telling me that many groups and organizations are trying to

tackle the crisis, but there is very little collaboration to maximize our efforts.

The lack of coordination among our community only hurts our cause. Many times communities try to hide the fact that they face a problem with opioids.

In reality, it is far more prevalent than anyone realizes. I believe we need to shine a spotlight on the problem and tackle the issue head-on. As a result of multiple conversations with community leaders, at 7 p.m. Thursday, Feb. 25, at the Lancaster Youth Bureau, 200 Oxford Ave., I'll be hosting a roundtable with several organizations, including the Police Department, the Lancaster Depew Substance Abuse Prevention Coalition, the Lancaster School District and many other organizations to coordinate and design a community action plan. By working

together, we can efficiently pool our resources to tackle the crisis head-on.

There are some effective ways to treat an overdose with the introduction of a fairly new drug called Narcan. Town Line Fire Department, located at 6507 Broadway, will be hosting a Narcan training program from 7 to 9 p.m. Tuesday, Feb. 16, to help first responders use the drug and save lives.

I hope you will all join me in combating the opioid epidemic to help make our community a better place.

As always, if I can ever be of assistance, please email [ted.morton@erie.gov](mailto:ted.morton@erie.gov) or call me at 858-8856.



**SUPERVISOR**  
Johanna M. Coleman

**COUNCIL MEMBERS**  
John M. Abraham Jr.  
Dawn Gaczewski  
Ronald Ruffino Sr  
Matthew Walter



Department of Parks,  
Recreation & Forestry

**Park Crew Chief**  
Mark D. Lubera

525 Pavement Road  
Lancaster, NY 14086  
716-684-3320 phone  
716-685-3497 fax

February 9, 2016

Supervisor Johanna Coleman  
Town of Lancaster  
21 Central Avenue  
Lancaster, NY 14086

*TC - FOR COMMUNICATIONS*  
*TA - FOR REVIEW*  
*POL. CH. - FOR REVIEW.*

Dear Supervisor Coleman:

Attached please find an email that I received from Mr. Bob Simcoe on February 5, 2016.

Mr. Simcoe called me in November to discuss his proposal. At the time, I found it quite humorous. However, once I received the information, I found that his proposal would actually be of a benefit if it gets people on our trail and gets them interested in wildlife existing there.

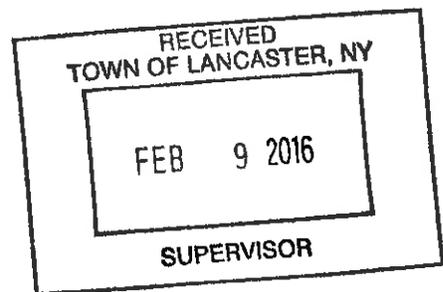
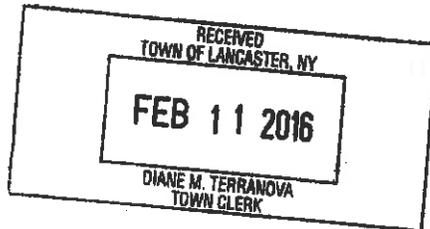
With your permission, I would like to respond in the positive and allow Mr. Simcoe access to the trail after sunset. Please email or phone me regarding your thoughts and ideas.

Sincerely,

*Mark*  
Mark D. Lubera  
Park Crew Chief

MDL:jw

Enc.



## Mark Lubera

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**From:** bobsimcoe@roadrunner.com  
**Sent:** Friday, February 05, 2016 3:29 PM  
**To:** Mark Lubera  
**Subject:** Frog Watch on the Heritage Trail  
**Attachments:** Frog Watch.pdf

Mr. Lubera

My name is Bob Simcoe, I live on Kennedy Ct. in the Town of Lancaster. Since 2012 I have been involved with Frog Watch USA, part of the AZA, sponsored locally by the Buffalo Zoo. For the past few years I have collected data at Tillman WMA in Clarence. This year I would like to add a site along the Heritage Trail. One of the protocol is that data collection, monitoring frogs calls, begins a half an hour past sunset. I was hoping you could provide me a written and sign letter, to have access on the Heritage Trail for at least 2 hours after sunset.

I have attached the 2016 announcement from the Buffalo Zoo looking for Citizen Scientist Volunteers for Frog Watch, a Frog Watch Site Registration Form and an Observation Sheet, and a letter from the DEC giving me permission at Tillman.

I believe when I talked to you on the phone last month, you told me the Scouts had erected the Bat Houses and Duck Nest boxes at ~~Tillman~~. Frog Watch may be of interest to them. If you have a contact, I could send them the announcement. Also, the WNY Herpetological Society will have Penny from the zoo present to answer questions from would be volunteers, at the Julia Boyer Reinstein Library on Losson Road, February 17th, 7:00PM.

Thank you  
Bob Simcoe  
(716) 725-8311

# Call for Citizen Scientists

## Become a Buffalo Zoo FrogWatch USA Chapter Volunteer!

### What is FrogWatch USA?

FrogWatch USA is a long-term volunteer monitoring program educating volunteers on how to get involved in their community to collect and report information about frog and toad populations in the United States. Volunteers register a wetland and record the frog and toad species and calling intensities observed throughout the breeding season (March through August). Through FrogWatch USA, participants learn and practice science and establish a closer relationship with the natural environment. Visit [www.aza.org/frogwatch](http://www.aza.org/frogwatch) for more information.

### Do you live near wetlands?

The Buffalo Zoo is looking for highly motivated individuals (ages 13 – adult; minors must be accompanied by an adult) interested in monitoring local amphibian populations.

### To participate:

- Complete an intensive certification training on local frog/toad identification and proper field research protocols.
- Consistently monitor your field site during the amphibian breeding season (March – August).



ASSOCIATION  
OF ZOOS &  
AQUARIUMS

FROG  
WATCH USA

### FrogWatch USA Training:

Saturday, March 19<sup>th</sup>, 2016

9:00 AM – 2:00 PM @ Buffalo Zoo

TBA (PM) Frog call monitoring protocol training @ field site

*Note: participants must attend both training components*



For more information and registration,  
contact:

Maureen Pantera, Volunteer Coordinator

995-6132; [mpantera@buffalozoo.org](mailto:mpantera@buffalozoo.org)

Deadline for registration is March 11<sup>th</sup>

**Survey Site Registration**

**Volunteer Information:**

Observer Name:

Chapter/Organization:

Email Address:

Address:

City, State, Postal Code:

Phone Number:

**Survey Site Information:**

Site Name:

Site City, County, State:

**Characterize Your Site (select one):**

Suburban

Urban

Rural

Other (describe):

**Site Habitat (check one)**

Swamp or Woodland Swamp

Freshwater Marsh

Bog or Fen

Vernal Pool

Wet Meadow

Pond

Prairie Pothole

Ditch

Other:

**Water Presence (check one)**

Permanent

Temporary Some Years

Temporary Every Year

Not Known

**Water Source (check one)**

Pond

Lake

Stream or River

Precipitation or Runoff

Groundwater

Not Known

**Wetland Origin (check one)**

Natural

Formed by a Beaver Dam

Human-made

Artificially Altered

Not Known

**Describe Additional Survey Site Characteristics:**

**Latitude/Longitude:**

**Latitude:**

**Longitude:**

Enter in Decimal Degrees to four (4) decimal places. All longitudes in the United States must include a negative (-) or Westing (W) symbol. If you do not have a GPS unit, use an online mapping tool and search by address.

**Directions to site:**

Submit your Site Registration electronically to the FrogWatch USA database.

Go to [www.aza.org/current-frogwatch-volunteers/](http://www.aza.org/current-frogwatch-volunteers/) to get started.

Email [frogwatch@aza.org](mailto:frogwatch@aza.org) if additional support is needed.

FrogWatch USA™ is a program of the Association of Zoos and Aquariums.



**New York State Department of Environmental Conservation**  
**Division of Fish, Wildlife and Marine Resources, Region 9**  
182 E. Union, Suite 3, Allegany, New York 14706-1328  
Phone: (716) 372-0645 • Fax: (716) 372-2113  
Website: [www.dec.ny.gov](http://www.dec.ny.gov)



**Joe Martens**  
Commissioner

February 11, 2013

Mr. Robert Simcoe  
56 Kennedy Court  
Lancaster, NY 14086

**Re: Letter of Permission – Tillman Road WMA**

Dear Mr. Simcoe:

Permission is hereby granted to you to access Tillman Road Wildlife Management Area to conduct yearly frog surveys up to two hours after sunset.

Sincerely,

Emilio Rende  
Senior Wildlife Biologist  
Stewardship and Land Management Coordinator  
Region 9 – Allegany

cc: Ranger Kennedy  
Connie Adams  
Mike Koch

LANCASTER AMVETS POST 7275  
3741 WALDEN AVENUE  
LANCASTER NEW YORK 14086  
716-681-8387

February 11, 2016

Dear Supervisor Coleman and Town Board

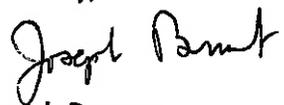
On behalf of the newly organized Lancaster AMVETS Post 7275 and newly elected Commander Steve Kozak; you and /or your representatives are cordially invited to the charter presentation by New York State AMVETS officials. This event will take place at Lancaster VFW POST 7275, 3741 Walden Ave. on Thursday, February 18<sup>th</sup> at approximately 7 PM.

We apologize for the shortness of the notice, but we also were just notified.

As you may be aware, AMVETS membership is open to any veteran of the Air Force, Army, Coast Guard, Marine Corps and Navy, their reserve veterans units, the National Guard and the Merchant Marine.

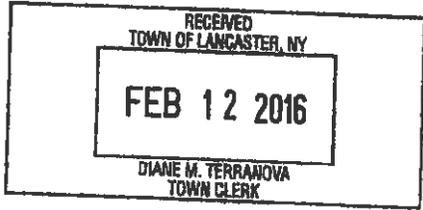
These are the most open membership requirements of any veterans organization known to us. It is the hope and goal of the charter members to keep the veterans community strong and healthy in Lancaster.

Sincerely,



Joseph Brunet

Post Treasurer





# Town of Lancaster

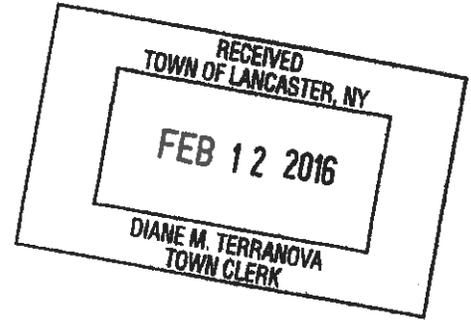
## TOWN PLANNING BOARD

21 Central Avenue  
LANCASTER, NEW YORK 14086

February 4, 2016

**Planning Board Members:**

Neil Connelly, Chairman  
Rebecca Anderson  
Anthony Gorski  
Joseph Keefe  
Lawrence Korzeniewski  
Kristin McCracken  
Melvin Szymanski



**Town Board Members:**

Johanna Metz-Coleman, Supervisor  
John M. Abraham, Jr.  
Dawn Gaczewski  
Ronald Ruffino, Sr.  
Matthew Walter

**Engineering Consultant:**

Robert Harris, Wm. Schutt & Associates

**Town Attorney:**

Kevin E. Loftus

**Town Highway Superintendent:**

Daniel J. Amatura

**Building & Zoning Inspector:**

Matthew Fischione

**Gentlemen/Ladies:**

Enclosed is a draft copy of the minutes of a meeting of the Planning Board of Lancaster which was held February 3, 2016. Please review it for errors and completeness. These minutes will not become final until approved at a subsequent Planning Board meeting, and may be amended before approval.

Sincerely yours,

Neil R. Connelly  
Planning Board Chairman

NRC:cm

Encl.

A meeting of the Planning Board of the Town of Lancaster, Erie County, New York was held at the Lancaster Town Hall, 21 Central Avenue, Lancaster, New York, on the 3<sup>rd</sup> day of February 2016 at 7:00 P.M. and there were present:

**PRESENT:** Neil Connelly, Chairman  
Rebecca Anderson, Member  
Anthony Gorski, Member  
Joseph Keefe, Member  
Lawrence Korzeniewski, Member  
Kristin McCracken, Member  
Melvin Szymanski, Member

**EXCUSED:** None

**ABSENT:** None

**ALSO PRESENT:**

**Town Board Members:** Johanna Metz-Coleman  
John M. Abraham Jr.  
Matthew Walter

**Other Elected Officials:** None

**Town Staff:** Robert Harris, Engineering Consultant-Wm. Schutt & Assoc.  
Kevin E. Loftus, Town Attorney  
Matthew Fischione, Code Enforcement Officer  
Cynthia Maciejewski, Recording Secretary

Meeting called to order by Chair Connelly at 7:00 P.M.

Pledge of Allegiance led by Chair Connelly

Minutes - A motion was made by Melvin Szymanski to approve the minutes from the December 2, 2015 Planning Board Meeting. Motion seconded by Joseph Keefe and unanimously carried.

Town of Lancaster Planning Board  
Communications  
February 3, 2016

- 2.03.01 Updated EAF for worship center and banquet facility – Hellenic Orthodox Church, 5994 Genesee Street.
- 2.03.02 SEQR response dated 12/21/16 from NYSDEC for Walden Patios at Pleasant Meadows.
- 2.03.03 Training hours for Planning Board members updated.
- 2.03.04 Copy of resolution dated 1/04/16 appointing Neil Connelly to the position of Member and Chairman, Planning Board.
- 2.03.05 SEQR responses dated 7/30/15 and 12/30/15 from the Erie County Department of Environment and Planning regarding Walden Patios at Pleasant Meadows.
- 2.03.06 SEQR response dated 12/04/15 from Erie County Department of Public Works regarding Walden Patios at Pleasant Meadows.
- 2.03.07 SEQR response dated 1/12/16 from Erie County Division of Sewerage Management regarding Hellenic Orthodox Church.
- 2.03.08 SEQR response dated 1/14/16 from Erie County Department of Public Works regarding Hellenic Orthodox Church.
- 2.03.09 SEQR response dated 1/15/16 from Erie County Department of Environment and Planning regarding Hellenic Orthodox Church.
- 2.03.10 Appointees made by Town Board as of 1/01/16.
- 2.03.11 Resignation letter from Mary Nowak, Planning Board Secretary

## **DISCUSSION ITEMS**

Welcome to the following:

Cynthia Maciejewski, Secretary to the Planning Board

Matthew Fischione, Code Enforcement Officer

Kevin Loftus, Town Attorney

John Abraham, Councilmember reporting to the Town Board

Supervisor Johanna Metz-Coleman

Matthew Walter-Councilmember

Thank you to Mary Nowak for her 16 years of service as Planning Board Secretary

### **Town's Comprehensive Plan**

A zoning classification for Patio Homes needs to be developed. AR areas need to be reclassified when used as R1 in a Subdivision. Chair Connelly stated that slow changes will be made to the zoning classifications and Town Codes. Changes will be made one at a time.

Councilmember Abraham has been in conversation with Chuck Malcomb regarding what topics the Planning Board wants his assistance with. One specific item is the Subdivision Regulations which are quite outdated.

Member Anderson supplied handouts explaining CEA's, Critical Environmental Areas. The Ellicott Creek Corridor needs a good umbrella over it and is the most vulnerable area for change that would adversely change other areas. There are currently 5 CEA's in Erie County.

Subdivisions developed in AR zoning may need to first be changed to R1 zoning. CEO Fischione stated that the PIP's imply that R1 zoning was applied. Member Gorski did not feel this could be done retroactively but could be done going forward. No changes would be made to AR zoning outside of subdivisions.

Councilmember Abraham was asked to keep the Planning Board members up to date on the progress of projects after the Planning Board process.

Fairways on Genesee Street is going up as single story buildings and may have been two or more stories during Planning Board review.

Enterprise petitioners have asked for Town Board approval of this project. The Town Board is discussing approval with conditions. Number of vehicles stored there, limits of use, number of daily car carriers and landscaping and shielding for neighbors still need to be worked out. All members are asked to email Chair Connelly with conditions for this project.

All Rezone requests now require a full site plan submittal for review.

At 7:55PM a motion was made by Larry Korzeniewski to adjourn the meeting. Motion seconded by Joseph Keefe and unanimously carried.