September 14, 2012

Town board
C/O Town hall
21 Central Avenue
Lancaster, NY 14086

Re: Reduction of Speed limit on Pavement Road, Town of Lancaster

Dear Town Board Members:

I am writing to you to request a reduction of the speed limit from 45mph to 35mph for Pavement Road.

I have been a resident of Lancaster residing at 277 Pavement Road for over 10 years. My concern is with the current speed limit of 45mph for a street which has had an increase in residential housing. There is a new Senior housing complex and a Ryan home development on Pavement near Broadway.

The volume of truck and car traffic has increased and with no stop signs or traffic signals, except for at Walden Avenue, it's very easy for vehicles to exceed the speed limit. I have three young children and have experienced vehicles either unable to stop for a bus so they continue through the bus's stop sign, or cars screeching to a halt. Both these scenarios are very dangerous.

I appreciate your time in addressing this matter. I can be contacted at my home tel #681-6821 or my cell# 867-0783 if anything further is needed.

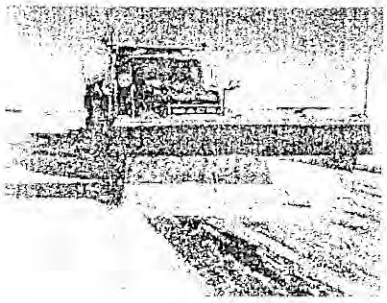
Thank you

Traci L. Stabler

Traci L. Stabler
277 Pavement Road
Lancaster, NY 14086

RECEIVED
TOWN OF LANCASTER, NY
OCT 15 2012
JOHANNA M. COLEMAN
TOWN CLERK

4666



TOWN OF LANCASTER
HIGHWAY DEPARTMENT
525 PAVEMENT ROAD
LANCASTER, NY 14086

Daniel Amatura
Highway Superintendent
Tel (716)683-3426
Fax (716)685-0271

October 15, 2012

Honorable Town Board
21 Central Avenue
Lancaster, NY 14086

Re: Surplus Equipment

Dear Honorable Town Board

At this time, I am requesting that you deem the Gradall 660E as surplus equipment so I can put the equipment in an online auction with Auctions International, 808 Borden Road, Buffalo, 14227.

Should you have any questions regarding this surplus, please do not hesitate to contact me at your earliest convenience.

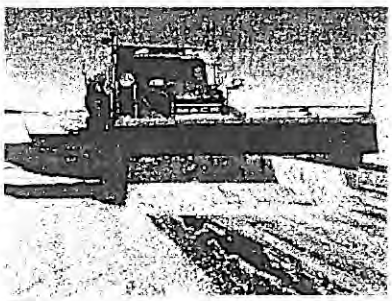
Respectfully yours,

Daniel Amatura
Highway Superintendent
Town of Lancaster

DA/mb
Cc:
Johanna Coleman, Town Clerk
David Brown, Director of Administration and Finance
John Dudziak, Town Attorney

RECEIVED
TOWN OF LANCASTER, NY
OCT 15 2012
JOHANNA M. COLEMAN
TOWN CLERK

467



TOWN OF LANCASTER
HIGHWAY DEPARTMENT
525 PAVEMENT ROAD
LANCASTER, NY 14086

Daniel Amatura
Highway Superintendent
Tel (716)683-3426
Fax (716)685-0271

October 15, 2012

Mr. Stanley Keysa
Planning Board Chairman
65 Court Street
Lancaster, NY 14086

Re: Bowen Road Subdivision

Dear Planning Board Members

At this time, I would like to thank you for revising the sketch plan for the Bowen Road Subdivision. I appreciate your cooperation to my request with regards to the cul de sac.

Should you require any further information please do not hesitate to contact me.

Respectfully yours,

Daniel Amatura
Highway Superintendent
Town of Lancaster

DA/mb
cc: Dino Fudoli, Supervisor
Jeff Simme, Supervising Code Enforcement Office

RECEIVED
TOWN OF LANCASTER NY
OCT 15 2012
JOHANNA M. COLEMAN
TOWN CLERK

468

JOHANNA M. COLEMAN, TOWN CLERK
TOWN OF LANCASTER
21 CENTRAL AVE.
LANCASTER, N.Y. 14086
AREA CODE 1-716 683-9028

COPY

MEMO

TO: Daniel Amatura, Highway Superintendent
Mary Bartz, Senior Center Coordinator
Carmen Ciccarelli, Parks and Recreation Department
J. Michael Kelleher, Town Justice
Terrence McCracken, General Crew Chief
Mark A. Montour, Town Justice
John Trojanowsky, Youth Bureau Director

FROM: Johanna M. Coleman, Town Clerk JMC

DATE: October 15, 2012

RE: Polling Places for 2012 General Election

This memo is to advise you that the Erie County Board of Elections will be conducting elections on Tuesday, November 6, 2012 at the following Town of Lancaster owned buildings:

Lancaster Senior Center, 100 Oxford Avenue
Lancaster Youth Building, 200 Oxford Avenue
Lancaster Town Hall Board Room, 21 Central Avenue
Former OEM Building, 525 Pavement Road

Each of the locations must be open for the Election Inspectors no later than 5:30 a.m. and shall be locked after the Inspectors complete their duties some time after 9:00 p.m.

Please contact me if you have any questions.

G:\WPWORK\ELECTION\Polling Places 2012 General.wpd

COPY COPY

SUPERVISOR
Dino J. Fudoli

COUNCIL MEMBERS
John M. Abraham, Jr.
Mark S. Aquino
Ronald Ruffino, Sr.
Donna G. Stempniak

DEPARTMENT OF PARKS RECREATION & FORESTRY

GENERAL CREW CHIEF
Terrence D. McCracken

525 Pavement Road
Lancaster, NY 14086
Phone: (716) 684-3320
Fax: (716) 685-3497

Memorandum

TO: Stanley J. Keysa, Planning Board Chairman
Planning Board Members
John Abraham, Council Member
Ronald Ruffino, Sr., Council Member
Donna Stempniak, Council Member

FROM: Terrence McCracken, General Crew Chief TDM

DATE: October 15, 2012

SUBJECT: William and Bowen Road Subdivision
Project #1985
Southeast of William and Bowen Rd. Intersection

After reviewing the above referenced project, the Town's Forestry Department has no issues with the revised sketch plan for the October 17, 2012 Planning Board Meeting that was submitted on October 9, 2012 as long as the proposed detention ponds are privately owned.

Should you have any questions, please do not hesitate to contact me.

TDM:jw

cc: Honorable Council Members
J. Simme, Building Inspector
M. Nowak, Secretary to the Planning Board

RECEIVED
TOWN OF LANCASTER, NY
OCT 15 2012
JOHANNA M. COLEMAN
TOWN CLERK

470

Town of Lancaster

OFFICE OF THE TOWN ATTORNEY
21 Central Avenue
Lancaster, New York 14086
PHONE: (716) 684-3342
FAX: (716) 681-7475

JOHN M. DUDZIAK
Town Attorney

October 16, 2012

Honorable Town Board
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

Planning Board
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

RE: Park Lane Apartments II
16 Units, Transit Road
Town of Lancaster, County of Erie

Dear Town Board and Planning Board Members:

Enclosed please find a SEQR response dated October 12, 2012 from the Department of Environmental Conservation on the above-referenced project for you review.

Should you have any questions or concerns, please call me.

Very truly yours,

John M Dudziak lb

John M. Dudziak, Esq.
Town Attorney
JMD:lb
Enc.
CC: Supervisor
Building Inspector
Town Clerk
Town Engineer

RECEIVED
TOWN OF LANCASTER NY
OCT 16 2012
TOMASA M. COLEMAN
TOWN CLERK

New York State Department of Environmental Conservation
Division of Environmental Permits, Region 9
270 Michigan Avenue, Buffalo, New York, 14203-2915
Phone: (716) 851-7165 · **Fax:** (716) 851-7168
Website: www.dec.ny.gov

Joe Martens
Commissioner

October 12, 2012

John Dudziak, Esq.
Office of the Town Attorney
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

RECEIVED
TOWN OF LANCASTER, N.Y.
OCT 16 2012
JOHN M. DUDZIAK
TOWN ATTORNEY

Dear Mr. Dudziak:

SEQR LEAD AGENCY DESIGNATION
PARK LANE APARTMENTS II
TRANSIT ROAD
TOWN OF LANCASTER, ERIE COUNTY

This is in response to your September 24, 2012 letter which requested SEQR Lead Agency status for the Town of Lancaster regarding proposed residential development on Transit Road, immediately south of Michael Anthony Lane. We have performed an environmental screening of the location and offer the following comments:

1. If the project will require Sewer Extension Approval, the Erie County Department of Environment and Planning, Division of Sewerage Management (ECDEP), 95 Franklin Street, Buffalo, New York 14202 acts as our agent and will review the Sewer Extension Approval application. The project sponsor can obtain further information by contacting the ECDEP at (716) 858-8383.

2. Since project activities will involve land disturbance of 1 acre or more, the project sponsor is required to obtain a State Pollutant Discharge Elimination System General Permit for Stormwater Discharges from Construction Activity (GP-0-10-001). This General Permit requires the project sponsor, owner or operator to control stormwater runoff according to a Stormwater Pollution Prevention Plan (SWPPP), which is to be prepared prior to filing a Notice of Intent (NOI) and prior to commencement of the project. More information on General Permit GP-0-10-001, as well as the NOI form, is available on the Department's website at www.dec.ny.gov/chemical/43133.html.

   The Town of Lancaster is designated as an MS4 community. The project sponsor, owner or operator of a construction activity that is subject to the requirements of a regulated, traditional land use control MS4 shall have their SWPPP reviewed and accepted by the MS4 community. The MS4 SWPPP Acceptance form must be signed by the principle executive officer or ranking official from the MS4 community, or by a duly authorized representative of that person, and submitted, along with the

NOI form, to the Department at NOTICE of INTENT, NYSDEC, Bureau of Water Permits, 625 Broadway, Albany, New York 12233-3505, telephone: (518) 402-8111 to receive Department approval before construction commences.

We concur that the Town of Lancaster should act as SEQR Lead Agency, since the environmental impacts of the proposal are primarily of local significance.

Thank you for providing this office the opportunity to review the project information. If you have questions please contact Ms. Denise Matthews, of my staff, at (716) 851-7165.

Sincerely,

David S. Denk
Regional Permit Administrator

DSD:dcm

cc: Honorable Dino Fudoli, Town of Lancaster
Erie County Depart. of Environment and Planning, Div. of Sewerage Management
Mr. David Huck, Regent Companies
Mr. Michael Metzger, Metzger Civil Engineering, PLLC

TOWN OF LANCASTER
HIGHWAY DEPARTMENT
525 PAVEMENT ROAD
LANCASTER, NY 14086

Daniel Amatura
Highway Superintendent
Tel (716)683-3426
Fax (716)685-0271

COMMUNICATIONS
REVISED

October 16, 2012

RECEIVED
TOWN OF LANCASTER NY
OCT 18 2012
JOHANNA M. COLEMAN
TOWN CLERK

Honorable Town Board
Town of Lancaster
21 Central Avenue
Lancaster, NY 14086

Re: Surplus Equipment

Dear Honorable Board Members

At this time I am requesting that you deem the Gradall 660 E as surplus equipment so I can put the equipment in an online auction with Auctions International, 808 Bordon Road, Buffalo, NY 14227 beginning November 7, 2012 until November 17, 2012.

Should you require any further information regarding this subject or have any other questions, please do not hesitate to contact me at your convenience.

Respectfully yours,

Daniel Amatura
Highway Superintendent
Town of Lancaster

DA/mb
Cc: John Dudziak, Town Attorney
Johanna Coleman, Town Supervisor
Dino Fudoli, Supervisor
David Brown, Director of Administration and Finance

Twin District Volunteer Fire Co.
4999 William Street
P.O. Box 406
Lancaster, NY 14086

Johanna Coleman
Town Clerk
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

October 15, 2012

Dear Ms. Coleman:

As of our monthly meeting held Monday, October 15, 2012, please remove the following from the rolls of Twin District Volunteer Fire Company.

Nicholas Milligan

Thank you in advance for your attention in this matter.

Firematically Yours,

Keith R. Reed
Corresponding Secretary

RECEIVED
TOWN OF LANCASTER, NY
OCT 22 2012
JOHANNA M. COLEMAN
TOWN CLERK

Twin District Volunteer Fire Co.
4999 William Street
P.O. Box 406
Lancaster, NY 14086

Johanna Coleman
Town Clerk
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

October 16, 2012

Dear Ms. Coleman:

As of our monthly meeting held Monday, October 15, 2012, please add the following to the rolls of Twin District Volunteer Fire Company.

Steven Sorlie

Depew, NY 14043

Thank you in advance for your attention in this matter.

Firematically Yours,

Keith R. Reed
Corresponding Secretary

RECEIVED
TOWN OF LANCASTER, NY
OCT 22 2012
JOHANNA M. COLEMAN
TOWN CLERK

Twin District Volunteer Fire Co.
4999 William Street
P.O. Box 406
Lancaster, NY 14086

Johanna Coleman
Town Clerk
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

October 16, 2012

Dear Ms. Coleman:

As of our monthly meeting held Monday, October 15, 2012, please add the following to the rolls of Twin District Volunteer Fire Company as Junior Firefighters.

Austin Stenzel

Zachary Bojanowski

Thank you in advance for your attention in this matter.

Firematically Yours

Keith R. Reed
Corresponding Secretary

RECEIVED
TOWN OF LANCASTER, NY
OCT 22 2012
JOHANNA M. COLEMAN
TOWN CLERK

THE SENATE
STATE OF NEW YORK
ALBANY 12247

PATRICK M. GALLIVAN

October 19, 2012

RECEIVED
TOWN OF LANCASTER, NY
OCT 23 2012
JOHANNA M. COLEMAN
TOWN CLERK

Corporate Headquarters
500 Water Street, 15th Floor
Jacksonville, FL 32202

Dear Sir or Madam:

I received a letter from the Lancaster Town Clerk regarding a letter the Lancaster Town Board received from a constituent regarding what is described as having dangerous conditions with the CSX railroad crossing at Ransom Road in the Town of Lancaster. I am enclosing a copy of the letter for your review.

Mr. and Mrs. Arlie Schwan reside on Ransom Road and have crossed this railroad crossing for the past 40 years. This past spring they contacted CSX regarding the conditions at this crossing. They received a response from the TellCSX Team on May 2, 2012 stating that their concerns were forwarded to the appropriate department. I have also enclosed a copy of this letter for your review.

I would appreciate someone looking into their concerns and advising me of their findings and course of action to be taken.

Thank you in advance for your attention to this important issue.

Very truly yours,

Patrick M. Gallivan
Senator – 59th District

PMG/sjj

Encs.

ALBANY OFFICE
ROOM 947
LEGISLATIVE OFFICE BUILDING
ALBANY, NEW YORK 12247
518 455 3471

59TH DISTRICT OFFICE
4729 TRANSIT ROAD
SUITE 7
DEPEW, NEW YORK 14043
716 656 8544

SATELLITE OFFICE
WYOMING COUNTY GOV CENTER
ROOM 103
WARSAW, NEW YORK 14569
585 786 5048

SATELLITE OFFICE
LIVINGSTON COUNTY GOV CENTER
ROOM 304
GENESEO, NEW YORK 14454
585 243 6929

SATELLITE OFFICE
15 BRISTOL STREET
CANANDAIGUA, NEW YORK 14424
585 393 9765

VILLAGE OF LANCASTER, NY — October 8, 2012

OFFICIAL MEETING MINUTES

The regular meeting of the Village of Lancaster Board of Trustees was held in the Municipal Building Council Chambers, 5423 Broadway, Lancaster NY, on Monday, October 8, 2012, at 7:00 P.M.

DPW Superintendent Cansdale led the pledge to the flag.

RECEIVED
TOWN OF LANCASTER NY
OCT 23 2012
JOHANNA M COLEMAN
TOWN CLERK

MEETINGS TO DATE	**15**
NO. OF REGULARS	**11**
NO. OF SPECIALS	**4**

Attendance:

		Attended / Absent
Paul M. Maute	**Mayor**	15 / 0
Kenneth L. O'Brien III	**Trustee / Deputy Mayor**	10 / 5
William C. Schroeder	**Trustee**	15 / 0
Edward M. Marki	**Trustee**	12 / 3
-Vacant-	**Trustee**	

Also Present:

Michael E. Stegmeier	**Clerk – Treasurer**
Arthur A. Herdzik	**Village Attorney**
William G. Cansdale	**DPW Superintendent**
Scott Kuhlmey	**Fire Chief**
Jennie Smith	**Special Events**
Jeffrey Stribing	**Director of Community Development**
James Allein	**Planning Commission Chairperson**
Douglas Lahnen	**Code Enforcement Officer**
Ryan McNichol	**Code Enforcement Officer**

Motion by **Trustee O'Brien** and seconded by **Trustee Marki** to accept the minutes of the September 24, 2012 regular meeting.

Adopted Resolution: **210** Ayes: Mayor Maute, Trustees Marki, O'Brien, and Schroeder

ABSTRACT OF AUDITED VOUCHERS

Motion by **Trustee Schroeder** and seconded by **Trustee Marki** that the Treasurer be authorized to pay, from the vouchers, all the claims against the GENERAL, WATER, SEWER, TRUST, CAPITAL, EQUIPMENT RESERVE, COMMUNITY DEVELOPMENT and SPECIAL REPAIR RESERVE FUNDS for the period from 9/25/12 to 10/8/12.

Further, that the report of the Finance Committee be accepted from the abstract of the audited vouchers, a total of 76 claims were approved, and that all claims were paid against the:

GENERAL FUND	**in the amount of**	**$**	137,653.23
WATER FUND	**in the amount of**	**$**	--
SEWER FUND	**in the amount of**	**$**	9,279.37
TRUST FUND	**in the amount of**	**$**	4,289.65
CAPITAL FUND	**in the amount of**	**$**	11,980.00
EQUIPMENT RESERVE	**in the amount of**	**$**	--
COMMUNITY DEVELOPMENT	**in the amount of**	**$**	--
SPECIAL REPAIR RESERVE FUND	**in the amount of**	**$**	--

For the period from 9/11/12 To 9/24/12

Claims that were processed and paid are identified by the following check numbers:

General Fund checks # 75400 through # 75452
Sewer Fund checks # 10125 through # 10127
Trust Fund checks # 2137 through # 2138
Capital Fund check # 1355

Adopted Resolution: **211** Ayes: Mayor Maute, Trustees Marki, O'Brien, and Schroeder

LISTED CORRESPONDENCE:

Motion by **Trustee Schroeder** and seconded by **Trustee O'Brien** authorizing Scott Kuhlmey to attend the Fire Marshals and Inspectors In-Service Training Program at the NYS Fire Academy in Montour Falls on October 24 – 25, 2012; and further authorizing use of the Fire Chief's vehicle for travel to the program.

Correspondence was received from Fire Chief Scott Kuhlmey requesting authorization to attend the program and also requesting to use the Fire Chief's vehicle for travel.

Adopted Resolution: **212** Ayes: Mayor Maute, Trustees Marki, O'Brien, and Schroeder

Motion by **Trustee Marki** and seconded by **Trustee Schroeder** to hire Heidi Delnuovo as an independent contractor to provide secretarial services for the Historic Preservation Commission to begin effective October 2012 at the budgeted rate of $100.00 per month.

Correspondence was received from Michael J. Meyer, Chairperson of the Historic Preservation Commission, providing a recommendation to hire Heidi Delnuovo as Secretary for the Commission.

Adopted Resolution: **213** Ayes: Mayor Maute, Trustees Marki, O'Brien, and Schroeder

RESOLUTIONS:

Motion by **Trustee O'Brien** and seconded by **Trustee Schroeder** authorizing Mayor Maute to sign and execute a revised Amendment #2 to the Health Reimbursement Arrangement (HRA) plan document with HealthNow Administrative Services for the plan year effective date of July 1, 2012.

Adopted Resolution: **214** Ayes: Mayor Maute, Trustees Marki, O'Brien, and Schroeder

Motion by **Trustee Marki** and seconded by **Trustee Schroeder** authorizing Mayor Maute to sign and execute an Amended CDBG Pass-Through Agreement with the Village of Lancaster Community Development Corporation for the administration and completion of Phase II of the project for "Deconstruction of a portion of the LVP Complex" in compliance with the terms of a grant agreement between Erie County and the Village of Lancaster.

Adopted Resolution: **215** Ayes: Mayor Maute, Trustees Marki and Schroeder
Abstained: Trustee O'Brien

Motion by **Trustee Schroeder** and seconded by **Trustee Marki** to approve Change Order #1 for the Como / Christen / Waltham Sanitary Sewer Project, in an amount not to exceed $73,988.00, per the recommendation of Donald Gallo, Consulting Engineer, P.C.

Adopted Resolution: **216** Ayes: Mayor Maute, Trustees Marki, O'Brien, and Schroeder

BUILDING PERMIT APPLICATIONS:

Motion by **Trustee Marki** and seconded by **Trustee O'Brien** that the following building permit applications submitted by the Town of Lancaster Building Department conform to all Village Ordinances and be approved:

PERMIT NO	LAST NAME	ADDRESS	PURPOSE OF PERMIT
12-20860	Kuenzi	11 School St	Fence
12-20864	Galenski	2000 Como Park Blvd	Fence
12-20867	Tarapacki	21 Cloverside Dr	Roof
12-20869	Rayter	114 Brunswick Rd	Roof
12-20873	Czosnyka	60 Sturm St	Roof
12-20880	Hazelton	290 Aurora St	Shed
12-20887	Velletta	44 Holland Ave	Fence
12-20892	Ziccardi	5 Huntley Dr	Shed
12-20895	Przybyl	5490 Broadway	Commercial Addition
12-20898	Jacobik	68 Southwest Pkwy	Roof
12-20901	Coughlin	5614 Broadway	Roof
12-20902	Bank of Akron	329 Central Ave	Demolition – Dwelling
12-20903	Griggs	10 Carter St	Wall Sign
12-20923	Conrad	45 Fairfield Ave	Fence
12-20924	Kavanagh	19 Madison St	Roof

Adopted Resolution: **217** Ayes: Mayor Maute, Trustees Marki, O'Brien, and Schroeder

AUDIENCE PARTICIPATION:

Paul Nosbisch, Jr. – 31 Newell Avenue: He thanked Bill Cansdale for his time serving the Village as mayor and his attendance at numerous events over the years. He also commented on the presence of youth at the last board meeting related to the skateboarding issue. He feels that the Village should take ownership of the skateboard park and consider a central location such as the business district rather than Keysa Park which is owned by the Town.

Bill Buchholz: He updated the status of fundraising for a skateboard park in memory of his late son, Bryce. The group has received $55,000 to date. Upcoming events include a concert at the Opera House and a Christmas party at the Lancaster Country Club.

COMMITTEE REPORTS & FOLLOW UPS:

- **FINANCE & CLAIMS** – Trustee Schroeder

No report.

➢ **PUBLIC WORKS** – Trustee Schroeder

No report.

➢ **PUBLIC SAFETY** – Trustee Marki

He reminded drivers to be aware of increased pedestrian traffic with students walking to school early in the morning when it is dark.

He requested that the Central Business District safety concerns issue be removed from his committee. Studies were completed and he is in the process of purchasing a speed limit "notifier" which he will present to the Village Board soon.

He requested that the Cotton Street lighting issue be removed from committee as the matter has been resolved.

Trustee Schroeder noted that authorization was still needed to allow NYSEG to install street lamps on Cotton Street to address the lighting issue.

Motion by **Trustee Schroeder** and seconded by **Trustee Marki** to authorize NYSEG to install street lamps on Cotton Street, between Laverack Avenue and Sawyer Avenue, on either pole 2561(2) or 2561(3) with the final location to be determined per the discretion of DPW Superintendent Cansdale.

Adopted Resolution: **218** Ayes: Mayor Maute, Trustees Marki, O'Brien, and Schroeder

➢ **BUILDING, LIGHTS & CODES** – Trustee Marki

No report.

➢ **HUMAN RESOURCES** – Trustee O'Brien

Motion by **Trustee O'Brien** and seconded by **Trustee Schroeder** to approve payment to Lawrence Ferris for buyback of thirty (30) unused vacation days, in an amount not to exceed $6,115.20, in accordance with the terms of the union contract.

Adopted Resolution: **219** Ayes: Mayor Maute, Trustees Marki, O'Brien, and Schroeder

Motion by **Trustee O'Brien** and seconded by **Trustee Schroeder** to appoint Christopher Giza, 61 Lombardy Street, as a seasonal employee (Laborer) for the Department of Public Works, at a rate of $8.00 per hour according to the terms of the seasonal employee policy, for a total of two (2) days per week.

Adopted Resolution: **220** Ayes: Mayor Maute, Trustees Marki, O'Brien, and Schroeder

➢ **COMMUNITY EVENTS** – Mayor Maute

No report.

➢ **ECONOMIC DEVELOPMENT** – Trustee O'Brien

Motion by **Trustee O'Brien** and seconded by **Trustee Schroeder** to recommend that the Village of Lancaster support a joint application with the Town of Lancaster to receive funding through the Community Development Block Grant (CDBG) program for the purpose of purchasing a van for transporting senior citizens, and further to table a request to file a joint application with the Town for a skateboard park until there is an opportunity to meet with the Town to discuss funding for the project.

Adopted Resolution: **221** Ayes: Mayor Maute, Trustees Marki, O'Brien, and Schroeder

➢ **SEWER** – Trustee O'Brien

No report.

DEPARTMENT HEAD REPORTS & FOLLOW UPS:

➢ **ATTORNEY** – Arthur A. Herdzik

No report.

➢ **FIRE CHIEF** – Scott Kuhlmey

There was a house fire on Brandel Avenue. The fire was contained to one room with no injuries.

He thanked the Village Board for attending the Department's communion breakfast.

It was recognized that Trustee William Schroeder, a past Fire Chief, received the State award for Safety Educator of the Year.

He indicated that the current week is designated as Fire Prevention Week.

➢ **CODES ENFORCEMENT** – Douglas Lahnen

No report.

➢ **COMMUNITY DEVELOPMENT** – Jeff Stribing

No report.

➢ **PLANNING COMMISSION** – James Allein

He stated that Benderson Development has a tenant for the building site at Walden Avenue and Central Avenue. He expects construction to begin within the next 6 – 8 weeks. A fence will be erected between the building and a neighboring property.

➢ **SPECIAL EVENTS** – Jennie Smith

The Fire Department's annual Halloween parade will take place on October 30th and will proceed from Rite Aid to the Municipal Building. The event will be held from 6:00 – 8:00 p.m. There will be a costume contest and businesses will be open for trick-or-treating.

Trustee O'Brien requested clarification regarding a proposal to close Brookfield Place and create a temporary road on private property for access by residents during events. Ms. Smith indicated that the access road would allow the Village to close off the street and extend the events beyond Brookfield Place. This would allow her to include some additional businesses that have been left out. The private owners have already given verbal approval to create this temporary access road on their properties. She has requested the Village Attorney to draft a written agreement for consideration by all parties.

Trustee O'Brien commented that there should be further discussion to consider alternative options.

- **DPW** – William Cansdale

He is meeting with employees to gather information to assist him with improving services for residents of the village.

- **VILLAGE CLERK - TREASURER** – Michael E. Stegmeier

The Zoning Board of Appeals will be meeting on Thursday, October 11th to consider a variance request.

There is a workers' compensation safety meeting on Monday, October 15th at 10:00 a.m. with representatives from the insurance carrier, insurance broker, and the Department of Public Works.

MISCELLANEOUS:

Mayor Maute appointed Trustee Kenneth L. O'Brien III as Deputy Mayor to fill the remaining term to expire on April 1, 2013.

ADJOURNMENT:

Motion by **Mayor Maute** and seconded by **Trustee Schroeder** to adjourn the meeting at 7:29 p.m. in memory of Shirley Roll, Robert Boteler, and Don Kemnitzer.

Adopted Resolution: **222** Ayes: Mayor Maute, Trustees Marki, O'Brien, and Schroeder

Respectfully submitted,

Michael E. Stegmeier
Village Clerk – Treasurer