



THE TOWN OF LANCASTER
 21 CENTRAL AVENUE
 LANCASTER, NY 14086

PLEASE RECYCLE
*It's good for the Town
 and good for the Environment*

IMPORTANT INFORMATION: DO NOT DISCARD! PLEASE READ NEW CHANGES

REFUSE, TRASH & RECYCLING GUIDELINES – RULES & REGULATIONS

MAXIMUM PICKUP LOAD IS LIMITED TO 10 ITEMS WEEKLY. (For example: combination of 3 cans of regular household garbage/waste (3 items), 1 mattress, 1 couch, 40 sq. ft. carpeting (cut to 4 ft. lengths, rolled & tied) (1 item) = 6 items)

IF YOU DO NOT KNOW YOUR PICKUP DAY CALL THE SUPERVISORS OFFICE at 683-1610. Garbage will be picked up once a week on your regularly scheduled day. All waste must be placed at the pavement edge for collection **NO LATER THAN 6 AM** on your designated collection day and **NO EARLIER THAN 5 PM** on the day prior to collection. Containers must be removed from the curbside no later than 6 PM on collection day. Each can or container must not exceed 60 lbs.

TOWN RESIDENTS: All acceptable waste must be in leak proof containers with close fitting lids per Town Code. Yard waste may be in clear plastic bags or paper yard waste bags not to exceed thirty (30) gallon capacity. **VILLAGE RESIDENTS:** All acceptable waste must be in a garbage can with a secure lid per Village Ordinance.

ACCEPTABLE WASTE: All refuse consisting of, but not limited to garbage, burnable and non-burnable rubbish, non-recyclables, and rags.

UNACCEPTABLE WASTE: Dead animals, explosives, regulated household hazardous waste, flammable liquids, lead batteries, rechargeable batteries, car parts, compressed gas cylinders, propane tanks, motor oil, hazardous or infectious waste, sludge, septic tank pumping, junk automobiles, pathological wastes, tree stumps, and railroad ties.

RECYCLABLE MATERIALS: Recycling bins are issued by and are available for pickup at the Town Supervisor's Office. **Place all recyclables out every week. YOU DO NOT HAVE TO SEPARATE.** Please adhere to all recycling instructions below. Do not place items in the recycling bin which are not designated as recycling. This contaminates the entire load adding additional expense for disposal. Waste Management has implemented "single stream recycling" which simply means that your recyclable materials are sorted at the plant, instead of the curb, requiring fewer trucks to do the same job.

MATERIALS	PREPARATION INSTRUCTIONS	TO BE PLACED IN TRASH THESE ITEMS ARE NOT RECYCLABLE
NEWSPAPERS, MAGAZINES, CATALOGS AND JUNK MAIL	Place in recycling bin loose or next to recycling bin in paper bags. DO NOT USE STRING OR PLASTIC BAGS Please place a weighted object on top of papers if necessary due to harsh weather conditions	Napkins, tissue paper, paper towels, wax paper, wrapping paper. Food soiled paper. Hard cover books.
CORRUGATED CARDBOARD Recycle all brown corrugated cardboard, boxboard (shoe box and any type clean, dry food boxes, etc. w/liners removed)	Remove all tape, staples and strapping. Break down all boxes to 2' x 2' pieces.	Waxed corrugated, cardboard lined with foam, cores from carpet rolls or any items made of laminated sheets of paper or cardboard. No wax or metallic coated box board (e.g. from pop, beer, frozen food containers, etc.) NO PIZZA OR OIL STAINED BOXES.
MILK CARTONS, JUICE CARTONS AND DRINK BOXES Table top beverage containers, including those with plastic spouts. Remove caps.	Rinse and empty. Place in recycling bin with other containers.	Straws from drink boxes. Frozen food containers. Waxed paper or drink pouches.
GLASS BOTTLES All clear, green and brown food and beverage containers.	Wash containers. Labels DO NOT have to be removed. Remove lids & caps (place caps in trash).	Ceramic bottles & other ceramic items, flower pots, crystal, lightbulbs, mirror and window glass, heat resistant ovenware, hypodermic syringes, eyeglasses.
METAL CANS All metal food and beverage containers (cans), clean aluminum pie pans and clean aluminum foil.	Wash containers. Remove lids & caps (place lids & caps in trash). Labels DO NOT have to be removed.	No batteries of any type. Silverware, metal, cardboard containers (frozen juice or motor oil), small appliances, metal cookware, soiled aluminum foil, or hypodermic needles.
PLASTICS Plastic food, soap and beverage containers with threaded caps (all screw-on lid containers).	Plastic containers marked with a plastic resin code (triangular recycling symbol with numbers 1 through 7). Place caps in trash.	No plastic bags (return to shopping center collection sites), no Styrofoam or packing peanuts.

MOVING? PLEASE REMEMBER: RECYCLING BINS ARE TO REMAIN AT THE RESIDENCE.

NEED A NEW RECYCLING BIN? PICK ONE UP AT THE TOWN SUPERVISOR'S OFFICE

GARBAGE GUIDELINES A to Z

EFFECTIVE JANUARY 1, 2016: Every owner and/or occupant of any residential property located within the Town of Lancaster's Refuse District shall be responsible for storing all refuse in a leak-proof container with a close-fitting cover at all times until removed from the premises at disposal. Such container, including contents, shall not exceed sixty (60) pounds in weight.

ACCEPTABLE MATERIALS

AEROSOL CANS	Place with your regular garbage.
ANIMAL FECES	Small (Bagged) quantities may be placed in your regular garbage.
APPLIANCES	Washers, Dryers, Stoves, Refrigerators and Freezers (Freon lines CANNOT be cut. NYS Law mandates that refrigerator doors must be removed before setting them out for disposal). These items are picked up weekly on your regular garbage day. No scheduling is required.
BRUSH – CHIPPABLE (Tree branches & hedge clippings)	Town Residents call Highway Department at 683-3426 Village Residents call Village DPW at 683-1028
CARPETING	Acceptable with weekly garbage, but cannot exceed 40 sq. ft. & must be cut in 4 ft. lengths, rolled and tied (40 sq. ft. would be considered "1" item)
CHRISTMAS TREES	Will be picked up with your regular weekly garbage.
CONCRETE, STONE OR BRICK	Small pieces containerized are acceptable (container with a handle). Swift River @ 561 Pavement Road will accept construction material (rock, stone, brick, concrete). You must deliver it to them. Call 875-0902
CONSTRUCTION DEBRIS	Small amounts of containerized construction debris are acceptable on a weekly basis, including pieces of wood if cut in 4 ft. lengths (nails must be removed or flattened) and either containerized or bundled and tied. If you require a dumpster for large construction and remodeling jobs you may call Waste Management (496-5000) or another disposal company of your choice <u>at your own expense.</u>
FURNITURE, MATTRESSES & BOX SPRINGS	These items are picked up weekly on your regular garbage day. No scheduling is required.
GLASS	Disposal of window glass, sliding doors or mirrors: Glass needs to be broken from frame and wrapped in newspaper and containerized (not weighing more than 60 lbs.). Frames need to be dismantled.
GRASS AND YARD DEBRIS	Must be containerized for pickup. Use of clear plastic bags, paper yard waste bags or open-top hard containers are acceptable.
HYPODERMIC NEEDLES	Needles must be re-capped and placed in a hard plastic or metal screwtop container and secure the cap with masking tape or duct tape. Place container in your regular garbage. In consideration of sanitation workers who must handle your garbage, please follow these instructions carefully.
LARGE TRASH ITEMS	Includes all metal items, hot water tanks, metal doors, metal desks, metal and galvanized pipe (no longer than 4 ft.), bicycles, lawn mowers, riding mowers, snow blowers (must have tires removed & oil and gas tanks removed). Grills (must have cylinders and propane tanks removed – See Household hazardous waste below.
LEAVES	It is not necessary to notify the various Town/Village Departments. Pickup will be made according to their schedules. Leaves should be raked to the curb or roadside for pickup. DO NOT PLACE LEAVES IN THE ROADWAY OR GUTTER.
PAINT CANS	For Latex-based paint only. Remove lids and wash out with soap & water. Use cat litter or sand to absorb any remaining paint or allow paint to dry completely & placed opened cans at curb alongside your regular garbage.
TIRES	Only residential car tires (NO TRUCK OR SUV TIRES) are acceptable (maximum 15 inches) with your weekly garbage. Tires must be removed from rim. LIMIT 4 TIRES

UNACCEPTABLE MATERIALS

ELECTRONIC ITEMS	Includes items such as Computers, Televisions, Cathode Ray Tubes, Small Scale Servers, Computer Peripherals (monitors, electronic keyboards, electronic mice or pointing devices, facsimile machines, document scanners and printers) and Small Electronic Equipment (VCRs, digital video recorders, portable digital music players, DVD players & projectors, digital converter boxes, cable or satellite receivers and electronic or video game consoles (both handheld and for use with a video display device).
HOUSEHOLD HAZARDOUS WASTE	Solid waste that is especially harmful or potentially harmful to public health. A substance is considered hazardous if it ignites easily, reacts or explodes when mixed with other substances, is corrosive or toxic. This shall include, but not be limited to explosives, toxic materials, medical waste, pesticides, fertilizers, oil, antifreeze, oil based paint, solvents, rechargeable batteries, propane tanks or cylinders (full or empty) and Mercury or any Mercury containing devices.
USED OIL	State Law requires local service stations to accept waste oil for disposal. There may be a minimal charge.

**THERE WILL BE NO SERVICE
ON THE FOLLOWING HOLIDAYS:**

**New Year's Day, Memorial Day,
Independence Day, Labor Day,
Thanksgiving Day, and Christmas Day.**

If one of the above holidays falls on a weekday, collection will be one day late for that day and each day that week after the holiday. If one of the above holidays falls on a Saturday or Sunday, regardless of when it is observed, collection will be on a regular schedule.

**ANY QUESTIONS
REGARDING GARBAGE PICKUP CALL:**

**TOWN SUPERVISOR'S OFFICE
683-1610**

OR

**WASTE MANAGEMENT COMPANY
496-5000**